

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATIVE SERVICES COMMITTEE MEETING ON JUNE 18, 2012
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT	ANNUAL MEETING CALENDAR

RECOMMENDATION

That, on the recommendation of the City Clerk, the Municipal Council's annual meeting calendar **BE AMENDED** as follows:

<u>Committee</u>	<u>Original Meeting Date</u>	<u>Revised Meeting Date</u>
Finance and Administrative Services Committee	August 22 – 1:00 PM	August 20 – 1:00 PM
Planning & Environment Committee	August 22 – 4:00 PM	August 20 – 4:00 PM
Civic Works Committee	August 22 – 4:00 PM	August 21 – 4:00 PM
Community Services Committee	August 22 – 7:00 PM	August 21 – 7:00 PM

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None.

BACKGROUND

In setting its annual meeting calendar, the Municipal Council had decided to condense the August standing committee meetings on one day, that being August 22, 2012. Unfortunately that has created a situation where staff will not have sufficient time to produce and distribute the reports from those meetings to the Council Members and the public in adequate time for the August 28, 2012 Council meeting. The meetings were originally condensed to allow Council Members the opportunity to attend the Annual Conference of the Association of Municipalities of Ontario (AMO), if they wished, which runs August 19 to 21, 2012. It now appears that very few members will be attending the AMO Conference, so it would be possible to hold the standing committees on August 20 and 21, 2012, thereby allowing staff sufficient time to produce and distribute the reports from those meetings for the August 28, 2012 Council meeting. Therefore, the above-noted adjustments to the annual meeting schedule are being proposed.

RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK