

# Corporate Services Committee

## Report

8th Meeting of the Corporate Services Committee  
April 3, 2018

PRESENT: Councillors J. Helmer (Chair), J. Morgan, P. Hubert, M. van Holst, J. Zaifman  
ABSENT: Mayor M. Brown  
ALSO PRESENT: Councillor H.L. Usher and M. Hayward, A.L. Barbon, B. Card, I. Collins, S. Corman, B. Coxhead, L. DaSilva, J. Logan, D. Munteer, D. O'Brien, J. Ramsay, S. Spring, A. Thompson, B. Warner, B. Westlake-Power, R. Wilcox and J. Winston.

The meeting was called to order at 12:30 PM.

### 1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

### 2. Consent

Moved by: J. Zaifman  
Seconded by: P. Hubert

That items 2.1, 2.2 and 2.6 BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

#### 2.1 Advance Voting Days

Moved by: J. Zaifman  
Seconded by: P. Hubert

That, on the recommendation of the City Clerk, the proposed by-law appended to the staff report dated April 3, 2018 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on April 10, 2018 to amend By-law E.-181-115, being "A By-law to establish the dates for advance voting and the hours during which voting places shall be open on those dates for the 2018 Municipal Election" by providing for an additional advance voting day on October 4, 2018, in addition to the previously established dates of October 6, 2018 and October 9, 2018 to October 13, 2018, inclusive.

**Motion Passed**

#### 2.2 Restricted Acts of Council after Nomination Day and Voting Day

Moved by: J. Zaifman  
Seconded by: P. Hubert

That, on the recommendation of the City Clerk, the staff report dated April 3, 2018 with respect to restricted acts of Council after Nomination Day and Voting Day, in accordance with section 275 of the Municipal Act, 2001, as amended, BE RECEIVED for information.

**Motion Passed**

2.6 Former Legendary Drive Road Allowance Declare Surplus and Transfer

Moved by: J. Zaifman  
Seconded by: P. Hubert

That, on the advice and recommendation of the Assistant City Solicitor, with respect to the City owned former Legendary Drive road allowance, containing an area of approximately 0.652 acres, the following actions be taken:

- a) the subject property BE DECLARED SURPLUS; and
- b) the subject property ("Surplus Lands") BE TRANSFERRED to Wonderland Power Centre Inc. to fulfil The Corporation of the City of London's obligations in an Agreement dated the 21st day of January 2004 between The Corporation of the City of London and Home Depot Holdings Inc.

**Motion Passed**

2.3 Report of the Downtown Monitored Surveillance Camera Program

Moved by: M. van Holst  
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Manager and on the advice of the Division Manager, Corporate Security and Emergency Management, the staff report dated April 3, 2018 with respect to the Downtown Monitored Surveillance Camera Program BE RECEIVED for information purposes.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

2.4 Year 2018 Tax Policy

Moved by: J. Morgan  
Seconded by: P. Hubert

That the matter of the 2018 Tax Policy BE REFERRED back to the Civic Administration to prepare a new Schedule "B" and accompanying proposed by-laws for consideration at a future meeting of the Corporate Services Committee, reflective of additional options between the commercial and industrial ratio options A and B (outlined in original Schedule "B" appended to the staff report dated April 3, 2018), which would provide additional options that may reflect a balance between the residential, commercial and industrial increases, with no change to multi-residential, farm or other ratios, and with such proposals not exceeding the provisions set out in sub-sections 308(4) and 308.1 (4) of the Municipal Act, 2001, to set tax ratios in the various property classes.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

2.5 2018 Education Tax Rates

Moved by: J. Morgan  
Seconded by: J. Zaifman

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to Education Tax Rates:

a) the proposed by-law to levy education tax rates for 2018, as appended to the staff report dated April 3, 2018, BE INTRODUCED at the Council meeting on April 10, 2018; and

b) the Mayor BE REQUESTED to send a letter to the Minister of Finance, on behalf of Municipal Council, requesting clarification with respect to the current status of the business education tax cuts that were temporarily frozen with the 2012 Provincial Budget and request an indication as to when it is anticipated the cuts that were deferred, will occur.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

**3. Scheduled Items**

None.

**4. Items for Direction**

Moved by: M. van Holst  
Seconded by: J. Zaifman

That items 4.2 and 4.3 BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

4.2 Request for Designation of the Food Festival as a Municipally Significant Event

Moved by: M. van Holst  
Seconded by: J. Zaifman

That the International Food Festival, to be held June 22-24, 2018 in Victoria Park, BE DESIGNATED as an event of municipal significance in the City of London.

**Motion Passed**

4.3 Request for Designation of the London Rib Fest as a Municipally Significant Event

Moved by: M. van Holst  
Seconded by: J. Zaifman

That the London Rib Fest, to be held August 2-6, 2018 in Victoria Park, BE DESIGNATED as an event of municipal significance in the City of London.

