

Community and Protective Services Committee

Report

1st Meeting of the Community and Protective Services Committee
December 10, 2018

PRESENT: Councillors M. Cassidy (Chair), M. Salih, J. Helmer (Acting Mayor), S. Lewis, S. Hillier, E. Peloza
ABSENT: Mayor E. Holder
ALSO PRESENT: Councillors A. Kayabaga and M. van Holst; A. Anderson, J. Bunn, S. Datars Bere, A. Drost, K. Dickins, M. Hayward, G. Kotsifas, L. Livingstone, D. O'Brien, R. Oke, M. Schulthess, C. Smith, S. Spring, S. Stafford and R. Wilcox

1. Call to Order

1.1 Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

1.2 Election of Vice Chair for the Term Ending November 30, 2019

Moved by: M. Salih

Seconded by: S. Hillier

That Councillor S. Lewis BE ELECTED Vice-Chair of the Community and Protective Services Committee for the term ending November 30, 2019.

Yeas: (5): M. Cassidy, M. Salih, S. Lewis, S. Hillier, and E. Peloza

Absent: (1): E. Holder

Motion Passed (5 to 0)

2. Consent

Moved by: S. Lewis

Seconded by: E. Peloza

That Items 2.1, 2.2, 2.3, 2.4, 2.6, 2.7, 2.8 and 2.10 BE APPROVED.

Yeas: (5): M. Cassidy, M. Salih, S. Lewis, S. Hillier, and E. Peloza

Absent: (1): E. Holder

Motion Passed (5 to 0)

2.1 3rd Report of the Childcare Advisory Committee

Moved by: S. Lewis

Seconded by: E. Peloza

That the 3rd Report of the Childcare Advisory Committee, from its meeting held on November 6, 2018, BE RECEIVED.

Motion Passed

2.2 13th Report of the Diversity, Inclusion & Anti-Oppression Advisory Committee

Moved by: S. Lewis

Seconded by: E. Pelosa

That the following actions be taken with respect to the 13th Report of the Diversity, Inclusion and Anti-Oppression Advisory Committee, from its meeting held on November 15, 2018:

a) the following actions be taken with respect to the Policy and Planning Sub-Committee:

i) that the City Clerk BE REQUESTED to amend the Terms of Reference to add an Indigenous Relations Officer to the Diversity, Inclusion and Anti-Oppression Advisory Committee as a non-voting resource member; and,

ii) compensation regarding child-minding for advisory committees BE DEFFERRED to a future meeting;

b) the revised attached 2018 Work Plan for the Diversity, Inclusion and Anti-Oppression Advisory Committee BE APPROVED;

c) the City Clerk BE REQUESTED to amend the Terms of Reference to add an Indigenous member to the Diversity, Inclusion and Anti-Oppression Advisory Committee (DIAAC) as a voting member; and,

d) clauses 1.1, 2.1, 2.2, 3.1, 4.1 to 4.3, 5.1, 5.3 and 7.1 to 7.3, BE RECEIVED.

Motion Passed

2.3 10th Report of the London Housing Advisory Committee

Moved by: S. Lewis

Seconded by: E. Pelosa

That the 10th Report of the London Housing Advisory Committee, from its meeting held on November 5, 2018, BE RECEIVED.

Motion Passed

2.4 RFP18-39 Provide Physiotherapy and Occupational Therapy Services at the Dearness Home

Moved by: S. Lewis

Seconded by: E. Pelosa

That, on the recommendation of the Managing Director Housing, Social Services and Dearness Home, the proposed By-law, as appended to the staff report dated December 10, 2018, BE INTRODUCED at the Municipal Council meeting on December 18, 2018, to:

a) approve the Agreement between The Corporation of the City of London and Lifemark Occupational Health and Wellness Inc., as appended to the above noted by-law, for the provision of physiotherapy services, occupational therapy services and footcare services at the Dearness Home; and,

b) authorize the Mayor and the City Clerk to execute the above-noted agreement. (2018-S02)

