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TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON AUGUST 13, 2019
FROM:	SCOTT STAFFORD MANAGING DIRECTOR OF PARKS AND RECREATION
SUBJECT:	DEFERRED MATTERS LIST ITEM #5 - CPSC

RECOMMENDATION

That, on the recommendation of the Managing Director of Parks and Recreation, this report **BE RECEIVED**.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

- 7TH Report of the Accessibility Advisory Committee – July 2018

BACKGROUND

In 2017, the Accessibility Advisory Committee requested that Civic Administration consider updates to the City of London’s Special Events Administrative Procedures Manual, and more specifically to the guide, “How to Plan Accessible Outdoor Events”. As part of this request, the Accessibility Advisory Committee provided valuable input and recommendations.

In April 2018, Civic Administration reviewed all input and recommendations provided by the Accessibility Advisory Committee and integrated them into the guide, “How to Plan Accessible Outdoor Events”. Topics that were modified in the guide relate to the following:

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| <ul style="list-style-type: none">• Parking• Public Entrances• Emergencies• Washrooms | <ul style="list-style-type: none">• Way Finding• Entertainment Seating• Cables & Cords• Ticketing |
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In June 2018, Civic Administration presented to the Accessibility Advisory Committee to showcase that all requested changes had been made and posted at www.london.ca.

The Accessibility Advisory Committee report to the Community and Protective Services Committee in July 2018 included the following recommendation:

“Municipal Council be requested to fully endorse the Outdoor Event Guide, in its entirety, and require that all events held on city-owned land be required to implement all points.”

The above recommendation was referred back to Civic Administration for review and report back to CPSC in enough time for possible implementation prior to the next event season.

Civic Administration met with the Accessibility Advisory Committee to further discuss this item on March 28, 2019. Further clarification was provided to the Committee regarding the administrative nature of this guide, history of guide and implementation plans for the upcoming 2019 event season. This further clarification and discussion resolved the outstanding deferred matter.

It should be noted that all recommendations from the Accessibility Advisory Committee were integrated into the manual and that all points are already being implemented throughout the 2019 event season. Parks and Recreation would like to thank all members of the Committee for their valuable input.

FINANCIAL IMPACT

There are no financial implications associated with this matter.

PREPARED BY:	REVIEWED BY:
KRISTA BRODERICK MANAGER, SPECIAL EVENTS PARKS AND RECREATION	JON-PAUL MCGONIGLE DIVISION MANAGER, CULTURE, SPECIAL EVENTS AND SPORT SERVICES PARKS AND RECREATION
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