

<b>TO:</b>	<b>CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON JUNE 18, 2019</b>
<b>FROM:</b>	<b>CATHY SAUNDERS CITY CLERK</b>
<b>SUBJECT:</b>	<b>COUNCIL PROCEDURE BY-LAW</b>

<b>RECOMMENDATION</b>
-----------------------

That, on the recommendation of the City Clerk, the attached proposed by-law (Appendix “A”) being “A by-law to amend By-law A-50, as amended, being “A by-law to provide for the Rules of Order and Procedure for the Council of The Corporation of the City of London” to clarify that Members of Council who are not a member of a standing committee may participate in the debate with respect to a matter before the standing committee; and to amend the meeting times of standing committees to reflect the annual meeting calendar BE INTRODUCED at the Municipal Council meeting to be held on June 25, 2019.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
--

None.

<b>BACKGROUND</b>
-------------------

Municipal Council, at its meeting held on May 21, 2019, resolved the following with respect to the Council Procedure By-law:

“That, on the recommendation of the City Clerk, the City Clerk BE DIRECTED to make the necessary arrangement to present the ~~attached~~ proposed by-law (Appendix “A”) at a Public Participation Meeting before the Corporate Services Committee to amend the Council Procedure By-law A-50, as amended, to clarify that Members of Council who are not a member of a standing committee may participate in the debate with respect to a matter before the standing committee.”

“That, on the recommendation of the City Clerk, the following actions be taken with respect to the annual meeting calendar:

a) the ~~attached~~ (Appendix “A”) annual meeting calendar for the period January 1, 2020 to December 31, 2020 BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation; and,

b) subject to the approval of a) above, the City Clerk BE DIRECTED to bring forward to a future Public Participation Meeting before the Corporate Services Committee required amendments to the Council Procedure By-law to implement the proposed changes to current meetings times of standing committees as noted in the annual meeting calendar.”

## **DISCUSSION**

In response to the above-noted directions given by Municipal Council, the Civic Administration is recommending the following amendments to the Council Procedure By-law:

1. Amend section 31.7 to read as follows:

### **31.7 Speaking - once only - exception**

A standing committee member *or* member shall not speak more than once to any motion until every standing committee member who desires to speak has spoken once. A standing committee member's *or* member's reply time shall not include any time required for staff to respond to that member's question. Members who are not members of the standing committee shall speak after the standing committee members have spoken.

The changes recommended above would provide Members of Council who are not members of the standing committee the opportunity to speak more than once to any motion on the floor at the standing committee meeting.

2. Amend section 31.9 to read as follows:

### **31.9 Motion - under debate - before vote**

When a motion is under debate, a standing committee member *or* member may participate in the debate of a motion, ask a concisely worded question of another standing committee member, member, or appropriate staff, through the Chair, prior to the motion being put to a vote by the Chair in accordance with section 34.4 of this by-law.

The above-noted proposed amendments to section 31.9 of the Council Procedure By-law would clarify that members who are not members of the standing committee may participate in the debate regarding a motion and ask questions of standing committee members, other members or staff, prior to a vote being called on a motion.

3. Amend section 26.1(a) to read as follows:

### **26.1 Meetings – regulation – exception – holiday**

- (a) Regular meetings of the Civic Works Committee shall commence at 12:00 PM on Tuesdays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.

4. Amend section 26.1(c) to read as follows:

### **26.1 Meetings – regulation – exception – holiday**

- (c) Regular meetings of the Corporate Services Committee shall commence at 12:00 PM on Mondays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.

5. Amend section 26.1(e) to read as follows:

**26.1 Meetings – regulation – exception – holiday**

- (e) Regular meetings of the Strategic Priorities and Policy Committee shall commence at 4:00 PM on Tuesdays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.

The above-noted amendments to section 26.1 of the Council Procedure By-law sets out new meetings times of standing committees to reflect the annual meeting calendar.

<b>RECOMMENDED BY:</b>
<b>CATHY SAUNDERS</b> <b>CITY CLERK</b>

## APPENDIX "A"

Bill No.  
2019

By-law No.

A by-law to amend By-law A-50, as amended, being "A by-law to provide for the Rules of Order and Procedure for the Council of The Corporation of the City of London" to clarify that Members of Council who are not a member of a standing committee may participate in the debate with respect to a matter before the standing committee; and to amend the meeting times of standing committees to reflect the annual meeting calendar.

WHEREAS subsection 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Municipal Council enacted the Council Procedure By-law (By-law No. A-50) on May 31, 2016 to provide for the rules of order and procedure for the Council of The Corporation of the City of London;

AND WHEREAS the Municipal Council wishes to amend the Council Procedure By-law (By-law No. A-50) to clarify that Members of Council who are not a member of a Standing Committee may participate in the debate with respect to a matter before the standing committee;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Section 31.7 " Speaking – once only – exception – vote – reply" is hereby amended by deleting section 31.7 in its entirety and by replacing it with the following new section 31.7:

"31.7 Speaking - once only - exception

A standing committee member or member shall not speak more than once to any motion until every standing committee member who desires to speak has spoken once. A standing committee member's or member's reply time shall not include any time required for staff to respond to that member's question. Members who are not members of the standing committee shall speak after the standing committee members have spoken."

2. Section 31.9 “Motion – under debate – questions – before vote” is hereby amended by deleting section 31.9 in its entirety and by replacing it with the following new section 31.9:

“31.9 Motion - under debate - before vote

When a motion is under debate, a standing committee member or member may participate in the debate of a motion, ask a concisely worded question of another standing committee member, member, or appropriate staff, through the Chair prior to the motion being put to a vote by the Chair in accordance with section 34.4 of this by-law.”

3. Section 26.1 (a) “Meetings – regular – exception – holiday” is hereby amended by deleting section 26.1(a) in its entirety and by replacing it with the following new section 26.1(a):

“26.1 Meetings – regulation – exception – holiday

- (a) Regular meetings of the Civic Works Committee shall commence at 12:00 PM on Tuesdays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.”

4. Section 26.1 (c) “Meetings – regular – exception – holiday” is hereby amended by deleting section 26.1(c) in its entirety and by replacing it with the following new section 26.1(c):

“26.1 Meetings – regulation – exception – holiday

- (c) Regular meetings of the Corporate Services Committee shall commence at 12:00 PM on Mondays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.”

5. Section 26.1 (e) “Meetings – regular – exception – holiday” is hereby amended by deleting section 26.1(e) in its entirety and by replacing it with the following new section 26.1(e):

“26.1 Meetings – regulation – exception – holiday

- (e) Regular meetings of the Strategic Priorities and Policy Committee shall commence at 4:00 PM on Tuesdays to be identified in the annual meeting schedule, unless otherwise identified in the annual meeting schedule. The Chair may amend the time of the committee meeting, when the content of the Agenda warrants a change to be necessary. The date and time may be varied where a holiday falls on a regular meeting date and during July and August.”

6. This by-law comes into force and effect on the day it is passed.

PASSED in Open Council on \_\_\_\_\_, 2019.

Ed Holder  
Mayor

Catharine Saunders  
City Clerk

First Reading –  
Second Reading –  
Third Reading –