

2018 Accessibility Advisory Committee Work Plan

| Project/Initiative  | Background  | Lead/Responsible  | Proposed Timeline   | Proposed Expenses | Proposed Budget | Relation to London Strategic Plan   | Status |
|---|---|---|---|-------------------|-----------------|---|--------|
| Transportation Advisory Committee (TAC) representative  | Designated ACCAC rep on TAC   | As elected by ACCAC   | Ongoing   | NIL               | NIL             | The strategic plan repeatedly references the Transportation Master plan, one of the primary documents used to direct the actions of TAC |        |
| Trails Advisory Group (TAG) Representative  | Designated ACCAC rep on TAG   | As elected by ACCAC   | Ongoing   | NIL               | NIL             | Building a sustainable City 2.A (pg 11)   |        |
| Prepare formal recommendations to council based on the feedback gathered during the Accessibility themed open-house(s)/community consultation(s)            | ACCAC completed 5 community open houses throughout 2017 workplan.   | Education and Awareness Sub-committee                             | winter/spring 2018  | NIL               | NIL             | Leading in Public Service 1A; 4A; Strengthening Communities 2B; 3A; 5C; 5H  |        |
| Long Term Planning  | Host a Strategic Planning Session with all ACCAC members to develop Short term (2019 Work Plan)   | Chair/Vice-Chair  | Fall 2018   | Food, Space       | 200             | Strengthening Communities 3A<br>Note: development of Accessibility plan in conjunction with ACCAC is mandated under AODA legislation    |        |
| Site Plan Reviews   | This is mandated under AODA legislation (See Site Plan Process best practice Initiative)  | Chair/Vice-Chair  | Ongoing   | NIL               | NIL             | This is mandated under AODA legislation   |        |
| Continue to advocate for use and expansion of FADS document   | ACCAC has identified several areas where the FADS document could be expanded or strengthened. Ideally the municipality would expand FADS to include these areas, including but not limited to: community gardens, playgrounds, trails, parks, etc.  | Policy and Bylaw Subcommittee                                     | Ongoing   | NIL               | NIL             | Strengthening our Community 4C; 5H<br>Building a Sustainable City 2A, 4D  |        |
| Review/revised best practices/accessibility guidelines and considerations for Site plan review process (developed by ACCAC in 2016) based on staff feedback | Site Plan review is mandated responsibility of ACCAC since the ODA (2001)<br>Changes to AODA, Ontario Building Code and FADS have ensured most accessibility requirements are now met.<br>Legislation still has some gaps or variances (e.g. applicable to different parties)<br>Best practices/accessibility guidelines and considerations may include a review checklist or information document available/distributed with building or renovation permit requests<br>City staff are using the checklist and are set to return to ACCAC for discussion and follow-up. | Built Environment Sub-Committee                                   | Dependent on staff timelines - estimated Spring/Summer 2018 | NIL               | NIL             | Leading in Public Service 5A  |        |
| Consult/Advise members of the public/external parties upon requests or referral from city staff   | Historically ACCAC has received, often through City staff or accessibility@london.ca, requests to advise builders, architects, businesses, and citizens (amongst many other groups) on aspects of accessibility   | Variable sub-committees or ACCAC Chair/Vice Chair; as appropriate | Ongoing   | NIL               | Nil             | Strengthening our Community 1A; 5B; 5C; 5H  |        |

