

# APPLICATION FORM FOR APPOINTMENT TO CITY OF LONDON BOARDS, COMMISSIONS, COMMITTEES

(The personal information on this form is collected under the authority of the *Municipal Act, 2001* and will be used to assist the Municipal Council in selecting appointees for various City of London Boards, Commissions and Committees. Questions about this collection may be referred to the City Clerk, 300 Dufferin Avenue, London, ON Tel: 519-661-2500 ext. 4937.)

1. Application for appointment to:

Board of Health of the Middlesex-London Health Unit

(Name of Board, Commission, Committee, etc.)

2. Name: Limoza Dalipi

3. Home Address:

768 Whitehaven Cres. London, Ontario

Postal Code: N6G 3V6 e-mail address: ldalipi.hba2009@ivey.ca

4. Telephone Number: (Bus.) 226-234-5609 (Home) 519-661-1022

\* ***If it is easier to attach your resume in response to questions 5, 6 & 7, please feel free to do so.***

5. Occupation: \_\_\_\_\_

6. Describe your work experience: \_\_\_\_\_

\_\_\_\_\_

7. Education: \_\_\_\_\_

\_\_\_\_\_

8. What skills, abilities and specialized knowledge do you have that will assist this body?

I have the following skills, abilities and knowledge to assist the body: project management, financial analysis, accounting, budgeting, forecasting and business planning, to name a few. I have developed and enhanced these skills through my education and work experience in business, accounting and finance, interpersonal skills and communication.

\_\_\_\_\_

9. Why are you interested in serving the City of London on this body?

I am interested in serving the city of London because of the following reasons: I believe in the value of healthcare to Londoners and want to contribute my skills and expertise at the board level to make sound decisions that will better benefit London's population. I also feel that this will be a great opportunity to showcase my key strengths and work to further develop my skills to pursue greater opportunities in the future, which I can take a leadership role to implement improvements in the healthcare program.

\_\_\_\_\_

\_\_\_\_\_

10. What contribution do you believe you can make to this body?

I believe I can make the following contributions: managing key initiatives and projects, providing accounting and finance expertise to ensure MHLU projects and operations are run in the most efficient, cost effective manner following key accounting policies. I can also contribute in other ways to assist the board (members) at large with key initiatives that we would need to work on as a team to ensure the Middlesex Health Unit is run the best way possible and meet the needs of stakeholders.

\_\_\_\_\_

\_\_\_\_\_

---

11. What past contributions have you made on a similar body or organization?

The past contributions I have made include the following a few of many:

Canadian Cancer Society: Fundraising Assistant – managed database and donation tracker to ensure online and cash donations reconciled with internal records. Attended meetings when required to build a plan and delegate tasks on planning for Relay for Life.

Religious Organization: Internal Coordinator & Accounting Assistant – assisted with implementing more efficient processes, tighter policies around accounting and preparation of financial statements. I have also acted as the internal coordinator for a large committee in this organization, keeping record of all confidential material, meeting minutes, and collaborating with board members and executive on handling key issues and better promoting the organization to new members.

University Student Council at Western University: Board member and King's University College representative. I represented King's at the Student Council meetings at large on key issues involving both campuses. I also acted on the audit and finance committees to name a few, which I have implemented and ensured key policies were followed to ensure that expenses were approved as necessary based on specific limits. I also acted on student committees, which I was involved in decision making for the students at large on matters that would be to the student's benefit, such as safety.

University Tax Clinic: I took responsibility to organize and bring together student volunteers at the University tax clinic in 2007-2008 assisting students with tax preparation.

TechAlliance: I took initiative to lead a student team on an industry wide project focused on building a strategy to bring the medical cluster together in London. In this process, I worked with medical companies, research institutes, and medical professionals to determine their role in the cluster project in order to build the cluster strategy.

---

12. What experience do you have in exchanging your views with others and in appreciating and respecting the skills, abilities and knowledge of others?

The experience I have in exchanging my views with others and appreciating, respecting the skills, abilities and knowledge of others include the following, which are few of many experiences I have had:

- TD Bank: I have worked collaboratively with the finance team on building new reports, implementing audit processes and improving manual processes into more automated processes. In this process I have used the ideas of my team and manager, as well as assess my own to determine which is more feasible for the business. I have also relied and delegated work to my colleagues which they have more technical expertise to handle, such as issues found in the database. Since I didn't have the expertise to resolve the issues in the database, I relied on my team in Toronto to work on the issue.

-TechAlliance: In creating and implementing a strategy for London's medical industry, I consulting with my team and executive members of TechAlliance prior to putting my ideas in place. This was critical to develop an effective solution that would capture the needs of the executive members of TechAlliance, as well as key stakeholders.

-Business Feasibility Study: I have worked on a school project with a team of students to create a business plan on retirement services. In putting the plan together, I have delegated work based on each student's interests and expertise. I felt this was the best approach and allowed for a much more efficient process in completing the project on time. In the midst of the project, I have also engaged with my team to present my findings and work to obtain their approval before moving forward. This is best to get consensus on building the team relationship and a strong business plan using everyone's ideas equally.

---

## **BACKGROUND INFORMATION**

At the discretion of the Committee, and dependent also on each applicant's expression of interest, all or some of the applicants may be invited to attend a short, private interview with the Committee. The purpose of such interviews is to allow applicants an opportunity to elaborate on their application.

Are you interested in such an interview?

YES

NO

The Committee then submits recommendations to the Council on appointments. The final approval of appointments is given by the Council. All appointments are at the pleasure of Council and all appointees will be asked to acknowledge this fact in written form.

If you require any additional information about the appointment process or if you have any questions about any of the bodies to which appointments are to be made, please contact Heather Woolsey at 519-661-2500 ext. 4599 or email at [hwoolsey@london.ca](mailto:hwoolsey@london.ca)

**NOTE: BY SIGNING OR TRANSMITTING THIS APPLICATION FORM, I HEREBY CONSENT TO THE COLLECTION, USE AND DISCLOSURE OF MY PERSONAL INFORMATION PROVIDED ON THIS FORM. I UNDERSTAND AND AGREE THAT THIS PERSONAL INFORMATION MAY BE DISCLOSED TO THE PUBLIC AND TO THE MEDIA BY THE CITY OF LONDON, UPON REQUEST, AND MAYBE INCLUDED IN PUBLICLY DISCLOSED COMMITTEE AND COUNCIL REPORTS, AGENDAS AND ON THE CITY OF LONDON'S INTERNET WEBSITE.**

Please mail to: City Clerk's Office  
Room 308, City Hall  
300 Dufferin Avenue  
P.O. Box 5035  
London, ON N6A 4L9

Or fax to: 519-661-4892

Or email to: [hwoolsey@london.ca](mailto:hwoolsey@london.ca)

November 8, 2012

Limoza Dalipi, HBA

Date

Signature of Applicant