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**London**  
CANADA

May 9, 2018

Chair and Members  
Childcare Advisory Committee

I hereby certify that the Municipal Council, at its meeting held on May 8, 2018 resolved:

That the following actions be taken with respect to the 2nd Report of the Childcare Advisory Committee from its meeting held on April 10, 2018:

- a) the attached 2017 Childcare Advisory Committee Work Plan Summary BE RECEIVED;
- b) the attached 2018 Work Plan for the Childcare Advisory Committee BE APPROVED; and,
- c) clauses 1.1, 1.2, 3.1, 3.2, 3.3, 5.1, 5.2, 5.3, 5.4, 5.5, 5.6 and 5.9 BE APPROVED. (4.1/8/CPSC)

C. Saunders  
City Clerk  
/kmm

## Child Care Advisory Committee Work Plan – 2017 Completion Summary

December 2107

Project/Initiative	Completion Summary	Lead/Responsible	Completion Date	Budget
Review of Terms of Reference	<ul style="list-style-type: none"> <li>Final draft reviewed by CCAC at their January 26, 2017 meeting and submitted to Council.</li> </ul>	Jo-elle, Shari and Carol	January 2017	\$0
Adopt a Councillor	<ul style="list-style-type: none"> <li>Continue to educate city councillors on licensed child</li> <li>Tours continue of child care centres in the remaining wards</li> <li>Binders of child care information given to remaining councillors</li> </ul>	Stephanie, Julie and Diane	Ongoing through 2018	\$0
Invitation to CCAC	<ul style="list-style-type: none"> <li>Standing invitation for Mayor and Chair of Community and Protective Services</li> </ul>	Diane	Fall 2018	\$0
Evaluation of available child care spaces	<ul style="list-style-type: none"> <li>CCAC has requested a review with City Managers regarding the One List to review the use of One List, the stats collected and the use of the statistics collected</li> <li>Awaiting date</li> </ul>	CCAC/ CCAC Sub-Committee in conjunction with City Manager	Spring 2018	\$0
Review and give feedback to Child Care Policy	<ul style="list-style-type: none"> <li>CCAC reviewed draft policy Child Care Policy and made recommendations</li> </ul>	CCAC	June 2017	\$0

**Child Care Advisory Committee Work Plan – 2018**

<b>Project/Initiative</b>	<b>Background</b>	<b>Lead/Responsible</b>	<b>Proposed Timeline</b>	<b>Proposed Budget</b>
Improved Communication to Councillors	<ul style="list-style-type: none"> <li>Ensure all reports and updates from members are submitted in written rather than verbal format and attached to all Reports of the Childcare Advisory Committee</li> </ul>	All members giving reports	Ongoing throughout 2018	\$0
“Adopt a Councillor/ Trustee 2019” preparation	<ul style="list-style-type: none"> <li>Adopt a Councillor/ Trustee Sub-Committee to reconvene in the fall to update the child care information binders ready for “Adopt a Councillor/ Trustee 2019” and to prepare a presentation for CAPSC in 2019 regarding Licensed Child Care and the “Adopt a Councillor/ Trustee” program</li> </ul>	Adopt a Councillor/ Trustee Sub-Committee	October 2018	
Invitation to CCAC	<ul style="list-style-type: none"> <li>Standing invitation for Mayor and Chair of Community and Protective Services</li> </ul>	Diane Gordon	Ongoing	\$0
Evaluation of available child care spaces	<ul style="list-style-type: none"> <li>CCAC to meet with City Managers to review the One List (Centralized Wait List), the statistics collected and their use</li> </ul>	CCAC/ CCAC Sub-Committee in conjunction with City Manager	Fall 2018	\$0
Be Informed on Community Initiatives and Conversations regarding Special Needs Resourcing	<ul style="list-style-type: none"> <li>In 2017 we added an update on our agenda from member Lee-Anne Cross, Manager of All Kid’s Belong</li> <li>Continue to have Lee-Anne update the committee on Services for Special Needs and community initiatives and conversations taking place</li> </ul>	Lee-Anne Cross	Ongoing throughout 2018	\$0