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TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MONDAY, NOVEMBER 12, 2012
FROM:	EDWARD SOLDO, P. ENG. DIRECTOR, ROADS & TRANSPORTATION
SUBJECT	TENDER 12-81 TREE PRUNING/REMOVAL SERVICES

RECOMMENDATION

That on the recommendation of the Director, Roads & Transportation:

- a) The tender submitted by 2210652 Ontario Ltd., o/a Wilderness Environmental Services, 494 Hwy. 17N Unit #6, Heyden, ON P6A 6K4 at their contract price of \$708,326.00, (HST extra) **BE ACCEPTED**, it being noted that 2210652 Ontario Ltd., o/a Wilderness Environmental Services submitted the lowest bid and meets the City's terms and conditions;
- b) That the funding for this project **BE APPROVED** as set out in the Source of Financing Report attached hereto as Appendix "A";
- c) Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this contract; and
- d) Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Two (2) bids were received as a result of the tender call August 12, 2012. The submissions were reviewed by staff from Purchasing and Supply, Transportation & Planning Design, Forestry and Legal Divisions to ensure compliance with the specifications and qualifications. 2210652 Ontario Ltd., o/a Wilderness Environmental Services submitted the lowest unit prices and meets the terms, conditions and specifications as outlined in Tender 12-81.

The contract is for a three (3) year term, with the option to renew the contract for two (2) additional years.

A summary of bids is attached as Appendix "B".

Financial Impact

The contract estimated annual expenditure is \$708,326.00 which is based on the estimated annual hours and tendered hourly rates. Estimated hours in the form of tender are for the purposes of evaluation.

Funding for this project is available in Capital Account PD 2044 – \$183,326.00
Forestry's operating account - \$525,000.00

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Background





The tree pruning and removal service is an annual program that is performed throughout the year beginning in January 2013. The work is ongoing as the Forestry Division has embarked upon a trim cycle to reduce risk, promote tree health and demonstrate due diligence. The contracted crews supplement the City staff in performing these tasks.

The contractors' duties include tree pruning, removal and stumping. These duties are relied upon during regular work hours, off hours and for emergency response. Currently, we have a need to increase forestry services beyond our traditional pruning cycle due to the Emerald Ash Borer program. Separate funding in addition to the approved operating funding will be utilized.

A pre-start meeting will occur with 2210652 Ontario Ltd., o/a Wilderness Environmental Services to ensure that all equipment and staff meet the specifications before work commences. At the meeting the City will review and discuss expectations, as this is a new contractor to the City of London. The company has experience in trimming, removals, bushing and herbicide application around rail and hydro corridors.

Acknowledgements

This report was prepared by John Parsons, Division Manager, Transportation and Roadside Operations and Terri Sue Wyatt, Procurement Officer.

SUBMITTED BY:	RECOMMENDED BY:
	
JOHN PARSONS DIVISION MANAGER TRANSPORTATION & ROADSIDE OPERATIONS	EDWARD SOLDO, P. ENG. DIRECTOR, ROADS & TRANSPORTATION
REVIEWED AND CONCURRED BY:	REVIEWED AND CONCURRED BY:
	
MIKE TURNER DEPUTY CITY TREASURER	JOHN BRAAM, P. ENG. MANAGING DIRECTOR ENVIRONMENTAL & ENGINEERING SERVICES & CITY ENGINEER

Attach: Appendix "A" – Source of Financing
 Appendix "B" – Summary of Bids

Appendix "B"

Summary of Bids Received T12-81 Tree Pruning / Removal Services

	2210652 Ontario Ltd. o/a Wilderness Environment Services 494 Hwy 17N Unit #6 Heyden, ON P6A 6K4	Davey Tree Expert Co. of Canada Ltd. 500-611 Tradewind Drive Ancaster, ON L9G 4V5
1st Year	\$ 708,326.00	\$ 737,916.00
2nd Year	\$ 722,492.52	\$ 737,916.00
3rd Year	\$ 736,942.37	\$ 737,916.00
Total Contract Price	\$ 2,167,760.89	\$ 2,213,748.00
Payment Terms	2%10, N/30	N/30