

TO:	CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON MAY 15, 2018
FROM:	KELLY SCHERR, P.ENG, MBA, FEC MANAGING DIRECTOR - ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER
SUBJECT:	CONTRACT AMENDMENTS WINTER MAINTENANCE ROAD PLOW AND COMBINATION PLOW SPREADER EQUIPMENT

RECOMMENDATION

That on the recommendation of the Managing Director - Environmental and Engineering Services and City Engineer,

- a) Approval **BE GIVEN** to exercise the Procurement of Goods and Services Policy, under Section 20.3 (e) ii contract amendments, to add additional equipment for road plowing, sanding and salting; and,
- b) The contract with D-K Equipment Limited for the supply of two (2) graders with operators, within C15-119rv1 (T15-20), ending March 29, 2020, and Ferrari Concrete for one (1) additional sander/salter with plow and operator, within C16-125rv1 (T16-68), ending April 10, 2021, **BE ACCEPTED**; and
- c) Civic Administration **BE AUTHORIZED** to undertake all administrative acts that are necessary in connection with this contract; and,
- d) Approval, hereby given, **BE CONDITIONAL** upon the Corporation entering into a formal contract, or having a purchase order, or contract record relating to the subject matter of this approval.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Date: August 25, 2015; Tender Name and Number: **T15-20** Winter Maintenance Road Plow Equipment with Operators – Graders, Wheel Loaders and Rubber Tire Farm Type Tractor with Plow
Date: August 18, 2016; Tender Name and Number: **T16-68** Winter Maintenance with Operators – Trucks with Sander/Salter Bodies with Plow

STRATEGIC PLAN 2015-2019

This report and recommendation are consistent with Council’s Strategic Areas of Focus; Leading in Public Service:

Proactive Financial Management

Ensure services contracts are in place and provide good value for winter maintenance services

BACKGROUND

Purpose

The purpose of this report is to seek approval to amend current contracts to include additional equipment to manage winter maintenance due to the growth of the road network.

This recommendation is in compliance with our Procurement of Goods and Service Policy, as per Section 20.3 (e) ii contract amendments, which states:

“City Council must authorize contract amendments when the total amended value of the contract will exceed the Council approved source of financing by an amount greater than \$50,000 or 3% of the contract value, whichever is greater, and there are funds available.”

Financial Impact

The total expenditure for these additional units, for the remaining years of the contracts mentioned, is approximately \$500,000. The winter control budget and future growth funding that is available will fund these units. These changes do not represent a change in scope for either of the tenders.

CONCLUSION

Transportation and Roadside Operation and Purchasing and Supply have determined that the contract amendments have resulted in competitive pricing and provide value to the City. The vendors already have equipment under contract with the City and have met the conditions and specification that are required.

Based on the information and analysis above, Transportation and Roadside Operations, in conjunction with Purchasing and Supply, recommend an amendment to the contracts, using the same contractual arrangement until the end of the existing contract in 2020.

Acknowledgements

This report was prepared with input from Ian Harris, Procurement Specialist, Purchasing and Supply.

SUBMITTED BY:	REVIEWED & CONCURRED BY:
JOHN PARSONS DIVISION MANAGER TRANSPORTATION AND ROADSIDE OPERATIONS	IAN COLLINS, CPA, CMA DIRECTOR, FINANCIAL SERVICES
REVIEWED & CONCURRED BY:	RECOMMENDED BY:
EDWARD SOLDI, P. ENG DIRECTOR, TRANSPORTATION AND ROADSIDES	KELLY SCHERR, P. ENG., MBA, FEC MANAGING DIRECTOR, ENVIRONMENTAL AND ENGINEERING SERVICES AND CITY ENGINEER

cc: John Freeman, Manager of Purchasing & Supply