

<b>TO:</b>	<b>CHAIR AND MEMBERS FINANCE AND ADMINISTRATION COMMITTEE MEETING ON NOVEMBER 2, 2011</b>
<b>FROM:</b>	<b>JEFF FIELDING CITY MANAGER</b>
<b>SUBJECT:</b>	<b>ADVISORY COMMITTEE REVIEW UPDATE</b>

<b>RECOMMENDATION</b>
-----------------------

That, on the recommendation of the City Manager, with the concurrence of the City Clerk, the following actions be taken with respect to the review of advisory committees:

- (a) the attached proposed by-law (Appendix 'A') **BE INTRODUCED** at the Municipal Council meeting on November 7, 2011 for the purpose of amending Council Policy 5(33) – Process for the Appointment of Advisory Committee Members, to extend the time frame to invite applications for appointment to the Striking Committee for the current Council term to December 2011; and
- (b) the term for current advisory committee appointments be extended to March 31, 2012.

<b>PREVIOUS REPORTS PERTINENT TO THIS MATTER</b>
--

Clause 15 – Committee of the Whole – March 10, 2009  
 Clause 11 – Board of Control – August 25, 2010  
 Clause 12 – Board of Control – August 25, 2010  
 Clause 1 - Finance and Administration Committee – March 30, 2011

<b>BACKGROUND</b>
-------------------

Municipal Council, at its meeting of April 4, 2011, amended its policy to establish terms of reference for a Striking Committee to consider applications for advisory committee appointments. The process for the appointment of advisory committee members indicates that: "The City Clerk shall, in the month of September 2011, invite applications for a Striking Committee being established by the Municipal Council, to nominate appointments to advisory committees established by the Municipal Council, as a result of the 2011 review of advisory committees."

However, in the intervening months, Municipal Council also appointed a Governance Working Group to review and report back with recommendations as to how the new standing committee structure might be further refined in order to better integrate with Council's recent decision to move to a service-based organizational structure. The work of the Governance Working Group resulted in the Municipal Council approving a new standing committee structure in July 2011, which is reflected in a new Council Procedure By-law to be considered by Municipal Council at its meeting of October 24, 2011. While work on the implementation of the new standing committee structure delayed the Civic Administration's review of advisory committees, the Civic Administration has now completed its liaison with the Advisory Committees and is in the process of compiling the research and preparing a report and related policies, for the Municipal Council's consideration. It is anticipated that the Civic Administration's report will be submitted to the Finance and Administration Committee on November 30, 2011.

As a result, it would not be appropriate to seek applications for appointment to the advisory committees until such time as the Municipal Council has an opportunity to consider the Civic Administration's report with respect to Advisory Committees. Therefore, there is a need to delay the implementation of the Striking Committee to appoint members to advisory committees for the current Council term, as well as extend the term of office of the current advisory committee members, as noted in parts (a) and (b) of the above-noted recommendation

<b>RECOMMENDED BY:</b>	<b>PREPARED AND CONCURRED BY:</b>
<b>JEFF FIELDING CITY MANAGER</b>	<b>CATHY SAUNDERS CITY CLERK</b>

## Appendix "A"

Bill No  
2011  
By-law No. A-

A by-law to amend Council Policy 5(33) - Process for the Appointment of Advisory Committee Members.

WHEREAS the Municipal Council of The Corporation of the City of London wishes to amend Council Policy 5(33) - Process for the Appointment of Advisory Committee Members to change the time period in which a Striking Committee is to be established to nominate appointments to advisory Committees for the current Council term;

AND WHEREAS section 5(3) of the *Municipal Act, 2001*, as amended, provides that a municipal power shall be exercised by by-law;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. The Council Policy 5(33) - Process for the Appointment of Advisory Committee Members be amended by deleting the word "September" in the third paragraph under "For the 2011 Council Term" and replacing it with the word "December".
2. This by-law comes into force on the day it is passed.

PASSED in Open Council on November 7, 2011.

Joe Fontana  
Mayor

Catharine Saunders  
City Clerk