TO:	**CHAIR AND MEMBERS** **FINANCE AND ADMINISTRATION COMMITTEE** **MEETING ON WEDNESDAY, NOVEMBER 02, 2011**
FROM:	**JOHN BRAAM P. ENG** **DIRECTOR OF WATER AND CITY ENGINEER**
SUBJECT	**APPROVAL FOR SOLE SOURCE NEGOTIATION** **REPLACEMENT OF ICE RESURFACE MACHINES**

RECOMMENDATION

That on the recommendation of the Director of Water and City Engineer:

1. That approval hereby **BE GIVEN** to enter into direct negotiations in accordance with the Purchasing by-law section 3.4 for the purchase of four natural gas powered, self propelled ice resurface machines from Frank Zamboni & Co. Ltd. P.O. Box 1388, Brantford Ontario N3T 5T6

2. That approval hereby **BE GIVEN** conditional upon the Corporation negotiating satisfactory prices, terms and conditions with Frank Zamboni & Co. Ltd. to the satisfaction of the City Treasurer.

3. That approval hereby **BE GIVEN** conditional upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.
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BACKGROUND

The City has standardized its ice resurfacing machines to Zamboni models, with a current inventory of fourteen Zamboni models that are used in the City of London Arenas. These new units will be replacing existing units as per the City of London's life cycle replacement program. As Frank Zamboni Co. Ltd. is the manufacturer and distributor for the replacement parts, the City has saved additional costs due to brand standardization and direct purchase from the manufacturer.

In order to receive delivery before the next winter season, the order should be placed by the middle of December as there is a five to six month backlog of orders.

Funding for the four ice resurface machines has been provided for in Capital Account ME2010.

Acknowledgements
This report was prepared by F. Vanhie, Manager of Operations

RECOMMENDED BY:	REVIEWED & CONCURRED BY:
MIKE BUSHBY **DIVISION MANAGER** **FLEET SERVICES**	**M. TURNER** **DEPUTY CITY TREASURER**
REVIEWED & CONCURRED BY:	
JOHN BRAAM P.ENG **DIRECTOR OF WATER AND CITY ENGINEER**	