

TO:	CHAIR AND MEMBERS FINANCE & ADMINISTRATIVE SERVICES COMMITTEE MEETING ON MONDAY, OCTOBER 15, 2012
FROM:	MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER
SUBJECT	EMERGENCY REPAIRS CITY HALL LOADING DOCK & DROP OFF CIRCLE ACCESS ROUTES

RECOMMENDATION

That on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer:

1. The actions taken by the Civic Administration to effect emergency repairs to the City Hall loading dock and drop off circle access routes in accordance with section 14.2 of the Procurement of Goods and Services Policy for a cost of \$56,447.15 (excluding HST) through a time & material contract with Abbott Construction, 611 Industrial Road, London, ON, N5V 1V2 **BE ENDORSED**;
2. The funding for this work **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix "A"; and
3. The Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this work.

BACKGROUND

Discussion

The driveways and sidewalks that form part of the access routes to the loading dock ramp and the drop-off circle in front of City Hall are occasionally used to temporarily park heavy duty cranes and equipment required to remove and deliver materials and machinery needed for life cycle renewal works on the City Hall roof, in the mechanical penthouse and more recently for the 11th floor renovations.

The driveway concrete and some sidewalk areas were unable to sustain this more constant use in recent years and started to crack and break up. Continuous daily vehicle and pedestrian use of the driveways and sidewalk exacerbated the condition to the point that the concrete became unstable and potentially dangerous to pedestrians and vehicles crossing these areas.

Necessary repairs would require up to one week to complete and during this time the drop-off circle and the loading dock would be inaccessible as well as pedestrian access routes to the main City Hall entrance impeded.

To protect the welfare of persons using the driveways and sidewalks and minimize disruption to City Hall services staff deemed that corrective work should be undertaken as soon as possible as an emergency repair in accordance with section 14.2 of the Procurement of Goods and Services Policy.

The imminent closure of City Hall for a four day period for the 2012 Easter holiday afforded an opportunity to carry out the necessary repairs with minimal disruption to everyday business at City Hall and the public at large and time did not permit a competitive procurement process to be undertaken to mitigate the emergency.

During the excavation phase of the work a Bell Telephone duct was found immediately below the existing concrete slab. In conjunction with Bell Telephone the duct was lowered as part of the repair work and the concrete slab reinforced to mitigate future damages resulting from heavy duty equipment being parked in this area. The cost for this portion of the work amounted to \$11,799.60 for which Bell Telephone will contribute 50% - \$5,899.80.

PREPARED BY:	SUBMITTED BY:
KEN OWEN MANAGER, FACILITIES DESIGN & CONSTRUCTION	BILL CAMPBELL DIVISION MANAGER, FACILITIES
CONCURRED BY:	RECOMMENDED BY:
JOHN FREEMAN MANAGER, PURCHASING & SUPPLY	MARTIN HAYWARD MANAGING DIRECTOR, CORPORATE SERVICES AND CITY TREASURER, CHIEF FINANCIAL OFFICER

Attach: Appendix "A" – Sources of Financing