

October 19, 2018

Chair and Members
Corporate Services Committee
City of London

Council Procedural By-Law Regarding Advisory Committee

Section 4.3 Resignations and Appointments

I have reproduced and highlighted the parts of the section below that raise matters I wish to present to the Committee for its consideration.

By way of background, I have chaired Council's Environmental and Ecological Planning Advisory Committee for most of this term of Council. This Advisory Committee is to be composed of 17 to 23 members. In order to provide the technical advice as outlined in the Terms of Reference, I recruited heavily at Western University by encouraging faculty and grad students to apply to EEPAC. Their technical expertise was great (it is also a very diverse group demographically), but because of their academic commitments and progress, many could not serve a full term. I am hoping to recruit again at Western so that the new Council has the best available (and free) technical experts to pick from for this advisory committee. If Council does pick members from Western faculty and student body, it will likely mean EEPAC will have significant vacancies from time to time (for example, there are now only 12 members on EEPAC).

Recent vacancies that have come up over the past year to 18 months have not been filled as it is at the Clerk's discretion when to post vacancies. Although I was able to recruit others at various times since 2015, and the Clerk was very helpful in bringing new nominations to Committee, it is the Clerk's discretion as to when to replace members.

I would like to suggest that section 4.3 be amended either:

- Provide a point when vacancies must be filled, say, when 20% or more of the maximum # of voting citizen-at-large positions are vacant; or
- Provide an opportunity in the by - law for the Advisory Committee chair to bring a request to fill vacancies directly to the Council Committee mandated to make such recommendations to Council.

I look forward to discussing this with Committee on October 30th

Sincerely,

Via e-mail

Sandy Levin, 59 Longbow Road

*Advisory Committee members wishing to resign their appointment **mid-term** shall submit their resignation in writing to the City Clerk. When the resignation is accepted by the City Clerk, **the City Clerk shall also consider the need to replace the Advisory Committee member**, having regard to the remaining composition of the Advisory Committee, the current workload of the advisory committee and the length of time remaining in the Council term. **If the City Clerk deems it advisable** to replace the Advisory Committee member, then vacancies for **citizen-at-large** or sectoral Advisory Committee members shall be publicly advertised and residents of the Municipality shall be invited to apply to fill the vacancy.*