

Child Care Advisory Committee Work Plan – 2019

Project/Initiative	Background	Lead/Responsible	Proposed Timeline	Proposed Budget
“Adopt a Councillor/ Trustee 2019” preparation	<ul style="list-style-type: none"> • Adopt a Councillor/ Trustee Sub-Committee to reconvene in 2019 to update the child care information binders ready for “Adopt a Councillor/ Trustee 2019-20” and to recruit child care programs as adopters. 	Adopt a Councillor/ Trustee Sub-Committee	2019-20	\$200 to cover binders and printing
Invitation to attend CCAC	<ul style="list-style-type: none"> • Standing invitation for Mayor and Chair of Community and Protective Services 	Diane Gordon	Ongoing	\$0
Review of the One List	<ul style="list-style-type: none"> • CCAC to meet with City Managers upon request to review the One List (Centralized Wait List), the statistics collected and their use 	CCAC/ CCAC Sub-Committee in conjunction with City Manager	TBD	\$0
Evaluation of Child Care Vacancy Data	<ul style="list-style-type: none"> • Review the process of collection of vacancy data for accuracy of stats collected • Clarification regarding operational versus licensed capacity 	CCAC in conjunction with City Manager	Fall 2019	\$0
Membership Review within a Terms of Reference Review	<ul style="list-style-type: none"> • A review of voting/ non-voting members • A review of membership • Recruitment • Review and Feedback to General Terms of Reference 	CCAC/CCAC Sub-Committee	Fall 2019	\$0