**Motion Passed**

4.1 2017 London Convention Centre Operational Results

Moved by: J. Zaifman  
Seconded by: P. Hubert

That the transfer of 100% of the 2017 London Convention Centre Operational surplus (\$81,422 based upon the 2017 Draft Audit Financial Statements), to the London Convention Centre Capital Reserve held by the City of London, BE APPROVED.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

4.4 Board of Directors - Federation of Canadian Municipalities

Moved by: J. Zaifman  
Seconded by: M. van Holst

That the following actions be taken with respect to the communication dated March 23, 2018 from Councillor J. Morgan regarding standing for election to the Federation of Canadian Municipalities' Board of Directors and his associated expenses:

a) the following resolution BE ADOPTED:

"WHEREAS the Federation of Canadian Municipalities (FCM) represents the interests of municipalities on policy and program matters that fall within federal jurisdiction;

WHEREAS FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support and provide FCM with the prestige required to carry the municipal message to the federal government;

WHEREAS FCM's Annual Conference and Trade Show will take place May 31 to June 3, 2018, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

BE IT RESOLVED that the Council of The Corporation of the City of London endorses Councillor Josh Morgan to stand for election on FCM's Board of Directors for the 2018/2019 term; and

BE IT FURTHER RESOLVED that Council assumes all costs associated with Councillor Josh Morgan attending FCM's Board of Directors meetings, the FCM Annual Conference and AGM and the Trade Show, during the 2018/2019 term";

b) in the event Councillor Morgan is elected to the Board of Directors, the related expenses to attend the following meetings BE ASSUMED by the City of London, outside of his annual expense allocation, subject to the annual budget approval process and in accordance with Council's Travel & Business Expenses Policy:

Board of Directors Meeting – September 11-14, 2018 – Annapolis County, NS

Board of Directors Meeting – November 20-23, 2018 – Ottawa, ON

Board of Directors Meeting – March 12-15, 2019 – Penticton, B.C.

Annual Conference & AGM – May 30 – June 2, 2019 – Quebec City, QC

it being noted that the Board of Directors Meeting – March 12-15, 2019 – Penticton, B.C. and the Annual Conference & AGM – May 30 – June 2, 2019 – Quebec City, QC are subject to the re-election of Councillor Morgan on October 22, 2018;

c) Councillor J. Morgan BE REIMBURSED by The Corporation of the City of London, outside his annual expense allocation, for his campaign expenses in seeking election to the Board of Directors, in an amount of up to \$500, upon submission of eligible expenses.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

## **5. Deferred Matters/Additional Business**

5.1 ADDED - Report of the Federation of Canadian Municipalities Board of Directors Meeting - Laval, QC - March 5-9, 2018

Moved by: J. Zaifman

Seconded by: P. Hubert

That the communication dated March 29, 2018 from Councillor H.L. Usher and Councillor T. Park, regarding the Federation of Canadian Municipalities Board of Directors' meeting held March 5-9, 2018 in Laval, QC, BE RECEIVED for information.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

5.2 ADDED - Request for Proposal - Host for AMO Annual Conference 2021, 2023

Moved by: P. Hubert

Seconded by: J. Morgan

That, on the recommendation of the General Manager, Tourism London, the following actions be taken with respect to the Association of Municipalities Ontario's (AMO) Annual Conferences for 2021 and 2023:

a) Tourism London BE AUTHORIZED to submit a proposal for London to host the AMO Annual Conference for 2021 and 2023, which would include:

- i) hosting and financing the Incoming Host Reception;
- ii) hosting and financing the Welcome Reception;
- iii) identification of a Host Coordinator and an Internal Project Management Team to oversee study tours, volunteers, host sponsorships, and other key areas;
- iv) providing shuttle buses between hotels and the main venue;

- v) providing study tour and companions' program buses; and
- vi) providing civic greetings to delegates from the Mayor;

it being noted that the estimated cost to host the 2021 and 2023 AMO Annual Conferences is approximately \$140,000, which will be funded by Tourism London and the London Convention Centre; it being further noted that should the Municipal Accommodation Tax (MAT) be approved by Municipal Council in 2018, these costs would be eligible to be funded through the MAT; and

- b) the Mayor BE REQUESTED to provide a letter to Tourism London, to accompany Tourism London's above-noted proposal, that indicates the Municipal Council's endorsement of the proposal to host the AMO Annual Conference for 2021 and 2023.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

**6. Confidential (Enclosed for Members only.)**

Moved by: J. Zaifman

Seconded by: P. Hubert

That the Corporate Services Committee convene in Committee, In Closed Session, with respect to:

6.1 A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition; and,

6.2 A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial,

information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

Yeas: (5): J. Helmer, J. Morgan, P. Hubert, M. van Holst, and J. Zaifman

Absent (1): Mayor M. Brown

**Motion Passed (5 to 0)**

The Corporate Services Committee convened in Committee, In Closed Session, from 1:45 PM to 2:18 PM.

6.1 Land Acquisition/Solicitor-Client Privileged Advice

6.2 Land Acquisition/Solicitor-Client Privileged Advice

**7. Adjournment**

The Meeting adjourned at 2:18 PM.