

Meeting minutes

Meeting: DIAAC Education & Awareness Sub-Committee

Date: April 26, 2018

Time: 12:00pm - 1:30 pm

Location: Committee room #5

Attendees: Leroy Osbourne(Chair), Zeba Hasmi, Thomas Wall, Marilynn Prefontaine, Mphatso Mlotha*, Ian Silver*

* - denotes regrets

Item	Discussion	Action Item/ Responsible Party
Work Plan	<p>Revised each section of the work plan realigning priorities to take on over the next several months and condensing or eliminating others.</p> <p>Work Plan will be circulated via email to group for final review before submission to DIAAC for May meeting.</p>	Leroy
Review of promotional material	<p>Discussed use of an image identifier for DIAAC and the use of CofL Logos.</p> <p>DIAAC's former moniker was LDDRAC and had the image identifier of 'people of different colours'. This was used in association with the City logo. A diversity tree was implemented on notepads, pens, brochures and keychain flashlights in another incarnation.</p> <p>The updated diversity tree will replace the people and will be used in proximity with the City logo therefore keeping with policy and past practice.</p> <p>The committee reviewed the different options of diversity trees to update the brochure. Finalized tree will be updated on the brochure.</p>	

DIAAC brochure	<p>Presented edits requested by DIAAC. Had discussion around adding additional images to ensure more inclusivity in the brochure.</p> <p>Additional images will be proposed to add to brochure.</p> <p>Motions to come before DIAAC for brochure - approve brochure to send on to standing committee, create email address- DIAAC@London.ca, short URL - london.ca/DIAAC, payment for licence for diversity tree.</p> <p>This version of the brochure is targeted to organization in the city.</p>	<p>Zeba & Marilynn</p> <p>Leroy</p>
DIAAC database	<p>A number of contacts have been compiled from the various organizations in the City of London that would overlap DIAAC's mandate. The current database will be circulated for the rest of the committee to assist in updating.</p>	ALL
Gender & Intersectionality Workshop	<p>Scheduled for Oct</p> <p>Workshop will be aimed at policy and decision makers, HR personnel in the profit and non for profit sectors within London.</p> <p>Meetings will resume once we have a venue finalized on the proposed dates.</p> <p>Suggestion was made around adding gender within a religious context on the workshop agenda.</p>	
Proposed meeting schedule	<p>Wednesday, May 23rd</p> <p>Wednesday, June 27th</p> <p>Wednesday, July 25th</p>	