TO:	CHAIR AND MEMBERS FINANCE & ADMINSTRATIVE SERVICES COMMITTEE MONDAY, JUNE 18, 2012
FROM:	TOM JOHNSON MANAGING DIRECTOR - CORPORATE ASSETS
SUBJECT	TENDER 12-64 ELEVATOR MAINTENANCE SERVICES
RECOMMENDATION	

That on the recommendation of the Managing Director - Corporate Assets, the following actions **BE TAKEN** with respect to Tender 12-64:

a)   That the bid submitted by Schindler Elevator Corporation, 4056 Meadowbrook Pl., Unit 115, London, Ontario N6L 1E2 **BE ACCEPTED,** at their tender price of $548,366.40, HST extra, for a five (5) year period, it being noted that Schindler Elevator Corporation submitted the lowest bid and meets the City's terms, conditions and specifications of Tender 12-64;

b)   That Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this contract; and

c)   Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order relating to the subject matter of this approval.

BACKGROUND

Purchasing Process
Four (4) bids were received May 23, 2012 as a result of this tender call and are summarized in Appendix "A" attached.

Schindler Elevator Corporation was the low bid and meets all the terms, conditions and specifications of Tender 12-64.

Purpose
The tender was developed to solicit responses for Elevator Maintenance Services in accordance with the current edition of CAN/CSA-B44 Safety Code for Elevators & Escalators and the current edition of CAN/CSA-B355 Lifts for Persons with Disabilities.

Financial Impact
Funding for this project has been provided in various departmental operating budgets.

Acknowledgements
This report was prepared with the assistance of Mike Andryc, Manager of Facilities Maintenance and Operations and Terri Sue Wyatt, Procurement Officer.

SUBMITTED BY:	RECOMMENDED BY:
BILL CAMPBELL DIVISION MANAGER - FINANCE / FACILITIES	TOM JOHNSON MANAGING DIRECTOR - CORPORATE ASSETS
CONCURRED BY:	
MIKE TURNER DEPUTY CITY TREASURER	

Attachment: Appendix "A" - Summary of Bids