

Corporate Services Committee

Report

7th Meeting of the Corporate Services Committee
March 19, 2019

PRESENT: Councillors J. Morgan (Chair), J. Helmer , P. Van Meerbergen, A. Kayabaga, S. Hillier, Mayor E. Holder
ALSO PRESENT: Councillors M. Cassidy, S. Lewis, M. van Holst and P. Squire; M. Hayward, A.L. Barbon, G. Bridge, B. Card, I. Collins, S. Corman, B. Coxhead, K. Dawtrey, A. Dunbar, R. Hicks, S. King, G. Kotsifas, J. Kovacs, J. Logan, S. Miller, D. Munteer, K. Murray, A. Ostrowski, J. Raycroft, M. Schulthess, S. Spring, B. Warner and B. Westlake-Power

The meeting is called to order at 12:31 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: J. Helmer
Seconded by: A. Kayabaga

That the Consent Items BE APPROVED, excluding Items 2.3, 2.4, 2.6 and 2.10.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.1 2018 Municipal Election

Moved by: J. Helmer
Seconded by: A. Kayabaga

That, on the recommendation of the City Clerk, the staff report dated March 19, 2019 and entitled "2018 Municipal Election" providing an update with respect to the 2018 Municipal Election, BE RECEIVED for information.

Motion Passed

2.2 Implementation - Modernizing Ontario's Municipal Legislation Act, 2017

Moved by: J. Helmer
Seconded by: A. Kayabaga

That, on the recommendation of the City Clerk, with the concurrence of the City Manager and the Managing Director, Corporate Services and City Solicitor, the following actions be taken with respect to the introduction of policies and procedures to implement amendments to the Municipal Act, 2001 and the Municipal Conflict of Interest Act as set out in the *Modernizing Ontario's Municipal Legislation Act, 2017*:

a) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix "A" being "A by-law to repeal and replace By-law No.

CPOL.-69-301, as amended, being a By-law entitled “Code of Conduct for Members of Council” and replace it with a new Council policy entitled “Code of Conduct for Members of Council” to incorporate regulations resulting from recent amendments to the *Municipal Act, 2001* and the *Municipal Conflict of Interest Act*” BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019;

b) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix “B” being “A by-law to enact a new Council policy entitled “Code of Conduct for Local Boards” to implement recent amendments to the *Municipal Act, 2001* and the *Municipal Conflict of Interest Act*” requiring a municipality to establish codes of conduct for local boards BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019;

c) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix “C” being “A by-law to enact a Council Policy entitled “The Corporation of the City of London Integrity Commissioner Terms of Reference” to provide for a revised Terms of Reference to address recent amendments to the *Municipal Act, 2001* and the *Municipal Conflict of Interest Act*” BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019;

d) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix “D” being “A by-law to enact a new Council policy entitled “Members of Council Public Registry Declaration of Interest” to implement recent amendments to the *Municipal Conflict of Interest Act*” requiring Members of Council to submit written statements regarding disclosure of interests and the creation of a registry of written statements to be available for public inspection BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019;

e) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix “E” being “A by-law to enact a new Council policy entitled “Public Registry Declaration of Interest for Local Boards” to implement recent amendments to the *Municipal Conflict of Interest Act*” requiring Members of Local Boards to submit written statements regarding disclosure of interests and the creation of a registry of written statements to be available for public inspection BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019; and

f) the proposed by-law appended to the staff report dated March 19, 2019 as Appendix “F” being “A by-law to enact a new Council policy entitled “Members of Council – Absence – Pregnancy or Parental Leave” to establish a process to recognize a Member of Council’s ability to take pregnancy and parental leave without a Council motion resulting from recent amendments to the *Municipal Act, 2001* BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019.

Motion Passed

2.5 City of London Days at Budweiser Gardens - Senior Prom Date Change

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the City Clerk, the City of London Day at the Budweiser Gardens for the Day 2 Knight/Meals on Wheels London Senior Prom, originally approved by the Municipal Council to be held on Thursday, October 3, 2019, BE RESCHEDULED to Thursday, October 10,

2019, at the request of the Day 2 Knight/Meals on Wheels London and the Budweiser Gardens.

Motion Passed

2.7 Single-Source Procurement: Microfiche Digitization Mes Hybrid

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the single-source procurement for microfiche digitization:

a) the price of \$275,000 (HST excluded) negotiated with MES Hybrid Document Systems for the provision of one year of digital scanning services BE ACCEPTED on a Single Source basis in accordance with sections 14.4 (d) and (e) of the Procurement of Goods and Services Policy;

b) the proposed by-law appended to the revised staff report dated March 19, 2019 as Appendix 'B' BE INTRODUCED at the Municipal Council meeting to be held on March 26, 2019 to:

i) approve an Agreement between The Corporation of the City of London and Hybrid Document Systems Inc., and;

ii) authorize the Mayor and the City Clerk to execute the above-noted Agreement;

c) the Civic Administration BE AUTHORIZED to undertake any additional administrative acts that are necessary in connection with this purchase;

d) the approvals given herein BE CONDITIONAL upon the Corporation entering into a formal contract for this purchase;

e) the financing for this acquisitions BE APPROVED as set out in the Sources of Financing Report appended to the revised staff report dated March 19, 2019 as Appendix 'A'.

Motion Passed

2.8 2018 Statement of Remuneration and Expenses Elected and Appointed Officials

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the reporting of the remuneration and expenses of elected and appointed officials:

a) in accordance with Section 284 of the *Municipal Act, 2001*, the Statements of Remuneration and Expenses for Elected and Appointed Officials, as appended to the staff report dated March 19, 2019, BE RECEIVED for information;

b) in accordance with City Council resolution of October 2015, the Council compensation and estimated taxable equivalent be included in future reports and as such BE RECEIVED for information;

c) in accordance with City Council resolution of March 2012, the annual report on the Mayor's Office's expenditures BE RECEIVED for information; and

d) in accordance with City Council Travel and Business Expenses Policy, the Statement of Travel Expenses for Senior Administration Staff as appended to the staff report dated March 19, 2019, BE RECEIVED for information.

Motion Passed

2.9 Public Sector Salary Disclosure Act Report for Calendar Year 2018

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated March 19, 2019 regarding the Public Sector Salary Disclosure Act report for the calendar year 2018, BE RECEIVED for information; it being noted that the Managing Director, Corporate Services and Chief Human Resources Officer, provided a verbal update related to two additions for the 2018 disclosure.

Motion Passed

2.11 Argyle Business Improvement Area - 2019 Proposed Budget - Municipal Special Levy

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the Argyle Business Improvement Area:

a) the Argyle Business Improvement Area proposed 2019 budget submission in the amount of \$259,502 BE APPROVED as outlined in Schedule "A" as appended to the staff report dated March 19, 2019;

b) the amount to be raised by The Corporation of the City of London for the 2019 fiscal year for the purposes of the Argyle Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$215,000;

c) a special charge BE ESTABLISHED for the amount referred to in part b), above, by a levy in accordance with By-law A.-6873-292 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the by-law appended to the staff report dated March 19, 2019 as Schedule "B" with respect to Municipal Special Levy for the Argyle Business Improvement Area BE INTRODUCED at the Municipal Council meeting on March 26, 2019.

Motion Passed

2.12 Hamilton Road Business Improvement Area - 2019 Proposed Budget -
Municipal Special Levy

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the Hamilton Road Business Improvement Area:

- a) the Hamilton Road Business Improvement Area proposed 2019 budget submission in the amount of \$140,525 BE APPROVED as outlined in Schedule "A" as appended to the staff report dated March 19, 2019;
- b) the amount to be raised by The Corporation of the City of London for the 2019 fiscal year for the purposes of the Hamilton Road Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$70,000;
- c) a special charge BE ESTABLISHED for the amount referred to in part b, above, by a levy in accordance with By-law C.P.-1528-486 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the by-law appended to the staff report dated March 19, 2019 Schedule "B" with respect to Municipal Special Levy for the Hamilton Road Business Improvement Area BE INTRODUCED at the Municipal Council meeting on March 26, 2019.

Motion Passed

2.13 Hyde Park Business Improvement Area - 2019 Proposed Budget -
Municipal Special Levy

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the Hyde Park Business Improvement Area:

- a) the Hyde Park Business Improvement Area proposed 2019 budget submission in the amount of \$361,200 BE APPROVED as outlined in Schedule "A" as appended to the staff report dated March 19, 2019;
- b) the amount to be raised by The Corporation of the City of London for the 2019 fiscal year for the purposes of the Hyde Park Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$342,500;
- c) a special charge BE ESTABLISHED for the amount referred to in part b, above, by a levy in accordance with By-law CP-1519-490 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and
- d) the by-law appended to the staff report dated March 19, 2019 as Schedule "B" with respect to Municipal Special Levy for the Hyde Park Business Improvement Area BE INTRODUCED at the Municipal Council meeting on March 26, 2019.

Motion Passed

2.14 Old East Village Business Improvement Area - 2019 Proposed Budget -
Municipal Special Levy

Moved by: J. Helmer

Seconded by: A. Kayabaga

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the Old East Village Business Improvement Area:

a) the Old East Village Business Improvement Area proposed 2019 budget submission in the amount of \$205,191 BE APPROVED as outlined in Schedule "A" as appended to the staff report dated March 19, 2019;

b) the amount to be raised by The Corporation of the City of London for the 2019 fiscal year for the purposes of the Old East Village Business Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$42,000 (which includes \$40,000 for the Municipal Special Levy and an estimated \$2,000 for an allowance for levy rebates administered by the City of London on behalf of the Old East Village Business Improvement Area);

c) a special charge BE ESTABLISHED for the amount referred to in part b, above, by a levy in accordance with By-law CP-1 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the by-law appended to the staff report dated March 19, 2019 as Schedule "B" with respect to Municipal Special Levy for the Old East Village Business Improvement Area BE INTRODUCED at the Municipal Council meeting on March 26, 2019.

Motion Passed

2.3 Integrity Commissioner

Moved by: J. Helmer

Seconded by: S. Hillier

That on the recommendation of the City Clerk, with the concurrence of the Managing Director, Corporate Services and City Solicitor, the following actions be taken with respect to the appointment of an Integrity Commissioner for The Corporation of the City of London and local boards:

a) the staff report, dated March 19, 2019, entitled "Integrity Commissioner" BE RECEIVED;

b) the City Clerk and the Managing Director, Corporate Services and City Solicitor BE DIRECTED to bring forward a draft Agreement between The Corporation of the City of London and Gregory F. Stewart for the provision of services as The Corporation of the City of London's and local boards' Integrity Commissioner for the term ending May 31, 2021, based on the same conditions set out in the current Agreement, for consideration at the April 16, 2019 meeting of the Corporate Services Committee; and

c) the City Clerk BE DIRECTED to bring forward to the April 16, 2019 meeting of the Corporate Services Committee, a proposed by-law to appoint Gregory F. Stewart as the Integrity Commissioner for The Corporation of the City of London and local boards.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier
Absent: (1): E. Holder

Motion Passed (5 to 0)

2.4 Lobbyist Registrar and Closed Meeting Investigator

Moved by: S. Hillier
Seconded by: P. Van Meerbergen

That, on the recommendation of the City Clerk, with the concurrence of the Managing Director, Corporate and Legal Services, City Solicitor, the staff report dated, March 19, 2019, entitled "Lobbyist Registrar and Closed Meeting Investigator", BE RECEIVED.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier
Absent: (1): E. Holder

Motion Passed (5 to 0)

2.6 Advisory Committee Review - Interim Report

Moved by: J. Helmer
Seconded by: P. Van Meerbergen

That, on the recommendation of the City Clerk, the following actions be taken with respect to the 2019 appointments to the City of London Advisory Committees (ACs):