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| Undertake Community Outreach to raise Awareness of ACCAC and its role within the city; Promote resources developed by ACCAC to Londoners   | ACCAC has historically partaken in outreach varying from hosting full day conferences, to Lunch 'N' Learns, to exhibiting at community events (e.g. Car-free Sundays)<br>Opportunities will focus primarily on exhibiting at events, and may include King's College Social Work Week, Dundas Street Festival, etc.  | Education and Awareness Sub-committee                            | Ongoing                 | registration costs, ACCAC materials                  | >\$100 per session; not to exceed \$1000 annually | Leading in Public Service 1A;<br>Strengthening Communities 2B; 3A;       |  |
| Access2 expansion  | Several years ago the City of London became the first municipality in Canada to accept the Access2 Card (Easter Seals program) at all municipal venues. During that expansion London also went from 3 to 48 venues accepting the card. Many new venues/programs now exist and could be approached. During 2017 ACCAC began this process by developing a list of potential sites/venues. | Education and Awareness Sub-committee                            | Ongoing throughout 2018 | NIL  | NIL   | Strengthening our Community 2B, 2C, 3A                                   |  |
| Review Deaf/Blind child at play sign policies  | ACCAC members have noted many of these signs have been placed in the same location for decades. This has raised questions about the program   | Policy Subcommittee  | winter-spring 2018      | NIL  | NIL   | Strengthening our Community 5B   |  |
| Investigate/discuss benefits/impact of making ACCAC brochures/materials in American Sign Language and other accessible formats   | During revision of ACCAC materials in 2016, some members questioned whether we were reaching all Londoners who may benefit from the information in our materials and encouraged we explore alternate languages. In 2017 it was determined alternate language was not recommended, however the need to reproduce content in ASL  | Education and awareness subcommittee                             | Summer/Fall 2018        | translation costs                                    | 2000  | Strengthening our Community 2A   |  |
| City wide meeting accessibility protocols and procedure  | A 2016 ACCAC meeting did not have an access team for a member require it. Was informed there was no policy or procedure for proceeding/cancellations in such circumstances. Initial meetings were held with city staff and some recommendations were already made in 2017, however more formal protocols should be developed  | Policy Subcommittee  | Fall 2018               | NIL  | NIL   | Strengthening our Community 2C   |  |
| Investigate and make recommendation to City on accessibility in 'non-traditional' parks (e.g. community gardens, dog parks, urban agriculture); this may or may not overlap with FADS expansion also included in this plan | ACCAC members have noted many opportunities for enhanced accessibility at outdoor municipal venues/parks. Have worked with Trails, community gardens to date.   | Built Environment Sub-Committee                                  | Spring - Fall 2018      | NIL  | NIL   | Strengthening our Community 4C; 5H<br>Building a Sustainable City 2A, 4D |  |
| Engage in discussions around Paratransit and what role, if any, the city could/should undertake in improving the service, noting it is an LTC service, not that of the city directly                                       | Paratransit system is significantly overburdened and very cumbersome for users (requiring prebooking 3 days prior, often taking numerous calls to get through, booking times sometimes hours earlier than desired). Many requests go unfilled   | Transportation Working Group                                     | Spring-Fall 2018        | potential meeting/consultation sessions, food, space | 1200  | Strengthening our Community 5H   |  |
| Participate in the development and review of the 2018-2021 Accessibility Plan  | mandated responsibility of ACCAC under the AODA   | Policy Subcommittee, final draft to be brought to full committee | Per staff timeline      | NIL  | Nil   | Accessibility Action Plan 2013-2017                                      |  |

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| Develop and maintain AODA policies, procedures, practices, particularly for the new Integrated Standard.  | Included in the current 2013-2017 Accessibility Plan   | Policy Subcommittee                   | Ongoing              | NIL                                | Nil  | Accessibility Action Plan 2013-2017                                |  |
| Review City Budget with an accessibility lens.  | Included in the current 2013-2017 Accessibility Plan   | Chair/Vice-Chair                      | During budget season | NIL                                | Nil  | Accessibility Action Plan 2013-2017                                |  |
| Annually nominate a candidate for the Mayor's New Year's Honor List under the Persons with Disabilities category.                                       | Included in the current 2013-2017 Accessibility Plan   | Chair/Vice-Chair                      | Fall 2018            | NIL                                | Nil  | Accessibility Action Plan 2013-2017                                |  |
| Continue to develop and distribute pamphlets to inform the public about issues related to persons with disabilities.                                    | Included in the current 2013-2017 Accessibility Plan   | Education and Awareness Subcommittee  | Ongoing              | printing                           | \$1,200  | Accessibility Action Plan 2013-2017                                |  |
| Review resource historic documents produced by ACCAC, currently posted on london.ca   | ACCAC completed review of 2 existing documents in 2017 (Outdoor events, financial resources) and felt review of remaining documents was prudent  | Education and Awareness Subcommittee  | Fall 2018            | NIL                                | NIL  | Leading in Public Service 1B; 1C<br>Strengthening our Community 3A |  |
| Produce an 'Awareness Calendar' highlighting awareness days, weeks, months related to Accessibility and disability                                      | This used to be done monthly but was only shared amongst ACCAC. To promote Accessibility and awareness it was felt a broadening of this approach would benefit the community. ACCAC endeavors to create the calendars and engage city staff on including it/merging it with other cultural/awareness calendars currently used/posted by the city   | Education and Awareness Subcommittee  | Spring/Summer 2018   | NIL                                | NIL  |  |  |
| Advise council on manner to better acknowledge and reflect important awareness dates, including International Day for Persons with a Disability (Dec 3) | Similar to the Awareness calendar, acknowledging key dates of importance will elevate the awareness of Accessibility and our community.  | Education and Awareness Subcommittee  | Fall 2018            | NIL                                | NIL  |  |  |
| Investigate alternative participation at meetings and sub-committee meetings to increase participation  | Under the previous council a survey was sent out regarding Advisory Committee interest in remote access to committee meetings. No further announcement was made after feedback was provided. ACCAC historically experiences Quorum issues, in part due to members missing meetings for the very reason they were appointed (e.g. their disability makes attendance impossible, unable to coordinate Paratransit, etc.) | Education and Awareness Sub-committee | Spring/Summer 2018   | potential software/connection fees | \$500  |  |  |
|   |  |                                       |                      |                                    |  |  |  |
|   |  |                                       |                      | Total                              | not to exceed \$6000 (ACCAC's historically approved Annual budget) |  |  |