

Corporate Services Committee

Report

18th Meeting of the Corporate Services Committee
October 9, 2018

PRESENT: Councillors J. Helmer (Chair), J. Morgan, P. Hubert, M. van Holst, J. Zaifman
ABSENT: Mayor M. Brown
ALSO PRESENT: Councillor H. Usher, M. Hayward, A. Barbon, G. Belch, B. Card, I. Collins, P. Foto, D. Mounteer, J. Stanford, A. Thompson, B. Warner, B. Westlake-Power and R. Wilcox.

The meeting is called to order at 12:31 PM.

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

2. Consent

Moved by: P. Hubert
Seconded by: J. Zaifman

That items 2.2, 2.3, 2.5 and 2.6 BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (0): Mayor M. Brown

Motion Passed (5 to 0)

2.2 New Entryway Signage for City-Owned Industrial Parks - Award RFP-18-42

Moved by: P. Hubert
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the following actions be taken with respect to the Request for Proposal for the new entryway signage for Innovation Park (RFP 18-42):

- a) the proposal submitted by Excellent Signs and Displays Inc., 2736 Dingman Drive, London, Ontario N6N 1G4, at its bid price of \$104,500.00 excluding HST, for services to design, supply, and install of four (4) entryway signs for Innovation Park Phases I-IV (the "Project") BE ACCEPTED; it being noted that the proposal submitted by Excellent Signs and Displays Inc. was one of two proposals received and the only proposal that met the City's specifications and evaluation requirements as per RFP18-42;
- b) the Civic Administration BE AUTHORIZED to undertake all administrative acts which is necessary in connection with this matter; and
- c) the financing BE APPROVED as set out in the Source of Financing Report attached hereto as Appendix "A".

Motion Passed

2.3 Declare Surplus - City-Owned Property - 332 Wharncliffe Road North

Moved by: P. Hubert

Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the following actions be taken with respect to the City owned property municipally known as 332 Wharncliffe Road North, further described as Part Lots 5, 6 and 7, Plan 434 (W), designated as Part 2, Plan 33R7913, save and except for Part 1, Plan ER1115597, as in PIN 082480234, containing an area of approximately 9,160 square feet:

- a) the above-noted subject property BE DECLARED SURPLUS; and
- b) the subject property ("Surplus Lands") BE DISPOSED OF in accordance with the City's Sale and Other Disposition of Land Policy.

Motion Passed

2.5 Federation of Canadian Municipalities (FCM) Special Advocacy Fund

Moved by: P. Hubert

Seconded by: J. Zaifman

That, on the recommendation of the Director, Community & Economic Innovation, the following actions be taken with respect to the Federation of Canadian Municipalities Special Advocacy Fund:

- a) that the City of London's financial commitment of \$40,002.00 for the 2018/19 Federation of Canadian Municipalities (FCM) Special Advocacy Fund BE ENDORSED; and,
- b) that the staff report providing information on the FCM Special Advocacy Fund BE RECEIVED for information.

Motion Passed

2.6 Report of the Federation of Canadian Municipalities Board of Directors Meeting - Annapolis County, NS - September 11 - 14, 2018

Moved by: P. Hubert

Seconded by: J. Zaifman

That the communication dated October 1, 2018, from Councillor J. Morgan, regarding the Federation of Canadian Municipalities Board of Directors meeting held September 11-14, 2018 in Annapolis County, NS, BE RECEIVED for information.

Motion Passed

2.1 London Health Sciences Centre South Street Campus Decommissioning (Phase B)

Moved by: M. van Holst

Seconded by: J. Zaifman

That, on the recommendation of City Solicitor's Office, the following actions be taken with respect to the City owned South Street Campus lands under lease to LHSC and LHSC owned lands:

- a) the Mayor and City Clerk BE AUTHORIZED to execute the Lease Amending Agreement appended to the staff report dated October 9, 2018 as Schedule "A" to "E", or substantially in the form of Schedule "A" and approved by the City Solicitor's office; and
- b) the balance of the above-noted staff report BE RECEIVED for information.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (0): Mayor M. Brown

Motion Passed (5 to 0)

2.4 Elected Officials Remuneration - One-Third Non Taxable Allowance

Moved by: P. Hubert
Seconded by: J. Helmer

That the following actions be taken with respect to Elected Officials Remuneration:

- a) the proposed by-law appended to the staff report dated October 9, 2018 as Appendix "A" BE INTRODUCED at the October 16, 2018 meeting of the Municipal Council to eliminate the "one-third tax free" allowance for Elected Officials; and
- b) the Mayor's salary at January 1, 2019, BE INCREASED to \$138,025 annually, in order to accommodate for the elimination of the allowance noted in part a), above and maintain the "take home" pay at the current level.