2.6 Purchase of Service Agreements - Ontario Works Employment Assistance Services

Moved by: S. Lewis

Seconded by: E. Pelosa

That, on the recommendation of the Managing Director, Housing, Social Services and Dearness Home, the proposed by-law, as appended to the staff report dated December 10, 2018, BE INTRODUCED at the Municipal Council meeting on December 18, 2018, to:

a) approve the template Agreement for the purchase of Ontario Works Employment Assistance Services to be entered into between The Corporation of the City of London and each of the following nine corporations:

- Daya Counselling Centre;
- Goodwill Industries, Ontario Great Lakes;
- LEADS Employment Services London Inc.;
- Literacy Link South Central;
- March of Dimes Canada;
- Pathways Skill Development and Placement Centre;
- London Community Small Business Centre, Inc.;
- WIL Counselling and Training for Employment; and,
- Youth Opportunities Unlimited;

b) insert the name of the Service Provider into the above-noted template Agreement for each of the following:

- “Daya Counselling Centre”;
- “Goodwill Industries, Ontario Great Lakes”;
- “LEADS Employment Services London Inc.”;
- “Literacy Link South Central”;
- “March of Dimes Canada”;
- “Pathways Skill Development & Placement Centre”;
- “London Community Small Business Centre, Inc.”;
- “WIL Counselling and Training for Employment”; and,
- “Youth Opportunities Unlimited”;

c) authorize the Mayor and the City Clerk to execute the above noted Agreements; and,

d) authorize the Managing Director, Housing, Social Services and Dearness Home, or written designate, to represent the City of London with respect to the Ontario Works Employment Assistance Services Agreements. (2018-S04)

2.7 Implementation of the Community Mental Health and Addictions Strategy Contract Award Request for Proposal 18-43

Moved by: S. Lewis
Seconded by: E. Pelozza

That, on the recommendation of the Managing Director, Housing, Social Services and Dearness Home, the following actions be taken with respect to the award of the Request for Proposal (RFP) 18-43 for the Implementation of the Community Mental Health and Addictions Strategy:

- a) the Request for Proposal 18-43 BE AWARDED to Ivey International Centre for Health Innovation;
- b) the Civic Administration BE AUTHORIZED to undertake all administrative acts which are necessary in relation to this project; and,
- c) the approval, given herein, BE CONDITIONAL upon The Corporation entering into a Purchase of Service Agreement with Ivey International Centre for Health Innovation. (2018-S08)

Motion Passed

2.8 Single Source 18-37 Single Source Procurement of Lifeguard Qualification Literature/Manuals and Associated Registration Fees/Documents

Moved by: S. Lewis
Seconded by: E. Pelozza

That, on the recommendation of the Managing Director, Parks and Recreation, the following actions be taken with respect to the Single Source Procurement (18-37) of Lifeguard Qualification Literature/Manuals and Associated Registration Fees/Documents:

- a) the requirement that the Lifesaving Society be established as the only acceptable provider of Lifesaving Certification and Manual Fees for the City of London, at an estimated annual purchase value of \$69,562.25 (HST excluded), for a two (2) year period BE ACCEPTED; it being noted that this will be a single source contract as per the Procurement of Goods and Services Policy Section 14.4 e);
- b) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this contract; and,
- c) approval, hereby given, BE CONDITIONAL upon The Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval.

Motion Passed

2.10 2018 Annual Emergency Management Program

Moved by: S. Lewis
Seconded by: E. Pelozza

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the following actions be taken with respect to the 2018 Annual Emergency Management Program:

- a) the proposed by-law, as appended to the staff report dated December 10, 2018, BE INTRODUCED at the Municipal Council meeting on December 18, 2018 to repeal and replace Schedule "A" to by-law No. A.-7657-4, being the City of London Emergency Response Plan; and,

b) the balance of the above-noted staff report BE RECEIVED.(2018-P03)

Motion Passed

2.5 Zoos and Mobile Zoos

Moved by: S. Lewis

Seconded by: M. Cassidy

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to zoos and mobile zoos:

- a) the staff report dated December 10, 2018, BE RECEIVED; and
- b) the Civic Administration BE DIRECTED to draft by-law amendments, for consideration at a future meeting of the Community and Protective Services Committee, to amend the Business Licence By-law, L-131-16 to regulate zoos, fairs, exhibitions, and circuses and to provide legal advice with respect to this matter and to ensure statutory compliance. (2018-D09)

Motion Passed

Voting Record:

Moved by: S. Lewis

Seconded by: E. Peloza

That this matter BE REFERRED back to the Civic Administration for further review and legal advice on this matter and a report back at a future meeting of the Community and Protective Services Committee, particularly regarding alignment with provincial legislation and impacts to working animals.

