

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE SEPTEMBER 11, 2018
FROM:	LORI HAMER FIRE CHIEF LONDON FIRE DEPARTMENT
SUBJECT:	CONTRACT AWARD TENDER NO. T18-83 – VEHICLE HOIST FOR APPARATUS REPAIR BAY IRREGULAR RESULT

RECOMMENDATION

That, on the recommendation of the Fire Chief, with the concurrence of the Managing Director of Neighbourhood, Children and Fire Services, the following actions be taken with respect to the Vehicle Hoist for the Fire Station 2 Apparatus Repair Bay:

- (a) The bid submitted by Garage Supply Contracting Inc., 325 Line 13 N, Oro-Medonte, Ontario N0L 1T0, at its tendered price of \$190,020.00 (HST extra) **BE ACCEPTED**; it being noted that this is an Irregular Result under Section 8.10 (b) of the Procurement of Goods and Services Policy;
- (b) The financing for this project **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix "A";
- (c) The Civic Administration **BE AUTHORIZED** to undertake all the administrative acts which are necessary in connection with this project;
- (d) The approval given herein **BE CONDITIONAL** upon the Corporation entering into a formal contract with the contractor for the work; and,
- (e) The Mayor and City Clerk **BE AUTHORIZED** to execute any contract or other documents, if required, to give effect to these recommendations.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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- None.

BACKGROUND

PURPOSE

The purpose of this report is to seek Council approval to enter into a formal contract with Garage Supply Contracting Inc. for the construction of a new vehicle hoist for the apparatus repair bay at Fire Station 2 as per Section 8.10 (b) of the City of London's Procurement of Goods and Services Policy.

CONTEXT

The City released Tender T18-83 on June 27th, 2018 for the construction of a new vehicle hoist for the apparatus repair bay at Fire Station 2. Six (6) companies viewed and downloaded the tender. At the tender close date on July 25th, 2018, only one bid was received by Garage Supply Contracting Inc.

After consultation with the Manager of Purchasing and Supply and the Managing Director, Neighbourhood, Children and Fire Services, the decision was made to open the sole bid as per Section 19.4 of the City of London's Procurement of Goods and Services Policy. It is recommended that the contract be awarded to Garage Supply Contracting Inc. as an irregular

result in accordance with Section 8.10 (b) of the Procurement of Goods and Services Policy. The bid submitted by Garage Supply Contracting Inc. is slightly over the pre-tender estimate of \$175,000; resulting in a shortfall of \$15,020 (excluding HST).

FINANCIAL IMPACT

In 2009, a capital budget of \$175,000 (PD1033 – Apparatus Hoist) was established to install a vehicle hoist for the apparatus repair bay at Fire Station 2. As described above, the current shortfall on this project is \$15,020 (excluding HST). LFD able to source the remaining required funds from existing approved capital budgets, as identified in the Source of Financing in Appendix 'A'.

There will be additional operating costs associated with the installation of the vehicle hoist. This cost will result in an annual operating cost of approximately \$500.00 for Fire Services. These costs are attributed to a combination of utilities, required maintenance and certification for the new vehicle hoist. This cost will be absorbed in the current annual LFD operating budget with no request for additional operating funding as a result of this report.

CONCLUSION

It is recommended that the contact be awarded to Garage Supply Contracting Inc. at its tendered price of \$190,020.00 (HST extra) as an irregular result in accordance with 8.10 (b) of the Procurement of Goods and Services Policy.

Acknowledgments

This report was prepared by Arundhati Mohile, Manager II – Finance and Planning, Fire Services with the assistance from Daryl Diegel, C.Tech., Supervisor – Facilities.

REVIEWED BY:	RECOMMENDED BY:
TIM WELLHAUSER, C.I.M. DIVISION MANAGER - FACILITIES	LORI HAMER FIRE CHIEF
REVIEWED AND CONCURRED BY:	REVIEWED AND CONCURRED BY:
IAN COLLINS DIRECTOR, FINANCIAL SERVICES	LYNNE LIVINGSTONE, MANAGING DIRECTOR NEIGHBOURHOOD, CHILDREN & FIRE SERVICES

Appendix A – Sources of Financing

Appendix B – Summary of Bids

- C. J. Freeman
- A. Mohile
- D. Diegel
- J. Wilson