



TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON MONDAY, SEPTEMBER 10, 2012
FROM:	JOHN BRAAM, P.ENG. MANAGING DIRECTOR, ENGINEERING & CITY ENGINEER
SUBJECT	REQUEST FOR PROPOSAL 12-27 DESIGN, SUPPLY, DELIVERY & INSTALLATION OF URBAN STREETSCAPE PLANTERS ALONG DOWNTOWN STREET CORRIDORS

RECOMMENDATION

That on the recommendation of the Managing Director, Engineering and City Engineer:

- a) The Request for Proposal submitted by Ro-Buck Contracting, 2326 Fanshawe Park Road, East, London, Ontario N5X 4A2 at their contract price of \$127,500.00, (HST extra) **BE ACCEPTED**, it being noted that Ro-Buck Contracting bid meets the City's terms, conditions and specifications;
- b) That the funding for this project **BE APPROVED** as set out in the Source of Financing Report attached hereto as Appendix "A";
- c) Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this purchase; and
- d) Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

A Request for Proposal was issued and as a result, two (2) submissions were received, however, only one submission was compliant and accepted on July 26, 2012.

The Evaluation Team met to review the submission based on the pre-determined evaluation criteria as follows:

- i) Aesthetics, creativity and urban experience;
- ii) Theme reflecting the World Figure Skating Championships
- iii) Cohesiveness of Design
- iv) Quality and durability of planters and arrangements within the planters
- v) Completeness and clarity of the submission; and
- vi) Price

Ro-Buck Contracting submission responded to all of the above-mentioned criteria to the Evaluation Team's satisfaction; their proposed price is within the City's budget and they have met all of the terms, conditions and specifications outlined in Request for Proposal 12-27.

Financial Impact

Funding for this project is available in Capital Account GG1312-02.

Background

This Request for Proposal forms part of the World Figure Skating Championship enhancement projects. Through this project the streetscapes of Dundas and Wellington Streets, areas around the Covent Garden Market and the John Labatt Centre will be improved with planters enhancing the overall image of the Downtown.

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Acknowledgements

This report was prepared by Sean Galloway, Manager Urban Design and Terri Sue Wyatt, Procurement Officer.

SUBMITTED BY:	RECOMMENDED BY:
JAMES YANCHULA MANAGER, COMMUNITY PLANNING & URBAN DESIGN	JOHN BRAAM, P.ENG. MANAGING DIRECTOR, ENGINEERING & CITY ENGINEER
REVIEWED AND CONCURRED BY:	
MIKE TURNER DEPUTY CITY TREASURER	

Attach: Appendix "A" – Source of Financing

Chair and Members
Civic Works Committee

August 30, 2012
(Award Contract)

**RE: Design, Supply, Delivery & Installation of Urban Streetscape Planters
along Downtown Street Corridors
Capital Project GG1312-02 - Street Furniture - Skate Canada
Ro-Buck Contracting - \$127,500 (excluding H.S.T.)**

FINANCE DEPARTMENT REPORT ON THE SOURCES OF FINANCING:

Finance Department confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Managing Director, Engineering & City Engineer, the detailed source of financing for this project is:

<u>ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
Construction	\$200,000	\$129,744	\$70,256
NET ESTIMATED EXPENDITURES	<u>\$200,000</u>	<u>\$129,744</u> 1)	<u>\$70,256</u>
<u>SOURCE OF FINANCING:</u>			
Capital Levy	\$200,000	\$129,744	\$70,256
TOTAL FINANCING	<u>\$200,000</u>	<u>\$129,744</u>	<u>\$70,256</u>

1) **Financial Note:**

Contract Price	\$127,500
Add: HST @13%	16,575
Total Contract Price Including Taxes	144,075
Less: HST Rebate	14,331
Net Contract Price	<u>\$129,744</u>

JG



Alan Dunbar
Manager of Financial Planning & Policy