

**27TH REPORT OF THE**  
**FINANCE AND ADMINISTRATION COMMITTEE**

Meeting held on November 02, 2011, commencing at 10:00 AM, in the Council Chambers, Second Floor, London City Hall.

PRESENT: Mayor J.F. Fontana (Chair), Councillors J.P. Bryant, N. Branscombe, D.G. Henderson and P. Hubert and L. Rowe (Secretary).

ALSO PRESENT: Councillor H. L. Usher, J. A. Fielding, M. Hayward, P. McNally, J. P. Barber, B. Campbell, J. Clark, I. Collins, A. Drost, A. Dunbar, E. Gamble, M. Henderson, G. T. Hopcroft, S. Houde, M. Hughes, T. A. Johnson, J. Logan, J. Lucas, A. Macpherson, V. McAlea Major, L. Palarchio, C. Saunders, M. Turner, K. Walsh, B. Warner, R. Welker and J. Winston.

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**I. DISCLOSURES OF PECUNIARY INTEREST**

None are disclosed.

**II. SCHEDULED ITEMS**

1. John Winston, General Manager, Tourism London and John Lucas, Acting Director, Roads and Transportation – 2013 World Figure Skating Championship

Recommendation: That the following actions be taken with respect to the 2013 World Figure Skating Championships:

- (a) the Civic Administration **BE AUTHORIZED** to proceed with the “Funded and Planned Initiatives” as identified in the attached summary of initiatives (Appendix “B”);
- (b) the Civic Administration **BE AUTHORIZED** to proceed with the “Unfunded Legacy Initiatives” as identified in the attached summary of initiatives (Appendix “B”);
- (c) the Civic Administration **BE AUTHORIZED** to proceed with the “Unfunded Non-Legacy Initiatives” as identified in the attached summary of initiatives (Appendix “B”); it being noted that there will be consultation with residents in the area of where the enhanced lighting is installed; and
- (d) the financing for this project **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix “A”; it being pointed out that this includes any additional funding required for (a), (b) and (c), above, at a total cost of \$2,130,000 (plus GST) and that 67% of the unfunded initiatives is legacy funding;

it being noted that the Finance and Administration Committee heard a verbal delegation from A. Macpherson, Manager - Parks Planning and Design; J. Winston, General Manager, Tourism London; K. Walsh, Vice President, Engineering and Operations, London Hydro; and J. Lucas, Acting Director, Roads and Transportation with respect to this matter. (2011-M09-00)

2. Steve Baker, President and CEO, London International Airport and Peter White, President and CEO, London Economic Development Corporation - Update on the Airport Cargo Terminal Project.

That the agenda item pertaining to an update from Steve Baker, President and CEO, London International Airport and Peter White, President and CEO, London Economic Development Corporation, with respect to the Airport Cargo Terminal Project **BE REFERRED** to the November 18, 2011 meeting of the Investment and Economic Prosperity Committee, in accordance with the earlier direction of the Municipal Council.

### III. CONSENT ITEMS

#### 3. City Manager - Advisory Committee Review Update

Recommendation: That, on the recommendation of the City Manager, with the concurrence of the City Clerk, the following actions be taken with respect to the review of advisory committees:

- (a) the attached proposed by-law (Appendix 'A') **BE INTRODUCED** at the Municipal Council meeting on November 7, 2011 for the purpose of amending Council Policy 5(33) – Process for the Appointment of Advisory Committee Members, to extend the time frame to invite applications for appointment to the Striking Committee for the current Council term to December 2011; and
- (b) the term for current advisory committee appointments be extended to March 31, 2012. (2011-G02-00)

#### 4. City Clerk - Council Service London Team - Council Support

Recommendation: That, notwithstanding the recommendation of the City Clerk, and the concurrence of Tim Dobbie of Tim L. Dobbie Consulting Ltd., the following actions be taken with respect to the creation of a Council Service London team:

- (a) the proposal to increase the staff complement in the City Clerk's Office to provide support in research and to establish an information base for Council Members and members of the public **BE REFERRED** back to the Civic Administration for further consideration;
- (b) the Civic Administration, with the assistance of Tim L. Dobbie Consulting Ltd., **BE DIRECTED** to proceed with the creation of a 3-year implementation plan, to be submitted to the Finance and Administrative Services Committee, to establish a Council Service London team, based on the following:
  - (i) the establishment of a partnership with the London Public Library and the University of Western Ontario to provide ongoing complementary support to maintain an information base and provide research to assist Council Members in their activities at Council and Committee, as well as with their Ward;
  - (ii) the dedication of resources from Corporate Communications and Technology Services Division to provide dedicated communications and technology support to Council Members;
  - (iii) consideration of the allocation of additional financial support to Council Members to provide the necessary resources to undertake other activities related to their Council work, in addition to the support that would be provided by the Council Service London team;
- (c) the Civic Administration **BE AUTHORIZED** to retain the existing temporary assistance in the Councillors' Office until the end of 2012; it being noted that the position would be funded from the residual local government funding arising from the governance restructuring; and
- (d) the Civic Administration **BE REQUESTED** to review the utilization of existing Councillors' Office staff to determine how the existing resources might be better utilized. (2011-G06-00)

#### 5. City Clerk and Chief Technology Officer - Technology Upgrades - Council Chambers and Committee Rooms 4 and 5

Recommendation: That, notwithstanding the staff recommendation, the November 2, 2011 recommendation of the City Clerk and the Chief Technology Officer, which was concurred with by the Manager of Purchasing & Supply, regarding the Technology Upgrades for the Council Chambers and Committee

Rooms 4 and 5, **BE REFERRED** to the Services Review Committee to consider the recommendation's impact on the City of London's Operating and Capital Budgets. (2011-I06-00)

6. Managing Director - Corporate Assets - Office Chairs - City Facilities

Recommendation: That, on the recommendation of the Managing Director – Corporate Assets with the concurrence of the Manager of Purchasing & Supply and with respect to the current and future purchase of new and replacement office chairs in City-owned and leased facilities:

- (a) office chairs manufactured/distributed by ErgoCentric Seating Systems **BE APPROVED** for purchase and installation; it being noted that the existing complement of approved manufacturers/suppliers of chair products will **BE INCREASED** from 3 to 4;
- (b) the Manager of Purchasing and Supply **BE DIRECTED** to seek pricing for commodities noted in (a) for a five-year term, with the intent to maximize competitive pricing and minimize single source purchases; and
- (c) subject to satisfactory commodity pricing and available financing, staff **BE AUTHORIZED** to undertake all administrative acts to procure and install the approved items. (2011-A14-00)

7. Managing Director - Corporate Assets - Expropriation of Lands - Southdale Road West Road Widening Project - Wharncliffe Road South to Wonderland Road South

Recommendation: That, on the recommendation of the Managing Director – Corporate Assets, on the advice of the Manager Realty Services, approval **BE GIVEN** to the expropriation of lands as may be required for the completion of the Southdale Road West Road Widening Project between Wharncliffe Road South and Wonderland Road South, and that the following actions **BE TAKEN** in connection therewith:

- (a) application be made by The Corporation of the City of London as Expropriating Authority to the Council of The Corporation of the City of London as approving authority for the approval to expropriate the lands required for the Southdale Road West Road Widening Project, between Wharncliffe Road South and Wonderland Road South;
- (b) The Corporation of the City of London serve and publish notice of the above application in accordance with the terms of the Expropriations Act;
- (c) The Corporation of the City of London forward to the Chief Inquiry Officer any requests for a hearing that may be received and report such to the Council of The Corporation of the City of London for its information; and
- (d) a by-law be introduced at the appropriate time to authorize the foregoing and direct the Civic Administration to carry out all necessary administrative actions. (2011-L15-02/S07-02)

8. Director of Water and City Engineer - Approval for Sole Source Negotiations - Replacement of Ice Resurface Machines

Recommendation: That on the recommendation of the Director of Water and City Engineer:

- (a) approval hereby **BE GIVEN** to enter into direct negotiations in accordance with Purchasing By-law Section 3.4 for the purchase of four natural gas powered, self propelled ice resurface machines from Frank Zamboni & Co. Ltd. P.O. Box 1388, Brantford, Ontario N3T 5T6;
- (b) approval hereby **BE GIVEN** conditional upon the Corporation negotiating satisfactory prices, terms and conditions with Frank Zamboni & Co. Ltd. to the satisfaction of the City Treasurer; and

- (c) approval hereby **BE GIVEN** conditional upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval. (2011-F13-00)
9. City Treasurer, Chief Financial Officer - Pre-Authorized Tax Payment Plan By-law and Collection of Property Taxes By-law

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2012:

- (a) a by-law be enacted to amend By-law A-5505-497 "A by-law to authorize the implementation of a pre-authorized payment plan" so that the calculation of pre-authorized payments is based on the previous year's taxes increased by the average increase in total municipal property tax rates in the residential class in the previous year, and such attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Council meeting on November 7, 2011; and
- (b) a by-law be enacted to amend By-law A-8 "A by-law to provide for the collection of property taxes" so that the calculation of the interim tax levy will be set at a percentage of 40% of the previous year's taxes and then increased by the average increase in total municipal property tax rates in the residential class in the previous year and such attached proposed by-law (Appendix "B") **BE INTRODUCED** at the Council meeting on November 7, 2011. (2011-F16-00)

10. City Treasurer, Chief Financial Officer - Revision of Council Policy 26(4) Procedures on the Treatment of Properties That Do Not Sell at Municipal Tax Sales

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, a by-law to revise Council Policy 26(4), Procedures on the Treatment of Properties that do not sell at Municipal Tax Sales, to clarify and shorten the process, attached as (Appendix "A") **BE INTRODUCED** at the Council meeting of November 7, 2011. (2011G01-00)

11. City Treasurer, Chief Financial Officer - Future Tax Policy

Recommendation: That the City Treasurer, Chief Financial Officer's November 2, 2011 report on future tax policy **BE RECEIVED** for information. (2011-F16-00)

12. City Treasurer, Chief Financial Officer - Fiscal Agent Service Agreement

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer the following actions be taken regarding the Fiscal Agent Agreement between The Corporation of the City of London, RBC Dominion Securities Inc., CIBC World Markets Inc., and Toronto-Dominion Bank (TD Securities Inc.):

- (a) the attached proposed by-law (Appendix A) **BE INTRODUCED** at the Municipal Council meeting on November 7, 2011, to authorize a Fiscal Agent Agreement between The Corporation of the City of London, RBC Dominion Securities Inc., CIBC World Markets Inc., and Toronto-Dominion Bank (TD Securities Inc.); and
- (b) the Mayor and City Clerk **BE AUTHORIZED** to execute the Fiscal Agent Agreement (Schedule 1).

13. City Treasurer, Chief Financial Officer - By-law for the Authorization of the Financing Agreement Between The Corporation of The City of London and The Ontario Infrastructure and Lands Corporation

Recommendation: That, on the recommendation of the City Treasurer, Chief Financial Officer, the attached proposed by-law (Appendix A) **BE INTRODUCED** at the Municipal Council meeting of November 7, 2011 to authorize the Mayor and the City Treasurer, Chief Financial Officer to enter into the Financing Agreement between The Corporation of the City of London and the Ontario

Infrastructure and Lands Corporation (OILC) for capital financing of \$52,809,914 (Schedule A), with the City Treasurer amending the Financing Schedule contained within, and authorizing the Mayor and the City Treasurer, Chief Financial Officer to sign off on the interest rate offer (Schedule B) provided by OILC in late November. (2011-F09-00)

#### IV. ITEMS FOR DIRECTION

##### 14. City Clerk - Acting Mayor Appointment - Revised Policy

Recommendation: That a draft proposed by-law **BE INTRODUCED** at the November 7, 2011 meeting of the Municipal Council to amend the existing policy for appointing an Acting Mayor in order to provide for the Chairs of the Civic Works Committee, the Community Services Committee, the Investment and Economic Prosperity Committee, the Planning and Environment Committee and the Public Safety Committee and the Vice Chair of the Finance and Administration Committee to serve as Acting Mayor, on a rotating basis, for the term of office that they hold these positions. (2011-G01-00)

##### 15. Committee Secretary - 4th Report of the Creative City Committee

Recommendation:

- (a) That the Municipal Council, Corporate Communications and the Creative City Committee **BE ASKED** to support the development of the City Symposium;

it being noted that the Creative City Committee heard a verbal presentation and received a communication from J. Shelley, City Symposium, with respect to this matter.

- (b) That clauses 2 through 12, inclusive of the 4th Report of the Creative City Committee, from its meeting held on September 21, 2011, **BE RECEIVED AND NOTED.**

#### V. DEFERRED MATTERS/ADDITIONAL BUSINESS

#### VI. CONFIDENTIAL

*(See Confidential Appendix to the 27th Report of the Finance and Administration Committee enclosed for Members only.)*

The Finance and Administration Committee convened in camera from 11:52 a.m. to 11:58 a.m., after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to a proposed acquisition or disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed or pending acquisition or disposition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition or disposition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition or disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the

Corporation concerning the proposed acquisition or disposition.

**VII. ADJOURNMENT**

The meeting adjourned at 11:58 a.m.