

July 16, 2018

Chair and Members of the
Strategic Priorities and Policy Committee

Re: Acting Mayor – Wednesday, July 25, 2018 to Tuesday, August 14, 2018

I will be away beginning 9 AM on Wednesday, July 25, 2018 and returning at 9 AM on Tuesday, August 14, 2018, with the possibility of returning earlier on Monday, August 13, 2018 at 9 AM.

During this time Deputy Mayor Hubert will also be away until noon on Monday, August 13, 2018. As a result and in accordance with Council Policy and the *Municipal Act, 2001*, an Acting Mayor will be required to be appointed by Municipal Council given that the Deputy Mayor will also be away for a portion of time during my absence.

It is my recommendation that Councillor Usher be appointed Acting Mayor during this time period that both Deputy Mayor Hubert and I are away.

I am therefore requesting support of the following recommendation:

“That Councillor H.L. Usher BE APPOINTED Acting Mayor for the period commencing 9 AM on Wednesday, July 25, 2018 until approximately noon on Monday, August 13, 2018.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Matt Brown', with a stylized flourish at the end.

Matt Brown
Mayor