- a) the Civic Administration, who currently serve as non-voting resources to ACs, BE REQUESTED to assist in the ACs work plan development, based on advice or initiatives that are related to work currently being undertaken by the Civic Administration; and
- b) notwithstanding the current Terms of Reference for each Advisory Committee, the current voting member recruitment for the abbreviated term of June 1, 2019 to February 28, 2021 (previously approved by Council), BE CONDUCTED seeking only 'members-at-large' for appointment;

it being noted that an exception will be required for the Accessibility Advisory Committee based on provincial legislation;

it being further noted the Corporate Services Committee received a communication dated March 17, 2019 from Councillor M. van Holst with respect to this matter.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier
Absent: (1): E. Holder

Motion Passed (5 to 0)

2.10 Update #3: Harassment and Discrimination - Third Party Review - Workplace Assessment and Recommendations

Moved by: J. Helmer
Seconded by: S. Hillier

That, on the recommendation of the City Manager and Managing Director, Corporate Services and Chief Human Resources Officer, the following actions be taken:

- a) the staff report dated March 19, 2019 and the Workplace Assessment Report from Rubin Thomlinson LLP appended to the staff report as Appendix A BE RECEIVED for information; and
- b) the Civic Administration BE DIRECTED to immediately begin development of a “Respectful Workplace Policy” and associated resolution and complaint procedures and provide to the Corporate Services Committee a plan to respond to the balance of the recommendations in Rubin Thomlinson LLP’s Workplace Assessment within three months.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier
Absent: (1): E. Holder

Motion Passed (5 to 0)

3. Scheduled Items

None.

4. Items for Direction

4.1 London Downtown Business Association Improvement Area - 2019 Proposed Budget - Municipal Special Levy

That it BE NOTED that the Corporate Services Committee was unable to reach a majority decision with respect to the London Downtown Business Association Improvement Area 2019 Proposed Budget, and pursuant to Section 19.3 of the Council Procedure By-law, the matter is hereby submitted to the Municipal Council for its disposition.

Voting Record

Moved by: A. Kayabaga
Seconded by: S. Hillier

That the delegation requests of S. Peraic Weir and L. Ferguson, related to the 2019 London Downtown Business Association proposed budget, BE APPROVED to be heard at this time.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier
Absent: (1): E. Holder

Motion Passed (5 to 0)

Moved by: P. Van Meerbergen
Seconded by: S. Hillier

That consideration of the 2019 proposed budget of the London Downtown Business Association BE DEFERRED to a future meeting of the Corporate Services Committee meeting.

Yeas: (2): P. Van Meerbergen, and S. Hillier

Nays: (4): J. Morgan, J. Helmer, A. Kayabaga, and E. Holder

Motion Failed (2 to 4)

Moved by: A. Kayabaga

Seconded by: J. Helmer

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to the London Downtown Business Association Improvement Area:

a) the London Downtown Business Association proposed 2019 budget submission in the amount of \$1,826,490 BE APPROVED as outlined in Schedule "A" as appended to the staff report dated March 19, 2019;

b) the amount to be raised by the Corporation of the City of London for the 2019 fiscal year for the purposes of the London Downtown Business Association Improvement Area and pursuant to subsection 208(1) of the *Municipal Act, 2001* BE FIXED at \$1,915,390 (which includes \$1,825,390 for the Municipal Special Levy and an estimated \$90,000 for tax write-offs administered by the City of London on behalf of London Downtown Business Association Improvement Area);

c) a special charge BE ESTABLISHED for the amount referred to in part b, above, by a levy in accordance with By-law CP-2 as amended; it being noted that the special charge shall have priority lien status and shall be added to the tax roll pursuant to subsection 208(7) of the *Municipal Act, 2001*; and

d) the by-law appended to the staff report dated March 19, 2019 as Schedule "C" with respect to Municipal Special Levy for the London Downtown Business Association Improvement Area BE INTRODUCED at the Municipal Council meeting on March 26, 2019;

it being noted that the Corporate Services Committee received a communication from S. Farhi, President, Farhi Holdings Corporation with respect to this matter;

it being further noted that the Corporate Services Committee received verbal delegations from S. Peraic Weir and L. Ferguson with respect to this matter.

