

<b>TO:</b>	<b>CHAIR AND MEMBERS FINANCE &amp; ADMINISTRATIVE SERVICES COMMITTEE MEETING ON MONDAY, NOVEMBER 5, 2012</b>
<b>FROM:</b>	<b>GEORGE KOTSIFAS, P.ENG MANAGING DIRECTOR – DEVELOPMENT &amp; COMPLIANCE SERVICES &amp; CHIEF BUILDING OFFICIAL</b>
<b>SUBJECT:</b>	<b>ANIMAL CONTROL, SHELTER &amp; LICENSING SERVICES</b>

<b>RECOMMENDATION</b>
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That, on the recommendation of the Managing Director - Development & Compliance Services & Chief Building Official,

- a) That approval hereby **BE GIVEN** to extend the current contract for Animal Control, Pound & Licensing Services with Urban Animal Management Incorporated for a one (1) year period with up to additional two (2) six (6) month option periods.
- b) That the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this contract; and
- c) Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

<b>BACKGROUND</b>
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**Purchasing Process**

The existing service provider Urban Animal Management Inc. (herein referred to as UAM) was the successful bidder of tender T00-100 and operates the London Animal Care & Control Centre (herein referred to as LACC) located at 121 Pine Valley Boulevard; the existing contract C01-027 expires December 31, 2012.

UAM provides animal care & control services in four (4) main areas, Animal Control, By-law Enforcement, Dog Licensing and Cat Identification Program and Shelter (Pound) Services for stray animals; in addition Pet Adoption and Outreach Activities are also provided by LACC.

In July of this year Request for Proposal 12-28 (herein referred to as RFP) was issued to seek interested qualified Proponents to explore the range of potential opportunities for expanding the scope of animal welfare initiatives in London; Municipal Council directed City staff to issue this RFP document to identify service providers interested and qualified to perform activities in one or more of the areas detailed in this document.

The RFP process shall ensure transparency and provide an excellent opportunity for the City to understand what interested and qualified organizations exist in or near London to provide services directly for or in conjunction with the City and or other partners. It also ensures that potential service providers are aware of City requirements (e.g., insurance, indemnification) and by-laws that must be followed.

**Discussion**

The extension is required to complete the RFP evaluation process, assess and consider the overall completeness and suitability of the four (4) proposal submissions received by the evaluation team that consist of all key functional areas including Development and Compliance Services and with the assistance of Purchasing and Supply; in addition once the successful proponent has been selected provide a suitable start-up time-line and migration period without the loss of this service during this phase of the project.

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**Discussion...cont'd**

Staff will report back to committee and City Council to seek approval to award once a successful proponent has been carefully chosen that will provide London, a city where all pets would have a caring, respectful and responsible home, increased awareness, partnerships & community capacity building by; ensuring our by-laws protect and support Londoners, visitors and companion animals, promoting responsible actions for individuals, families and organizations, and supporting community animal welfare initiatives.

**Financial Impact**

Funding has been allocated in the pending 2013 Operation Budget in addition with LACC annual service charges and licensing fees as agreed upon by the City.

**Acknowledgements**

This report was prepared by Chris Ginty CPPB, Procurement Officer, Purchasing and Supply and Heather M. Chapman, Manager I, Municipal Law Enforcement Services.

<b>SUBMITTED BY:</b>	<b>REVIEWED &amp; CONCURRED BY:</b>
<b>OREST KATOLYK MANAGER BY-LAW ENFORCEMENT</b>	<b>MIKE TURNER DEPUTY CITY TREASURER</b>
<b>RECOMMENDED BY:</b>	
<b>GEORGE KOTSIFAS, P.ENG. MANAGING DIRECTOR - DEVELOPMENT &amp; COMPLIANCE SERVICES &amp; CHIEF BUILDING OFFICIAL</b>	

Cc: John Freeman