



450 Highbury Avenue N.,
London, Ontario, N5W 5L2
Telephone: 519-451-1340
Fax: 519-451-4411

September 29, 2011

Chair and Members of
Committee of the Whole

Municipal Council at its session of December 7, 2010 requested the Commission review and report on increasing the number of Commission members from 5 to 7. The request was predicated on the interest of other members of Municipal Council working to serve on the Commission and having one position to be held on an annual rotating basis by an individual representing Fanshawe College and the University of Western Ontario.

The Commission has completed its review of the request noting the issue of changing/expanding the current size and make-up of the Commission was an agenda item at a public consultation session held on May 24, 2011 as well as a related online survey.

The Commission, at its session held on September 28, 2011, resolved:

Municipal Council be requested to:

- (i) consider the following guidelines with respect to making appointments to the London Transit Commission. That the appointee:
 - a. be a resident of the municipality;
 - b. be of legal voting age;
 - c. have an understanding/knowledge of London's public transit services;
 - d. be an effective communicator;
 - e. have sufficient knowledge/understanding of municipal transportation systems and the role of public transit in such systems;
 - f. have sufficient knowledge/understanding of strategic, financial and operational planning and the capacity to reconcile competing expectations/demands;
 - g. have an understanding of the distinction between the strategic and policy setting role of the Commission and operational responsibilities of the Administration; and
 - h. recognize and accept the time commitment necessary to perform the role of a Commission member for the full four year term.
- (ii) establish an application and assessment process that supports the selection of candidates who best meet the above referenced guidelines;
- (iii) maintain the current Commission composition of 5 members, of which 2 or 3 members shall be appointed Members of Municipal Council, for the balance of the term of the current Commission;

- (iv) effective December 2014, expand the Commission to 7 members, 2 or 3 of whom would be members of Municipal Council, noting the expansion would be linked to the adoption and implementation of an expanded role of public transit as anticipated in the Transportation Master Plan 2030; and
- (v) limit Commission member appointments to two consecutive four year terms.

Yours truly,



Caroline Roy
Secretary