Yeas: (3): M. Cassidy, S. Lewis, and S. Hillier

Nays: (2): M. Salih, and E. Peloza

Absent: (1): E. Holder

Motion Passed (3 to 2)

Moved by: M. Salih

Seconded by: S. Lewis

Motion to reconsider the referral.

Yeas: (5): M. Cassidy, M. Salih, S. Lewis, S. Hillier, and E. Peloza

Absent: (1): E. Holder

Motion Passed (5 to 0)

Moved by: S. Lewis

Seconded by: E. Peloza

That this matter BE REFERRED back to the Civic Administration for further review and legal advice on this matter and a report back at a future meeting of the Community and Protective Services Committee, particularly

regarding alignment with provincial legislation and impacts to working animals.

Yeas: (2): S. Lewis, and S. Hillier

Nays: (3): M. Cassidy, M. Salih, and E. Pelozza

Absent: (1): E. Holder

Motion Failed (2 to 3)

Moved by: S. Lewis

Seconded by: E. Pelozza

Motion to approve part a) of the staff recommendation.

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (6 to 0)

Moved by: S. Lewis

Seconded by: E. Pelozza

Motion to approve part b) of the staff recommendation.

Yeas: (4): M. Cassidy, J. Helmer, S. Lewis, and S. Hillier

Nays: (2): M. Salih, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (4 to 2)

2.9 Municipal Implementation of Legalized Cannabis - Cannabis Licence Act, 2018

Moved by: S. Lewis

Seconded by: M. Salih

That, on the recommendation of the Director of Community and Economic Innovation, with the concurrence of the City Manager, the following actions be taken with respect to the municipal implementation of legalized cannabis:

a) the staff report dated December 10, 2018 entitled "Municipal Implementation of Legalized Cannabis – Cannabis Statute Law Amendment Act" BE RECEIVED;

b) the Civic Administration BE ADVISED that the Municipal Council endorses opting in to having cannabis retail stores in the community;

c) the Civic Administration BE DIRECTED to continue to work with the federal and provincial governments to identify current or future potential challenges relating to policing, by-law enforcement, and community services requirements associated with the legalization of recreational cannabis; and,

d) the Civic Administration BE DIRECTED to continue monitor impacts associated with recreational cannabis and report back to the Community and Protective Services Committee no later than April 2020;

it being noted that the Province of Ontario has established a deadline of January 22, 2019 for Municipal Council to pass a resolution, if it so chooses, to prohibit cannabis retail stores from being located in the municipality. (2018-L11)

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelosa

Absent: (1): E. Holder

Motion Passed (6 to 0)

3. Scheduled Items

3.1 Administrative Monetary Penalty By-law

Moved by: M. Salih

Seconded by: S. Lewis

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to an Administrative Monetary By-law:

- a) the proposed by-law, as appended to the staff report dated December 10, 2018, BE INTRODUCED at the Municipal Council meeting to be held on December 18, 2018 to implement an Administrative Monetary Penalty System for parking and by-law infractions;
- b) the Civic Administration BE AUTHORIZED to undertake all administrative acts necessary in connection with this project;
- c) the Mayor and the City Clerk BE AUTHORIZED to execute any other documents, if required, to give effect to these recommendations;
- d) the Civic Administration BE DIRECTED to report back to the Community and Protective Services Committee with information following the initial 12 month implementation period;
- e) the Civic Administration BE REQUESTED to report back after the 12 month period with respect to proposals for implementing the Administrative Monetary Penalty System for other by-laws and what the financial implications would be;
- f) the Civic Administration BE REQUESTED to investigate and report back to the Community and Protective Services Committee, as soon as possible, with available technology options to limit barriers to people living with disabilities; and,
- g) the Civic Administration BE REQUESTED to change the administrative penalty amount for item number 96 in Schedule "A", appended to the above-noted staff report, from \$40.00 to \$60.00; it being noted that the rationale is to align the penalty with item number 14 in Schedule "A", which is a similar infraction;

it being noted that the attached presentation from A. Drost, Manager, Municipal Law Enforcement Services - Parking and Licensing, with respect to this matter, was received;

it being pointed out that at the public participation meeting associated with this matter there were no oral submissions regarding this matter. (2018-C01A)

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelosa

Absent: (1): E. Holder

Motion Passed (6 to 0)

Voting Record:

Moved by: S. Lewis

Seconded by: M. Salih

Motion to open the public participation meeting.

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelozo

Absent: (1): E. Holder

Motion Passed (6 to 0)

Moved by: M. Salih

Seconded by: S. Lewis

Motion to close the public participation meeting.

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelozo

Absent: (1): E. Holder

Motion Passed (6 to 0)

3.2 8th Report of the Community Safety and Crime Prevention Advisory Committee

Moved by: S. Lewis

Seconded by: E. Pelozo

That the following actions be taken with respect to the 8th Report of the Community Safety and Crime Prevention Advisory Committee, from its meeting held on November 22, 2018:

a) the Civic Administration BE ASKED to report back at a future Community Safety and Crime Prevention Advisory Committee meeting with respect to how the Civic Administration can support the Neighbourhood Watch London Transition Plan on a temporary, short-term basis; it being noted that this is not a financial request;

b) the following amendments to the Community Safety and Crime Prevention Advisory Committee Terms of Reference BE REFERRED to the comprehensive Advisory Committee review that is currently being undertaken:

i) the following bullets be added under "Mandate":

· contributing to website content on the Community Safety and Crime Prevention Advisory Committee website;

· providing links to community partners websites; and,

· inviting the London Police Services to liaise on community safety and crime prevention issues and initiatives;

ii) adding to the Non-Voting Resource Group:

A) amend "London Police" by adding "Services" at the end;

B) amend "Community Services Department" to read "Neighbourhood, Children and Fire Services";

C) amend "Neighbourhood Watch Office" to read "Neighbourhood Watch London";

D) amend "London and Area Active & Safe Routes to School" to read "ELMO Active & Safe Routes to School"; and,

- E) amend “Emergency Medical Services organization” to read “Middlesex-London Emergency Medical Services”;
 - iii) amending the Voting and Non-Voting Resource Groups by moving Post-Secondary Students from Non-Voting to Voting members and increasing the number of Voting Members to 15;
 - iv) amending the word “secretariat” under Sub-Committees and Working Groups to read “secretarial”; and,
 - v) deleting the word “Non-Voting” relating to Post-Secondary Student Member in Term of Office, Appointment Policies and Qualifications;
 - c) the Municipal Council BE ADVISED that the Community Safety and Crime Prevention Advisory Committee is planning a 2019 Community Safety Week to be held during Emergency Preparedness Week in 2019 and will be using its 2019 Budget allocation to pay for the Community Safety Week; it being noted that L. Steel will Chair the Community Safety Week Sub-Committee;
 - d) a member of Parks and Recreation BE INVITED to the January 24, 2019 Community Safety and Crime Prevention Advisory Committee to discuss the clearing of walkways near schools; it being noted that the Thames Valley District School Board and the London District Catholic School Board paid for the installation of a walkway between Westmount Public School and Jean Vanier Catholic School; it being further noted that the public is requested to use the Service London portal located at <https://service.london.ca/>;
 - e) the City Clerk BE INVITED to a future Community Safety and Crime Prevention Advisory Committee (CSCP) to assist the CSCP with determining the appropriate wording to use when asking the Civic Administration for assistance or to attend a future meeting; and,
 - f) clauses 1.1, 2.1, 3.1, 5.1, 5.5, 6.2, 6.3 and 6.5, BE RECEIVED;
- it being noted that a verbal delegation from L. Norman, Chair, Community Safety and Crime Prevention Advisory Committee, was received with respect to this matter.

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (6 to 0)

3.3 Community Diversity and Inclusion Strategy and the 10th Report of the Accessibility Advisory Committee

Moved by: E. Pelozza

Seconded by: S. Lewis

That the 10th Report of the Accessibility Advisory Committee, from its meeting held on November 29, 2018, BE RECEIVED; it being noted that a verbal delegation from J. Madden, Chair, and J. Menard, Member, of the Accessibility Advisory Committee was received with respect to this matter as well as the Community Diversity and Inclusion Strategy.

