

DEFERRED MATTERS

**CORPORATE SERVICES COMMITTEE
(as of February 12, 2018)**

FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.1	That the General Manager of Environmental and Engineering Services and City Engineer BE REQUESTED to review and report back with respect to what steps can be taken to ensure that privately-owned and operated parking lots are effective partners in promoting visitors to the Downtown by ensuring their parking rates and fines achieve a reasonable balance between their business considerations and the ability of visitors to the Downtown to pay those rates and fines, so as to maximize visitors to the Downtown and thereby benefit all stakeholders, including the operators and owners of private parking lots.	2011/03/21 8/8/FAC	3rd Quarter 2018	G. Kotsifas	In progress. Managing Director, Development and Compliance Services and Chief Building Official is taking the lead.
1.2	The City Clerk to liaise with the LYAC and other stakeholders to establish an award that recognizes local youth.	2015/03/10 14/8/CSC	1 st Quarter 2019	C. Saunders	In progress.
1.3	Report back one-year after the Integrity Commissioner is in place regarding the advisability of appointing an Ombudsman and Lobbyist Registry for the City of London.	2015/10/06 8a)i)/23/CSC	1 st Quarter 2018	Integrity Commissioner	Consultation under way.
1.4	Civic Admin BE REQUESTED to scope out the potential parameters for a comprehensive review of the Advisory Committee structure and report back to the appropriate Standing Committee in order for Municipal Council make an informed decision with respect to next steps.	2015/11/10 8/25/CSC	2 nd Quarter 2018	C. Saunders	A number of advisory committees have requested adjustments to their terms of reference and consultation is under way with respect to a further comprehensive review.
1.5	Provisions of child minding services for the public at ppm's related to Standing Committees: d) the Civic Administration BE DIRECTED to report back at a future meeting of the Corporate Services Committee with detailed costs, operating protocols and a recommended Purchase of Service Agreement, as well as information pertaining to c), above.	2016/03/23 11/8/CSC	2nd Quarter 2018	L. Livingstone	Provider identified. In process of working out details.
1.6	Sale of Major Assets Policy: c) City Treasurer BE DIRECTED to report back annually with respect to the dispositions(s) of surplus lands/assets, including details of the proceeds and allocations of said proceeds.	2017/03/21 5/12/CSC	May 2018	A.L. Barbon	

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FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.7	b) The Civic Admin BE DIRECTED to move to an annual review and report on employee absenteeism.	2017/10/03 8/26/CSC	4th Quarter 2018	B. Coxhead	Completed for 2017
1.8	<p>City Manager BE DIRECTED to take necessary actions to initiates a review and report back as to how the Codes of Conduct for Employees could be amended to include the following:</p> <p>a) the provision of an independent third party, appointed by Municipal Council to receive and process complaints launched against the City Manager, Intake Administrator, Managing Director or Chief Human Resources Officer who will report their findings directly to Municipal Council;</p> <p>b) the provision of the ability for the complainant(s) and the individual(s), subject to an investigation, to seek support during and after the completion of the process without being in breach of confidentiality and therefore be found to be in violation of the Code of Conduct for Employees;</p> <p>c) the establishment of a written process as to how, when and under what authority an investigation is launched; and,</p> <p>d) any other amendments deemed to be appropriate.</p>	2017/10/17 8/27/CSC	February 20/18	M. Hayward	
1.9	City Manager BE DIRECTED to review and report back with a recommended process and policy to provide residents and employees of the City of London with an avenue to bring forward concerns with respect to potential fraud, waste and misuse of assets and resources of the municipality that will ensure that the concerns are received by an independent third party that would report directly to Municipal Council.	2017/10/17 9/27/CSC	1st Quarter 2018	M. Hayward	
1.10	Clause 9 of the 29th Report of the CSC BE REFERRED back to the Managing Director, Corporate Services and Chief Human Resources Officer to review and report back with respect to the City of Ottawa's Equity and Inclusion Lens Handbook.	2017/11/14 9/29/CSC	Feb 20/18	B. Coxhead	

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FILE No.	SUBJECT	REQUEST DATE/ CLAUSE NO.	REQUESTED/ EXPECTED REPLY DATE	PERSON RESPONSIBLE	STATUS
1.11	Vacant unit tax rebates and vacant/excess land subclass reductions in the commercial and industrial property classes: e) the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE DIRECTED to report back on options for utilizing the savings from phasing out the Rebate Program.	2017/11/28 4/31/CSC	4th Quarter 2018	A. L. Barbon	
1.12	Crowd Control Procedures at Meetings: Staff Report BE REFERRED back to the Civic Admin to incorporate additional procedures with respect to the entry doors into the Chambers Gallery during Council and Standing Committee meetings.	2017/12/12 4/1/CSC	2 nd Quarter 2018	C. Saunders/B. Coxhead	
1.13	Council Procedure By-law A-50, as amended: c) the City Clerk BE DIRECTED to report back with the necessary steps that would be required to allow Council Members to participate in meetings in accordance with recent changes to the provisions of the Municipal Act, 2001, as amended.	2017/12/12 7/1/CSC	2 nd Quarter 2018	C. Saunders/ J. Smout	
1.14	Corporate Human rights and Code of Conduct Inquiries: b) the Managing Director, Corporate Services and Chief Human Resources Officer BE DIRECTED to review and report back annually on Corporate Human Rights and Code of Conduct Inquiries, requests, complaints and training initiatives.	2018/01/30 2/3/CSC	1 st Quarter 2019	B. Coxhead	
1.15	That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the Civic Administration BE DIRECTED to report back to the Corporate Services Committee, every six months (Nov to April, May to Oct), with metrics and results associated with workforce diversity/demographics and the implementation of the Workplace Diversity and Inclusion Plan, to align with the reporting period for the demographic information for new hires.	2018/01/30 5/3/CSC	2 nd Quarter and 4 th Quarter Annually	B. Coxhead	

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1.16	Apology to the LGBTQ2: c) City Solicitor BE DIRECTED to review and report back with respect to the request that any previously provided confidential reports prepared by the City Solicitor's Office between 1995 and 1998, in response to this matter be publicly released.	2018/01/30 14/3/CSC	2 nd Quarter 2018	B. Card	
1.17	Mayor's Conference in Washington, DC: b) Mayor M. Brown BE REQUESTED to report back to the CSC at the earliest possible date, with a summary of the meetings he attended in Washington from Jan. 23-27, 2018 as part of the Canadian Strong Cities Exchange Program delegation.	2018/01/30 16/3/CSC	Feb 20/18	Mayor Brown	In Progress.