Yeas: (3): J. Helmer, A. Kayabaga, and E. Holder

Nays: (3): J. Morgan, P. Van Meerbergen, and S. Hillier

Motion Failed (3 to 3)

4.2 Special Meeting of the Strategic Priorities and Policy Committee

Moved by: S. Hillier

Seconded by: E. Holder

That pursuant to section 2.6 of the Council Procedure By-law, authorization BE GIVEN for the April 8, 2019 Special Meeting of the Strategic Priorities and Policy Committee be held at the Spencer Hall Conference Centre, 551 Windermere Road, London, Ontario N5X 2T1, commencing at 8 AM for the purpose of educating or training the Members of Council.

Yeas: (6): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, S. Hillier, and E. Holder

Motion Passed (6 to 0)

4.3 Association of Municipalities of Ontario (AMO) - Chair, Large Urban Caucus

Moved by: E. Holder

Seconded by: A. Kayabaga

That the nomination of Councillor A. Hopkins for appointment as Chair, Large Urban Caucus for the Association of Municipalities of Ontario (AMO) BE ENDORSED by the Municipal Council and in the event that Councillor A. Hopkins is elected to this position that the Councillor BE REIMBURSED by The Corporation of the City of London, outside her annual expense allocation, upon submission of eligible expenses, related to the potential appointment.

Yeas: (6): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, S. Hillier, and E. Holder

Motion Passed (6 to 0)

4.4 Amending Hours of Sale of Liquor on Weekend to begin at 9 AM

Moved by: A. Kayabaga

Seconded by: J. Morgan

That the Attorney General of Ontario and the Alcohol Gaming Commission of Ontario BE REQUESTED to change the permissible hours for licensed establishments in the City of London to sell and serve alcohol on Saturdays and Sundays to commence 9 AM.

Yeas: (6): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, S. Hillier, and E. Holder

Motion Passed (6 to 0)

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: P. Van Meerbergen

Seconded by: S. Hillier

That the Corporate Services Committee convene, In Closed Session, for the purpose of considering the following:

6.1 Land Disposition/Solicitor-Client Privileged Advice/ Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.2 Land Disposition/Solicitor-Client Privileged Advice/ Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending disposition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that

belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.3 Land Disposition/Solicitor-Client Privileged Advice

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.4 Land Disposition/Solicitor-Client Privileged Advice/ Position, Plan, Procedure, Criteria or Instruction to be Applied to Any Negotiations

A matter pertaining to the proposed or pending acquisition of land by the municipality, including communications necessary for that purpose; advice that is subject to solicitor-client privilege; commercial and financial information, that belongs to the municipality and has monetary value or potential monetary value and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality.

6.5 Personal Matters/Identifiable Individual

A matter pertaining to personal matters involving identifiable individuals who are municipal employees with respect to employment related matters and advice and recommendations of officers of the Corporation including communications necessary for that purpose.

6.6 Litigation/Potential Litigation/Solicitor-Client Privileged Advice

A matter pertaining to litigation or potential litigation and advice that is subject to solicitor-client privilege, including communications necessary for the purpose and directions and instructions to officers and employees or agents of the municipality.

6.7 Litigation/Potential Litigation/Solicitor-Client Privileged Advice

A matter pertaining to an identifiable individual; employment-related matters; litigation or potential litigation affecting the municipality; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation.

Yeas: (5): J. Morgan, J. Helmer, P. Van Meerbergen, A. Kayabaga, and S. Hillier

Absent: (1): E. Holder

Motion Passed (5 to 0)

The Corporate Services Committee convened, In Closed Session, from 2:28 PM to 3:43 PM.

7. Adjournment

The meeting adjourned at 3:44 PM.