

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING ON SEPTEMBER 4, 2012
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT	ANNUAL MEETING CALENDAR

RECOMMENDATION

That, on the recommendation of the City Clerk, pursuant to section 2.4 of the Council Procedure By-law, section 3.1 of the said By-law which requires the City Clerk, by September 30th of each calendar year, to submit a schedule of the upcoming meetings for each Council year for consideration and adoption by the Council **BE SUSPENDED** to permit the calendar to be submitted to Council by October 31, 2012.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None.

BACKGROUND

The Municipal Council, at its meeting held on May 1, 2012, resolved:

“That the City Clerk, in consultation with the Senior Management Team, BE DIRECTED to review the current Standing Committee structure and current meeting schedule and provide possible options to address concerns with respect to the frequency and length of Council and Standing Committee meetings.”

It would be premature to adopt the meeting schedule for the upcoming Council year until such time as the Council is also able to consider a report on possible changes to the current Standing Committee structure. That report is currently under review by the Senior Leadership Team and is anticipated to be submitted to Council in October 2012. It is therefore recommended that the City Clerk be permitted to submit the annual schedule of meetings for consideration and adoption by Council by October 31, 2012, rather than September 30, 2012.

RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK