

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON MAY 29, 2018
FROM:	BARRY CARD MANAGING DIRECTOR, LEGAL & CORPORATE SERVICES AND CITY SOLICITOR
SUBJECT:	RESTRICTED ACTS OF COUNCIL AFTER NOMINATION DAY AND VOTING DAY

RECOMMENDATION

That, on the recommendation of the City Solicitor's Office, the attached proposed by-law BE INTRODUCED at the Municipal Council meeting of June 12, 2018, to delegate certain authorities should the Municipal Council's acts be restricted after Nomination Day or Voting Day 2018.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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April 3, 2018. Report to Corporate Services Committee from Cathy Saunders, City Clerk: Restricted Acts of Council after Nomination Day and Voting Day

BACKGROUND

Provincial Legislation

On June 9, 2016 the *Municipal Elections Modernization Act, 2016* (MEMA) received Royal Assent. One component of the changes contained in the MEMA relates to the Nomination Period for candidates. Specifically, Nomination Day (the deadline to file as a candidate) is now July 27, 2018 for the 2018 Municipal Election, as compared to September 12 in the case of the 2014 Municipal Election. This represents an almost seven week extension to the period during which a Council could have its acts restricted, for a total period of approximately 4 months.

The *Modernizing Ontario's Municipal Legislation Act* has amended the start date for a new term of Council to November 15 following a Municipal Election to shorten the period during which Council may have its acts restricted. However, for the 2018 Municipal Election there is a transition rule under section 1.1 of the Act which keeps December 1 as the start date for the 2018 Council term, with November 15 to be the start date for the 2022 Council term.

There are two events that can trigger restrictions on certain acts of Council. Firstly, if, following Nomination Day (July 27, 2018), the Clerk can determine with certainty that the incoming council will include less than three quarters of the members of the outgoing council, then certain acts of council are restricted as of July 28, 2018. If the restrictions are not triggered following Nomination Day, they could potentially be restricted following Election Day (October 22, 2018), again, if the Clerk determines with certainty that the incoming council will include less than three quarters of the members of the outgoing council. Under either scenario, the restricted acts would continue until the new Council takes office.

The following acts of Council could be subject to restriction, pursuant to subsection 275(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25 ("the Act"):

- (a) the appointment or removal from office of any officer of the municipality;
 - (b) the hiring or dismissal of any employee of the municipality;
 - (c) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
 - (d) making any expenditures or incurring any other liability which exceeds \$50,000.
- 2001, c. 25, s. 275 (3); 2006, c. 32, Sched. A, s. 114 (1).

Section 275 then provides exceptions to the restricted acts, namely, that the disposition restriction in (c) and the expenditure/liability restriction in (d) is permitted if the disposition or liability was included in the most recent budget adopted by council prior to Nomination Day. Further a council is expressly not restricted by anything in section 275 in the event of an emergency, pursuant to subsection (4.1), and finally, subsection 275(6) provides that nothing in section 275 prevents a delegation by council to a person or body for the purpose of exercising the authority of a municipality, provided the delegation occurs before nomination day.

Because Council may delegate authority in advance of nomination day, the City Solicitor's Office is recommending that the Council enact a by-law that will temporarily delegate specific acts that may be restricted after Nomination Day or Voting Day 2018, to the City Manager. This will ensure that the business interests of the Corporation can be protected and decisions critical to business operations can continue to be made in the event that Council's acts are restricted after Nomination Day (July 27, 2018) and/or Voting Day (October 22, 2018).

Municipal Act, 2001, S.O. 2001, c. 25 ("the Act") Rules Regarding Delegation

The Act, in subsection 23.1(1), provides the ability for Council to delegate its authority, with certain restrictions. This delegation is prohibited with respect to the following actions:

1. The power to appoint or remove from office an officer of the municipality whose appointment is required by this Act.
2. The power to pass a by-law under section 400.1 and Parts VIII, IX, IX.1 and X.
3. The power to incorporate corporations in accordance with section 203.
4. The power to adopt an official plan or an amendment to an official plan under the Planning Act.
5. The power to pass a zoning by-law under the Planning Act.
6. The powers to pass a by-law under subsections 108 (1) and (2) and 110 (3), (6) and (7).
7. The power to adopt a community improvement plan under section 28 of the Planning Act, if the plan includes provisions that authorize the exercise of any power under subsection 28 (6) or (7) of that Act or under section 365.1 of this Act.
8. The power to adopt or amend the budget of the municipality.
9. Any other power or duty that may be prescribed. 2006, c. 32, Sched. A, s. 15; 2017, c. 8, Sched. 19, s. 2.

The proposed delegation does not engage any of the restricted delegations, and as such, is in accordance with the Act.

Council Policy

The Municipal Council has adopted various policies which relate to the Council acts that may be restricted if any of subsections 275(1)1, 275(1)2 or 275(1)3 apply. The applicable policies are noted below:

Procurement of Goods and Services Policy

The City's Procurement of Goods and Services Policy contains various provisions regarding what contracts, tenders, awards, professional consulting and other procurement situations (e.g. sole source and single source, contract amendments, etc.) that require Committee and Council approval.

Sale and Other Disposition of Land Policy

The City's Sale and Other Disposition of Land Policy details, amongst other things, the approvals required for the sale and disposition of land.

The Civic Administration By-law and Appointments Requiring Council Approval

The Municipal Council's Appointments Requiring Council Approval and/or Consultation Policy details the various positions that require the approval of, or consultation with, Committee and Council.

ANALYSIS

A list of acts that could be restricted after Nomination Day and/or Voting Day, classified by service area, has been developed and are set out below, as well as in the proposed by-law, along with recommendations on which of those acts the Council may wish to delegate for the purposes of ensuring decisions critical to business operations can continue to be made.

The proposed by-law would be enacted for a temporary and specific period of time, and upon the new Council taking office, would cease to be in effect.

Section 275(3)(a) The appointment or removal from office of any officer of the municipality

Pursuant to the Civic Administration By-law A-44, "appointed officer" shall mean: the City Manager, a Service Area Lead, any officer of the Corporation required to be appointed by statute, and any officer of the Corporation appointed by By-law. Further, the "Appointments Requiring Council Approval and/or Consultation" policy requires that the following positions require Council approval: City Manager, Deputy City Manager, Department Heads, Statutory Officers appointed by By-law, Sub-department heads (example – Fire Chief).

Given that the proposed delegation of Council acts that may be restricted after Nomination Day and/or Voting Day is to the City Manager, and the City Manager's appointment or removal requires Council approval, the recommendation does not provide a delegation with respect to the removal or appointment of the City Manager.

Officers whose appointment is required by the Act are the Clerk and the Treasurer. The Fire Chief is also required to be appointed by Council, pursuant to the *Fire Protection and Prevention Act, 1997*, S.O. 1997, c.4. Neighbourhood, Children & Fire Services has identified that they will require the appointment of a Fire Chief, two Deputy Fire Chiefs, and four Platoon Chiefs. The Fire Chief appointment will require delegation as that is currently an appointment by Council. With respect to the Deputy Chiefs and Platoon Chiefs, no delegation is required, as those positions are filled administratively.

The attached proposed by-law delegates authority for the appointment of a Fire Chief to the City Manager. No other changes to officers requiring Council approval are anticipated at this time, and as such, no additional delegation is being recommended.

Section 275(3)(b) The hiring or dismissal of any employee of the municipality

Excluding the officers noted above, the hiring and dismissal of employees is currently conducted by the Civic Administration and does not currently require Council involvement or approval.

As such, the recommended by-law does not provide a delegation with respect to the hiring or dismissal of any employees.

Section 275(3)(c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal

The disposition of real and personal property of the municipality is currently governed by By-law A-1, as amended, being "A by-law for the Execution of Certain Documents", Schedule "A" to Council Policy By-law A.-6151-17 "Sale and Other Disposition of Land Policy," and Schedule "C" to Council Policy By-law A.-6151-17 "Procurement of Goods and Services Policy."

The proposed by-law would effectively permit the City Manager to approve the disposition of any real or personal property of the City during a period when Council would have been restricted from such acts in accordance with section 275 of the *Municipal Act, 2001*. For dispositions governed by the Sale and Disposition of Land policy, the recommendation is to substitute the City Manager for City

Council with respect to approval of those dispositions. Additionally, several projects have been identified as potentially requiring some form of “disposition” and as a result, delegation to the City Manager. These projects are:

- Transfer of assets to Housing Development Corporation, London;
- Western Fair property agreement;
- Transfer Payment Agreements for funding to the City (Federal or Provincial);
- Promissory Note for London Public Library;
- Sale of Old Victoria Hospital Lands to Medallion Corporation.

The approval of the City Manager for each of these items would be done in consultation with the City Solicitor’s Office.

This will ensure that the business needs of the Corporation can continue to be met in the event that such actions would have otherwise been restricted under section 275 of the *Municipal Act, 2001*.

Section 275(3)(d) Making any expenditure or incurring any other liability which exceeds \$50,000

This restriction has the potential to affect every service area. The proposed by-law addresses both specific items that have been identified, as well as budgeted procurement items that exceed the proposed budget, and the acquisition of land.

The proposed by-law would allow the City Manager to approve a contract that has been awarded as a result of the process outlined in the Procurement of Goods and Services Policy. While budgeted items are exempted from the section 275 restriction, the procurement process often results in situations where the bids are in excess of the budgeted amount, and as a result, a delegation to the City Manager is recommended to ensure that contracts are able to be awarded.

The proposed by-law also provides the City Manager with the ability to enter into agreements as specified in Schedule 2 to the by-law, in consultation with the City Solicitor’s Office.

Additionally, any property acquisition that would currently require the approval of Council, pursuant to By-law No. CPOL.-188-440 being “A by-law to revoke and repeal Council policy related to Real Property Acquisition Policy and replace it with a new Council policy entitled Real Property Acquisition Policy” is recommended to be delegated to the City Manager as the restricted acts would prevent any real estate transactions in excess of \$50,000.

The proposed by-law would effectively permit the City Manager to approve a procurement, or acquisition, or enter into an agreement, during a period when Council would have been restricted from such acts in accordance with section 275 of the *Municipal Act, 2001*. This will ensure that the business needs of the Corporation can continue to be met in the event that such actions would have otherwise been restricted under section 275 of the *Municipal Act, 2001*.

CONCLUSION

Given that the incoming Municipal Council will have the same number of members (i.e. fifteen) as the outgoing Municipal Council, at least twelve (12) of the candidates nominated on Nomination Day, would need to be members of the outgoing Municipal Council, in order for no Council acts to be restricted after Nomination Day (July 27, 2018). The City Clerk will review the list of candidates on Nomination Day to determine if the necessary threshold has been met.

The City Clerk will then have to review the Council’s status when Voting Day results are available, to determine if three-quarters (12) of the Council-elect are members of the outgoing Municipal Council, in order for no Council acts to be restricted after Voting Day (October 22, 2018).

The attached proposed by-law will ensure that in the event that the Municipal Council's acts are restricted at either point in time, as outlined in section 275 of the *Municipal Act, 2001*, the business needs of the Corporation can continue to be met.

PREPARED BY:
AYNSLEY ANDERSON SOLICITOR II, CITY SOLICITOR'S OFFICE

RECOMMENDED BY:
BARRY CARD MANAGING DIRECTOR, LEGAL & CORPORATE SERVICES AND CITY SOLICITOR

Bill No.
2018

By-law No. A.-

A by-law to authorize the delegation of authority to the City Manager for certain acts of Council after Nomination Day for the 2018 Municipal Election should the City Clerk declare that the incoming Council will include less than three quarters of the members of the outgoing Council.

WHEREAS Section 275 of the *Municipal Act, 2001*, S.O. 2001, c. 25., as amended (the "*Municipal Act*"), provides for restricted acts of Council of a local municipality after Nomination Day or after Voting Day during an election for a new Council upon the City Clerk declaring that the incoming Council will include less than three quarters of the members of the outgoing Council;

AND WHEREAS Section 275(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25 restricts Council's ability to act on the following matters, subject to certain exceptions as provided for in Section 275(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25 and emergencies as provided for in Section 274(4.1) of the *Municipal Act, 2001*, S.O. 2001, c. 25:

- 1) the appointment or removal from office of any officer of the municipality;
- 2) the hiring or dismissal of any employee of the municipality;
- 3) the disposition of any real or personal property of the municipality which has a value exceeding \$50,000, at the time of disposal; and,
- 4) making any expenditure or incurring any other liability which exceeds \$50,000;

AND WHEREAS Section 275(6) of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that notwithstanding the restricted acts of Council, a delegation of authority with respect to those acts may be made in advance of Nomination Day;

AND WHEREAS Section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25 provides that, subject to the limitations found in Sections 23.2 and 23.3 of the *Municipal Act, 2001*, S.O. 2001, c. 25, the municipality may delegate its authority;

AND WHEREAS Council delegates any authority pursuant to this by-law in accordance with Schedule "G" of By-law A.-6151-17 "Council Policy By-law", as amended from time to time;

AND WHEREAS Council deems it expedient to delegate authority to the City Manager of The Corporation of the City of London for certain acts of Council after Nomination Day or after Voting Day for the 2018 Municipal Election in the event the City Clerk declares that the incoming Council will include less than three quarters of the members of the outgoing Council, and until such time as the incoming Council takes office;

THEREFORE the Council of The Corporation of the City of London enacts as follows:

PART 1 – SHORT TITLE

This by-law may be also referred to as the Restricted Acts of Council 2018 By-law.

PART 2 - DEFINITIONS

In this by-law:

“City” means The Corporation of the City of London;

“City Manager” means the City Manager for the City;

“Council” means the Municipal Council of the City;

“Municipality” means the City;

PART 3 - THE APPOINTMENT OR REMOVAL OF ANY OFFICER OF THE MUNICIPALITY

3.1 Council hereby delegates its authority to appoint a Fire Chief to the City Manager.

PART 4 - THE DISPOSITION OF ANY REAL OR PERSONAL PROPERTY OF THE MUNICIPALITY WHICH HAS A VALUE EXCEEDING \$50,000 AT THE TIME OF DISPOSITION

4.1 Those actions identified in:

- a) Schedule A – Sale and Disposition of Land Policy, to Council Policy By-law No. A.-6151-17; or
- b) Schedule C – Procurement of Goods and Services Policy, to Council Policy By-law No. A.-6151-17;

that would otherwise be performed by Council, shall be delegated to the City Manager in those cases where the timely disposition of real or personal property which has a value exceeding \$50,000 at the time of disposition, is adjudged by the City Manager to be necessary or advantageous.

4.2 The City Manager shall be authorized to approve the execution of any agreements or other documents required to give effect to any disposition identified under the authority delegated in Part 4.1, above, and to authorize the Mayor and City Clerk to execute any agreements to effect same, in consultation with the City Solicitor’s Office, where approval of Council would otherwise be required.

4.3 Without limiting the generality of the foregoing, the City Manager shall be authorized to approve the execution of the agreements listed in Schedule 1 to this By-law, where, in the absence of this By-law, approval would be required by Council.

PART - 5 MAKING ANY EXPENDITURE OR INCURRING ANY OTHER LIABILITY WHICH EXCEEDS \$50,000

5.1 Those actions identified in:

- a) Schedule C – Procurement of Goods and Services Policy, to Council Policy By-law No. A.-6151-17; or
- b) By-law No. CPOL.-188-440 being “A by-law to revoke and repeal Council policy related to Real Property Acquisition Policy and replace it with a new Council policy entitled Real Property Acquisition Policy”; or
- c) By-law No. A-1, as amended, being “A by-law for the Execution of Certain Documents”,

that would otherwise be performed by Council, shall be delegated to the City Manager, if:

- i) an expenditure is being made or any other liability is being incurred which exceeds \$50,000 and was not included in the most recent budget adopted by Council prior to Nomination Day; or,
- ii) an expenditure or liability which exceeds \$50,000 is included in the most recent budget adopted by Council and is required to exceed the budgeted amount.

5.2 The City Manager shall be authorized to approve the execution of any agreements or other documents required to give effect to any expenditure or liability incurred under the authority delegated in part 5.1 or 5.3, and to authorize the Mayor and City Clerk to execute any agreements to effect same, in consultation with the City Solicitor's Office, where approval of Council would otherwise be required.

5.3 Without limiting the generality of the foregoing, the City Manager shall be authorized to approve the execution of the agreements listed in Schedule 2 to this By-law, where, in the absence of this By-law, approval would be required by Council, as well as any property acquisition when the timely acquisition of real or personal property is adjudged by the City Manager to be necessary or advantageous.

PART 6 - REPORTING

6.1 The City Manager shall provide a report to Council in the first quarter of 2019 identifying all delegated actions that were taken in accordance with this by-law.

PART 7 - GENERAL

7.1 If any provision or part of this by-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

7.2 To the extent that any provision of this by-law conflicts with any provision of any other City by-law, this by-law shall apply.

PART 8 - EFFECTIVE DATE

8.1 This by-law shall immediately come into force and effect if:

(a) after Nomination Day on July 27, 2018, but before Voting Day on October 22, 2018 the City Clerk determines, based on the nominations to the new council that have been certified and any acclamations made to the new council, that the new council will include less than three quarters of the members of the outgoing council, in accordance with subsection 275(2)(a) of the *Municipal Act, 2001*, S.O. 2001, c. 25; or,

(b) as soon as practicable following the election on October 22, 2018, the City Clerk determines that based on the declaration of the results of the election including declarations of election by acclamation, that the new council will include less than three quarters of the members of the outgoing council, in accordance with subsection 275(2)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25.

8.2 This by-law shall cease to be in force and effect on December 1, 2018.

Passed in Open Council on June 12, 2018.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – June 12, 2018
Second Reading – June 12, 2018
Third Reading – June 12, 2018

Schedule 1

Restricted Acts of Council 2018 By-Law

THE DISPOSITION OF ANY REAL OR PERSONAL PROPERTY OF THE MUNICIPALITY WHICH HAS A VALUE EXCEEDING \$50,000 AT THE TIME OF DISPOSITION

Service Area	Projects	Description/ Details
Finance	Disposals of land > \$100,000	Including but not limited to industrial land sales, and BRT
Finance	Transfer of Assets to HDC	
Finance	Western Fair property agreement	Currently undergoing negotiations
Finance	Transfer Payment Agreements for funding to the City (Federal or Provincial)	Agreements similar to agreement from AMO re: "Mainstreet funding"
Finance	Promissory note for London Public Library	Share of the cost of SW Recreation Centre
Planning	Sale of Old Victoria Hospital Lands to medallion Corporation	Sale has been approved with conditions, some of which are related to processes beyond control; may need to extend period of conditions

Schedule 2

Restricted Acts of Council 2018 By-law

MAKING ANY EXPENDITURE OR INCURRING ANY OTHER LIABILITY WHICH EXCEEDS \$50,000

Service Area	Projects	Description/ Details
Dearness	ADP Review	Service review of the Adult Day Program to be complete in fall of 2018. The Dearness Home Adult Day Program review will include the completion of an environmental scan to better understand the programs value to citizens, and evaluate options including but not limited to opportunities for partnerships, cost containment, service level changes, outsourcing, alternative revenues and etc. It will include input from stakeholders including but limited to service recipients, families, LHIN, MOLTCH, and other community agencies that support seniors.
Dearness	Achieve	Physiotherapy an Occupational Therapy contracted services expiring on Jan 31,2019 and there are no options for renewal so would need to do an RFP to select a vendor to provide these services.
Dearness	Dearness Home Adult Day Program & Wellness Centre Central Intake	<p>Accountability Agreements with Central Intake for the overall goal of being a one-sector experience for the clients. The Lead Agency works with the CSS (Community Support Sector) Agencies to coordinate CSS & interfaces with LHIN (CCAC) as needed. It is necessary for each partner agency to complete and sign a service agreement, a data sharing agreement & a Network Agreement. These agreements will allow us to share information back.</p> <ul style="list-style-type: none"> • The Service Agreement (or Central Intake Agreement) is between each organization and Cheshire as the Lead Agency to provide Central Intake Services on your behalf. • The Data Sharing Agreement (DSA) is between each organization and ONE Care as the IT provider. Still awaiting information on the Network Agreement. Deadlines were Jan 26/18 but not all information is active yet from the LHIN. Forecasting that these agreements will need to be in place by 2018.
Social Services	Sanctuary city/Access to Services without fear initiative	<p>timeline: June – December 2018 Council resolutions: February 2, 2017 and March 28, 2018 estimated expenditure of \$50,000 to \$100,000 in 2018</p>

