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TO:	CHAIR AND MEMBERS COMMUNITY SERVICES COMMITTEE MONDAY, OCTOBER 22, 2012
FROM:	JOHN FLEMING MANAGING DIRECTOR, PLANNING AND CITY PLANNER
SUBJECT	TENDER 12-83 WESTMINSTER OPTIMIST PARK REDEVELOPMENT

RECOMMENDATION

That on the recommendation of the Managing Director, Planning and City Planner:

- a) The tender submitted by PLS Landscaping and Excavation Ltd., 1124 Gainsborough Road, London, Ontario N6H 5N1 at their contract price of \$352,592.00, including contingency of \$33,000.00, (HST extra) **BE ACCEPTED**, it being noted that PLS Landscaping and Excavation Limited submitted the lowest bid and meets the City's terms and conditions;
- b) That the funding for this project **BE APPROVED** as set out in the Source of Financing Report attached hereto as Appendix "A";
- c) Future additional annual operating costs of \$16,000.00 **BE APPROVED** as a first priority commitment in the Parks Operations 2013 Operating Budget, subject to final budget approval;
- d) Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this purchase; and
- e) Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Nine (9) bids were received as a result of the tender call October 10, 2012. The submissions were reviewed by staff from Purchasing and Supply and Parks Planning to ensure compliance with the specifications. PLS Landscaping and Excavation Limited submitted the lowest price for the project and meets all of the terms, conditions and specifications outlined in Tender 12-83.

A summary of bids is attached as Appendix "B".

Financial Impact

Funding is provided in the following capital accounts:
 PD1023 - \$331,140.00
 PD1282-12 - \$ 21,452.00

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Background

Westminster Optimist Park is located at 650 Osgoode Drive and is classified as a District Park. The park has many amenities such as an outdoor pool and pool building, a mini-soccer field, a multi-use pad, a playground, pathways and a parking lot. A temporary portable in one corner of the park is used as a resource centre for the community.

The pool is currently being renovated and is scheduled to be re-opened in June 2013.

The park is in great need of an upgrade and a Master Plan has been prepared for the park and surrounding lands, including the two adjacent school properties and Osgood Park. Staff has met with the public and various stake holders to discuss options for Westminster Optimist Park.

The work under this tender is contained within the boundaries of the park itself, and includes improved grading and drainage (installation of storm sewer pipes), an upgrade to the multi-use court (tennis, basketball and ball hockey), a new District-level playground (inclusive junior, senior, and swings areas), the construction of new asphalt pathways, and the installation of site furniture, trees, topsoil, seed, and sod.

Work is scheduled to start this fall and be completed in the spring 2013, to coincide with the pool re-opening.

Future work such as improving pathway connectivity and planting more trees on lands adjacent to Westminster Optimist Park would happen in a subsequent phase.

Impact on Annualized Operating Costs:

Annualized operating costs in the amount of \$16,000.00 has been included in the Parks Operations 2013 Operating Budget and included in future years Operating Budgets.

Acknowledgements

This report was prepared by Julie Michaud, Park Project Co-ordinator and Terri Sue Wyatt, Procurement Officer, Purchasing and Supply.

SUBMITTED BY:	RECOMMENDED BY:
ANDREW MACPHERSON MANAGER, PARKS PLANNING AND DESIGN	JOHN FLEMING MANAGING DIRECTOR, PLANNING AND CITY PLANNER
REVIEWED AND CONCURRED BY:	
MIKE TURNER DEPUTY CITY TREASURER	

c: John Freeman, Manager of Purchasing and Supply