

2ND REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on January 8, 2013, commencing at 1:00 PM, in Committee Room #5, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors J.P. Bryant, B. Polhill and J.B. Swan and L. Rowe (Secretary).

ABSENT: Councillor N. Branscombe.

ALSO PRESENT: Councillors J.L. Baechler, D. Henderson, P. Hubert and H.L. Usher; A. Zuidema, R. Armistead, J.P. Barber, A.L. Barbon, J. Braam, B. Campbell, I. Collins, P. Foto, E. Gamble, A. Hagan, M. Hayward, M. Henderson, G.T. Hopcroft, J. Kobarda, V. McAlea Major, S. Miller, L. Palarchio, R. Paynter, A. Ripepi, C. Saunders, E. Soldo, J. Stanford, M. Turner and B. Warner.

I. DISCLOSURES OF PECUNIARY INTEREST

1. That it **BE NOTED** that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. City of London Days - Budweiser Gardens

Recommendation: That, on the recommendation of the City Clerk, notwithstanding Council Policy 3(8) – Policy for City Events at Budweiser Gardens, which restricts a group from having more than two event days over a five year consecutive period, that the request from the Parkinson Society Southwestern Ontario to host a Charity Lunch Event featuring local restaurants on June 10, 2013 **BE APPROVED** as a City of London Day at the Budweiser Gardens.

3. Tender 12-101 - Supply and Delivery of a Cab and Chassis with Combination Sewer Cleaner and Hydro Excavation Unit

Recommendation: That, on the recommendation of the Managing Director, Environmental & Engineering Services & City Engineer, the following actions be taken:

- a) the tender for the Supply and Delivery of a Cab and Chassis with Combination Sewer Cleaner and Hydro Excavation Unit submitted by Cubex Ltd., 189 Garden Ave., Brantford, Ontario N3S 0A7 at their tendered price of \$429,919.88 (excluding HST), **BE ACCEPTED**;
- b) the Sources of Financing **BE APPROVED** as detailed in Appendix “A” of the associated staff report dated January 8, 2013;
- c) the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this award; and
- d) approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

4. Property Acquisition - Portion of 600 - 650 Industrial Road - Pottersburg Creek

Recommendation: That, on the recommendation of the Manager Realty Services, with respect to the vacant property consisting of a portion of Pottersburg Creek and the adjacent floodplain land owned by Elron Developments Limited, municipally known as 600-650 Industrial Road, the following actions be taken:

- a) accept the offer submitted by Elron Developments Limited to sell to the City land municipally known as 600 and 650 Industrial Road, located on the south side of Oxford Street East north of Industrial Road, further described in the draft Reference Plan as Parts 3, 4, 10 and 11 (shown in yellow on Schedule "A" attached), containing an area of approximately 4 acres, for the purpose of the protection and addition of floodplain lands and the watercourse in perpetuity, for a nominal sum of \$2.00 **BE ACCEPTED**, subject to the following conditions:
 - i) the City and Elron Developments Limited agreeing to split the total cost in preparing and depositing a reference plan on title (a cost of approximately \$15,000.00) setting out the lands to be conveyed, as well as the lands for the multi-purpose easement for municipal services;
 - ii) the City agreeing to pay Elron Developments Limited's legal fees of approximately \$2,500.00 plus disbursements to close this transaction, subject to assessment;
- b) the Sources of Financing **BE APPROVED** as detailed in Appendix "A" of the associated staff report dated January 8, 2013; and
- c) the attached proposed by-law **BE INTRODUCED** at the Municipal Council meeting to be held on January 15, 2013 to approve this acquisition and to authorize the Mayor and the City Clerk to execute the Agreement of Purchase and Sale and Grant of Easement agreement.

5. Declaration of Surplus Land and Land Exchange with Sifton Properties Limited - Riverbend Road

Recommendation: That, on the recommendation of the Manager Realty Services, with respect to a portion of Riverbend Park, described as Part of Block 52, Plan 33M-549, fronting on Riverbend Road, containing approximately 0.5 acres, as shown on Schedule "A" attached (the "Subject Lands"), the following actions be taken:

- a) the Subject Lands **BE DECLARED** surplus;
- b) a land exchange between The Corporation of the City of London and Sifton Properties Limited **BE APPROVED** subject to the following conditions:
 - i) in exchange for the Subject Lands, Sifton Properties Limited transferring to the City a parcel that contains approximately 0.8 acres of residential development land to be annexed to Riverbend Park;
 - ii) Sifton Properties Limited fencing the perimeter of the 0.5 acre parcel acquired from the City in a manner acceptable to Parks Planning;
 - iii) Sifton Properties Limited constructing a new pathway on the Riverbend Park lands for public access from Riverbend Road to the School Block, as outlined on the attached Schedule "A", in a manner acceptable to Parks Planning;
 - iv) Sifton Properties re-grading both parcels to have independent storm water drainage, after confirming with the Ministry of Natural Resources that the lands being transferred to the City are not to remain in their current state to protect potential species at risk habitat;
 - v) should the catch basin located in the City parcel to be transferred to Sifton Properties need to be relocated, Sifton Properties doing the required work and easement rights for storm water drainage being preserved, subject to review and acceptance by Development Services and Parks Planning;

- vi) Sifton Properties preparing a Reference Plan of the Parcels exchanged, including any easements that are required; and
- vii) the City's Zoning By-law Z-1 being amended for the parcels exchanged, as outlined in the application by Sifton Properties under File #Z-8113;

it being noted that the land exchange increases the size of the Park, provides a connecting pathway between the adjoining school site and Riverbend Road at the developer's expense, and permits development of four additional houses, with an increase in the City's assessment base.

6. Reporting of Statements of Claim

Recommendation: That, on the recommendation of the Manager, Risk Management, the report dated January 8, 2013 regarding the reporting of statements of claim **BE RECEIVED** for information.

7. Procurement of Goods and Services Policy Revision

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the attached proposed by-law, being a By-Law to amend By-Law No. A.-6151-17, **BE INTRODUCED** at the Municipal Council meeting on January 15, 2013, to revise Schedule "C" to By-Law No. A.-6151-17, being the Procurement of Goods and Services Policy, to add a new section 2.14 for compliance with the new AODA requirements starting January 1, 2013.

8. No. 1 Fire Station - Interior Alterations - Project No. PP1176-11 Tender No. 12-102

Recommendation: That consideration of Tender No. 12-102 for No. 1 Fire Station (400 Horton Street East) – Interior Alterations – Project No. PP1176-11 **BE REFERRED** to the 2013 Budget deliberations.

9. London Bid for Federation of Canadian Municipalities (FCM) 2015 Sustainable Communities Conference and Trade Show

Recommendation: That, on the recommendation of the Director of Intergovernmental and Community Liaison, the Civic Administration **BE AUTHORIZED** to submit a bid for the City of London to host the Federation of Canadian Municipalities 2015 Sustainable Communities Conference and Trade Show.

10. OMERS Pension Contribution Increases

Recommendation: That the communication dated November 30, 2012 from D. Duncan, Deputy Premier, Minister of Finance regarding the OMERS pension contribution increases; and the attached presentation from M. Robinson and J. Pierce, OMERS, **BE RECEIVED** for information.

III. SCHEDULED ITEMS

11. Welcoming the World to London Campaign

Recommendation: That, on the recommendation of the City Manager, and the Managing Director, Corporate Services and Chief Human Resources Officer, Civic Administration **BE AUTHORIZED** to transfer up to a maximum of \$100,000 from the Operating Budget Contingency Reserve to Corporate Communications in 2013 to implement the "Welcoming the World to London" marketing communications campaign; it being noted that the City is working with its partners to obtain matching funding; it being further noted that the Corporate Services Committee heard the attached presentation from the Director of Corporate Communications with respect to this matter.

IV. ITEMS FOR DIRECTION

12. Federation of Canadian Municipalities Board of Directors Meeting - Ottawa, November 20-23, 2012

Recommendation: That the communication dated December 3, 2012 from Councillor H.L. Usher and Councillor J.L. Baechler regarding the Federation of Canadian Municipalities Board of Directors meeting held on November 20-23, 2012 in Ottawa, Ontario **BE RECEIVED**.

13. Request for Delegation Status at the Corporate Services Committee re Post-Secondary Students Becoming More Involved in Municipal Government

Recommendation: That the following actions be taken with respect to the request from Adam Fearnall, President, University Students' Council, for delegation status at the Corporate Services Committee to discuss how post-secondary students could become more involved in Municipal Government:

- a) the Civic Administration **BE REQUESTED** to report back on measures that could be taken to provide for greater involvement of the post-secondary school population in the municipal decision-making process; and
- b) the Committee Secretary **BE REQUESTED** to make arrangements for Mr. Fearnall, and other post-secondary education institution student representatives, to appear as a delegation at the meeting which the report requested in a), above, is before the Corporate Services Committee.

14. Reserve Expenditure

Recommendation: That the Covent Garden Market **BE AUTHORIZED** to increase the draw down on its reserve to \$67,000 in order to replace the existing lighting in the underground parking at the Covent Garden Market.

15. Resignation from the Trees and Forests Advisory Committee

Recommendation: That the communication from Craig Neilans, resigning his appointment to the Trees and Forests Advisory Committee, **BE ACCEPTED** and Mr. Neilans **BE THANKED** for participating on the Trees and Forests Advisory Committee.

16. Resignation from the Accessibility Advisory Committee

Recommendation: That the communication dated November 22, 2012 from Kathlene Badeski, resigning her appointment to the Accessibility Advisory Committee, **BE ACCEPTED** and Ms. Badeski **BE THANKED** for participating on the Accessibility Advisory Committee.

17. Resignation from the Accessibility Advisory Committee

Recommendation: That the communication dated November 28, 2012 from David Woods, resigning his appointment to the Accessibility Advisory Committee, **BE ACCEPTED** and Mr. Woods **BE THANKED** for participating on the Accessibility Advisory Committee.

18. Resignation from the London Housing Advisory Committee

Recommendation: That the communication dated December 17, 2012 from Kathy Butler, resigning her appointment to the London Housing Advisory Committee, **BE ACCEPTED** and Ms. Butler **BE THANKED** for participating on the London Housing Advisory Committee.

19. Appointment to the Community Safety and Crime Prevention Advisory Committee

Recommendation: That the following individual **BE APPOINTED** to the Community Safety and Crime Prevention Advisory Committee for the term ending February 28, 2015;

Voting:

- Sandra Cruz - London District Catholic School Council

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

20. Roof Lease Agreement for Employing Solar PV Systems on City of London's Municipal Buildings and Properties

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer with respect to implementation of Phase 1 of the rooftop solar PV (photovoltaic) strategy, the attached proposed bylaw (Appendix A) **BE INTRODUCED** at the Council meeting of January 15, 2013 to:

- a) approve the solar facility roof lease agreement between the small FIT project applicants and the Corporation of the City of London for the use of the City's roof space as hosts for solar PV power generating systems, substantially in the form attached and as approved by the City solicitor; and
- b) authorize the Mayor and City Clerk to execute the agreement in (i) above. (See Report attached.)

21. 2013 World Figure Skating Championships

Recommendation: That the Civic Administration **BE ADVISED** that it is the Municipal Council's expectation that the Civic Administration will continue to assist, wherever possible, with the successful hosting of the 2013 World Figure Skating Championships; it being understood that there may be extraordinary circumstances where time pressures may require the Civic Administration to make certain administrative/operational decisions which might otherwise have been vetted through the Municipal Council.

22. Advancements in Lighting Technology

Recommendation: That the Civic Administration **BE REQUESTED** to report back to the Civic Works Committee with respect to what steps are being taken, and may be taken, to take advantage of energy and cost savings arising from advancements in lighting technology.

VI. CONFIDENTIAL

(See Confidential Appendix to the 2nd Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 3:20 PM to 5:10 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and

result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

- C-2. A matter pertaining to personal matters regarding the employment of an identifiable individual; employee negotiations, including communications necessary for that purpose; and advice or recommendations of officers and employees of the Corporation.
- C-3. A matter pertaining to personal information about an identifiable individual, including a municipal employee, with respect to employment related matters; advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose.
- C-4. A matter pertaining to personal information about an identifiable individual, including a municipal employee, with respect to employment related matters; advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose.

VII. ADJOURNMENT

The meeting adjourned at 5:11 PM.