Social Services	Implementation of Community Mental Health and Addiction Strategy	
Social Services	Ontario Works - Employment - Purchase of Services Agreements	RFP – Award contract
Housing	Social Housing Building inventory - RFP - Award vendor - building condition assessments	RFP – Award contract
Housing	Ontario Renovates – Home Repair Report - Agreement	It is a delegation (approval of an agreement and delegation authority to execute the agreement) related to Ontario Renovates – Home Repair.
Neighbourhood, Children & Fire Services	Tender / RFP / Single Source (still in preliminary stage) Voice Logger System	Potential of irregular bid potential for single source to maintain consistency with Police and with existing equipment
Neighbourhood, Children & Fire Services	Indigenous-Led Family Centre	The purchase of land to build a licensed Indigenous led child care and family centre.
Neighbourhood, Children & Fire Services	Indigenous-Led Family Centre	The City will be soliciting a proponent through a Request for Proposal for the design, construct and operation of a licensed Indigenous led Child Care and Family Centre.
Neighbourhood, Children & Fire Services	Online Portal and Data Management Tool	The City will be soliciting a proponent through a Request for Proposal to develop an on line portal and data management tool that will streamline internal process, decrease duplication for service providers, support annual planning required by the Province, and allow the Corporation to report efficiently and accurately to the Province. In addition this portal will streamline supports and service for families such as child care applications and fee subsidy requests.

Neighbourhood, Children & Fire Services	Community Homeless Prevention Initiative Purchase of Service Agreements- Centralized Services/Programs	Approval to enter into Community Homeless Prevention Initiative Purchase of Service Agreements to operate centralized intake to homeless programs and centralized housing finding services
Neighbourhood, Children & Fire Services	Community Homeless Prevention Initiative Purchase of Service Agreements - Managed Alcohol Program	Approval to enter into Community Homeless Prevention Initiative Purchase of Service Agreements to operate a Managed Alcohol Program
Finance	Museum London Foundation Trust Agreement	
Environmental & Engineering Services	Procurement	Contracts over \$3 million and consultants over \$100,000; irregular bids in approved budgets, program spending where the overall program budget is approved but specific locations, pieces of equipment, etc., are typically approved through CWC throughout the year, contracts where the low bid exceeds budget but staff are recommending award and have a source of financing
Environmental & Engineering Services	Budget Amendments	Result of budget submissions pre-dating the EA for the projects or projects changing due to growth and development ie. Dingman and Colonel Talbot Pumping Stations, servicing and transportation improvements for the IKEA/Costco development, increasing requirements or changes in timing for infrastructure to service industrial growth on Wilton Grove Road
Environmental & Engineering Services	New policies and guidelines	Complete Streets, Speed cameras, Implementation plans for provincial legislative changes
Environmental & Engineering Services	New property acquisitions	
Environmental & Engineering Services	Agreements	Western BRT, Waste to Resources, Water Innovation Partnerships, Transfer Payments with the Provincial and Federal governments, Agreements with other utilities to advance coordinated works
Planning	Brownfield Incentive Program CIP	Applicants request specific incentives, based on the potential incentives identified in the program. Applicants submit a business case along with their application and Council has to approve the grants and loans.

Planning	Standardized CIP Exceptions	The program does not allow for retroactive applications for incentives relating to work that has already been done.
Planning	Kilally Sport Fields	Awarding consultant contract
Planning	Foxfield District Park	Awarding consultant contract
Planning	SOHO Civic Space	Awarding consultant contract
Planning	Lorne Avenue Park	Awarding consultant contract
Planning	Meadowlily CMP Phase 2	Awarding consultant contract
Planning	UTRCA Contract Renewal	Management of London's Environmentally Significant Areas, expires Dec 31, 2018
Planning	4 party agreement	Agreement with LHSC, St. Joseph's Hospital, ReForest London and Thames Talbot Land Trust to cover easement rights over their lands for the City, replaces current agreement. A source of financing will be required which covers the City's share of capital costs and operational costs from the agreement
Planning	TVP North branch Construction	OMCC Transfer Payment for 2017 OMCC funding. SoF included specific to that project