Motion Passed

Voting Record:

Moved by: P. Hubert
Seconded by: J. Helmer

Part a)

That the following actions be taken with respect to Elected Officials Remuneration:

- a) the proposed by-law appended to the staff report dated October 9, 2018 as Appendix "A" BE INTRODUCED at the October 16, 2018 meeting of the Municipal Council to eliminate the "one-third tax free" allowance for Elected Officials; and

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (0): Mayor M. Brown

Motion Passed (5 to 0)

Moved by: P. Hubert
Seconded by: J. Helmer

Motion to approve part b)

b) the Mayor's salary at January 1, 2019, BE INCREASED to \$138,025 annually, in order to accommodate for the elimination of the allowance noted in part a), above and maintain the "take home" pay at the current level.

Yeas: (3): J. Helmer, P. Hubert, and M. van Holst

Nays: (2): J. Morgan, and J. Zaifman

Absent: (0): Mayor M. Brown

Motion Passed (3 to 2)

3. Scheduled Items

None.

4. Items for Direction

None.

5. Deferred Matters/Additional Business

None.

6. Confidential (Enclosed for Members only.)

Moved by: P. Hubert
Seconded by: J. Zaifman

That the Corporate Services Committee convene In Closed Session at 1:20 PM, for consideration of the following matters:

6.1 Land Acquisition/Solicitor-Client Privileged Advice

A matter pertaining instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

6.2 Land Disposition/Solicitor-Client Privileged Advice

A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to

solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; information relating to a position, plan, procedure, criteria and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.

6.3 Land Disposition/Solicitor-Client Privileged Advice

A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent: (0): Mayor M. Brown

Motion Passed (5 to 0)

The Corporate Services Committee convened in closed session from 1:20 PM to 1:30 PM.

7. Adjournment

The meeting adjourned at 1:31 PM.

APPENDIX 'A'

#18169

Chair and Members
Corporate Services Committee

October 9, 2018
(Award Contract)

RE: RFP18-42 New Entryway Signage for City-Owned Industrial Parks
(Subledger ID180002)
Capital Project ID1168 - Innovation Park
Excellent Signs and Displays Inc. - \$104,500.00 (excluding H.S.T.)

FINANCE REPORT ON THE SOURCES OF FINANCING:

Finance & Corporate Services confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the detailed source of financing for this project is:

| <u>ESTIMATED EXPENDITURES</u> | <u>Approved Budget</u> | <u>Revised Budget</u> | <u>Committed to Date</u> | <u>This Submission</u> | <u>Balance for Future Work</u> |
|---|----------------------------|----------------------------|----------------------------|----------------------------|--------------------------------|
| Engineering | \$2,753,745 | \$3,220,916 | \$3,220,916 | | \$0 |
| Construction | 16,190,892 | 15,366,831 | 14,579,620 | 106,339 | 680,872 |
| Relocate Utilities | 5,300,000 | 5,300,000 | 4,622,686 | | 677,314 |
| Street Lights | | 219 | 219 | | 0 |
| City Related Expenses | 1,205,000 | 2,113,023 | 2,113,023 | | 0 |
| Other Expenses | | 130,264 | 130,264 | | 0 |
| NET ESTIMATED EXPENDITURES | <u>\$25,449,637</u> | <u>\$26,131,253</u> | <u>\$24,666,728</u> | <u>\$106,339</u> 1) | <u>\$1,358,186</u> |
| SOURCE OF FINANCING: | | | | | |
| Debenture By-Law No. W.-1960-144 (Serviced through Industrial Land R.F.) | \$2,442,916 | \$2,442,916 | \$978,391 | \$106,339 | \$1,358,186 |
| Drawdown from Industrial Land R.F. | 4,240,000 | 4,240,000 | 4,240,000 | | 0 |
| Drawdown from Industrial Oversizing R.F. | 3,806,637 | 3,806,637 | 3,806,637 | | 0 |
| Provincial Grants | 9,325,000 | 9,325,000 | 9,325,000 | | 0 |
| Superbuild Funding | 1,273,084 | 1,273,084 | 1,273,084 | | 0 |
| Drawdown from London Connect R.F. | 3,491,000 | 3,491,000 | 3,491,000 | | 0 |
| Other Contributions | 871,000 | 1,552,616 | 1,552,616 | | 0 |
| TOTAL FINANCING | <u>\$25,449,637</u> | <u>\$26,131,253</u> | <u>\$24,666,728</u> | <u>\$106,339</u> | <u>\$1,358,186</u> |

Financial Note:

- 1) Contract Price
Add: HST @13%
Total Contract Price Including Taxes
Less: HST Rebate
Net Contract Price

| |
|------------------|
| \$104,500 |
| 13,585 |
| 118,085 |
| 11,746 |
| <u>\$106,339</u> |

lp


Jason Davies
Manager of Financial Planning & Policy