



MEMO

To: Chair and Members
Strategic Priorities and Policy Committee

From: C. Saunders, City Clerk

Date: November 26, 2018

**Re: Special Meeting Strategic Priorities and
Policy Committee**

The Mayor-Elect has called a Special Meeting of the Strategic Priorities and Policy Committee to be held on Tuesday, December 18, 2018 commencing at 9 AM at Spencer Hall Conference Centre, 551 Windermere Road, London, Ontario N5X 2T1.

The purpose of this is the educating or training the Members of Council, and therefore the Committee may convene in closed session. It is noted that at the meeting no discussions will be held that would materially advance the business or decision-making of the Council or standing committee.

In order for a Strategic Priorities and Policy Committee meeting to be held at an alternative location to City Hall, a resolution of Municipal Council must be passed to authorize the change in location. The following resolution is provided for your consideration:

“That pursuant to section 2.6 of the Council Procedure By-law, authorization BE GIVEN for the December 18, 2018 Special Meeting of the Strategic Priorities and Policy Committee be held at the Spencer Hall Conference Centre, 551 Windermere Road, London, Ontario N5X 2T1, commencing at 9 AM for the purpose of educating or training the Members of Council.”

It is noted that the Municipal Council Meeting to be held on Tuesday, December 18, 2018 at City Hall will commence at 5 PM, instead of 4 PM to provide Members of Council travel time to City Hall.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "C. Saunders", written in a cursive style.

Cathy Saunders
City Clerk