Yeas: (6): M. Cassidy, M. Salih, J. Helmer, S. Lewis, S. Hillier, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (6 to 0)

4. Items for Direction

4.1 580 Talbot Street - Sign By-law S.-5868-183

Moved by: M. Salih
Seconded by: S. Hillier

That Civic Administration BE DIRECTED not to enforce the Sign By-law with respect to the sign affixed to the roof of the property located at 580 Talbot Street, subject to any safety concerns and that the sign meets the illumination standards within the By-law; it being noted that the communication from former Mayor M. Brown was received with respect to this matter. (2018-T07)

Yeas: (5): M. Cassidy, M. Salih, S. Lewis, S. Hillier, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (5 to 0)

5. Deferred Matters/Additional Business

5.1 Deferred Matters List

Moved by: M. Salih
Seconded by: E. Pelozza

That the Deferred Matters List for the Community and Protective Services Committee, as at December 3, 2018, BE RECEIVED.

Yeas: (5): M. Cassidy, M. Salih, S. Lewis, S. Hillier, and E. Pelozza

Absent: (1): E. Holder

Motion Passed (5 to 0)

6. Confidential

6.1 Personal Matters/Identifiable Individual

Moved by: M. Salih
Seconded by: S. Lewis

That the Community and Protective Services Committee convene in closed session with respect to the following matter:

6.1. Personal Matters/Identifiable Individual


Personal matters pertaining to identifiable individuals, including municipal employees, with respect to the 2019 Mayor's New Year's Honour List.

Motion Passed

The Community and Protective Services Committee convened in camera from 2:22 PM to 2:25 PM with respect to the above-noted matter.

7. Adjournment

The meeting adjourned at 2:26 PM.



Administrative Monetary Penalty System

Community and Protective Services Committee

December 11, 2018



Background

- The Municipal Act, 2001 allows municipalities to use an Administrative Monetary Penalty System (AMPS) for by-law violations.
- Streamlines the enforcement process and is considered a service enhancement because violations are no longer disputed through the backlogged court system.
- A number of measures will be in place to ensure the City's new process is fair and objective. Penalty Notices can be disputed by requesting an appointment with a Screening Officer or through an administrative review
- The decision of a Screening Officer can also be reviewed by a Hearing Officer, who is an independent and impartial person.
- The City will initially implement AMPs for parking violations and increase other by-law violations in future.



Ticket - [REDACTED] (ISSUED)

Infrac: Nov 14 2018 8:51 AM
 Date: [REDACTED]
 Plate: [REDACTED]
 Amount: \$100.00
 Balance: \$100.00

If your ticket has been Default Convicted at the Ontario Court of Justice, a \$16 fee has been added to the original fine amount.

[View Infraction Location](#)



Enhanced Parking Technology

New online payment module "Ticket Online Payment System (TOPS)" with improved features such as access to photos taken, violation location by map/gps, all unpaid tickets on plate, original copy of ticket etc.



Parking Services

- Screenings (disputes) by appointment – in person, by phone and administrative review.
- Online appeal module
- Improved enforcement services including added methods of service
- Reduced Contract costs as Parking Services Officers are no longer required to attend Court



School Zone Enforcement

- Traffic and Parking Regulations in school zones are important to ensure traffic flow and regulate parking.
- Enforcement can be a challenge due to the volume of violations, the number of problematic schools, the quantity of complaints and the current legislated service options.
- With AMPs there will be new efficient mechanisms for penalty notice service e.g. by mail.
- Motorists may be more likely to comply once enforcement practices become known



5



Conclusion

- Currently Parking Services issues approximately 80,000 parking tickets annually.
- In future Administrative Monetary Penalties will be utilized for other by-law violations reducing Court and Officer time.
- A person is more likely to be able to represent them self to navigate an administrative review vs. the Court of Justice
- AMPs is a civil mechanism for enforcing compliance with regulatory requirements. They are an effective, quick, clear and tangible way for regulators to respond to infractions of the law.

6