

January 21, 2018

Chair and Members of the
Corporate Services Committee

Re: United States of America – Canada Strong Cities Exchange Program and the
United States of America Conference of Mayors 86th Winter Meeting
January 23rd to January 27th, 2018 – Washington

In accordance with an established resolution of Council, this is to advise that the undersigned will be attending the above-noted event.

The Canada Strong Cities Exchange Program is funded by the United States of America Embassy. All costs related to my attendance at the Conference, including air travel, hotel accommodations and daily per diem, will be paid by the American Embassy through the Meridian International Centre, which is the program administrator.

This is a unique opportunity for London to participate in an international event that brings together representatives from all levels of government to discuss current issues and to draw to the attention of those in attendance, potential opportunities in London.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'MAB', with a long horizontal flourish extending to the right.

Mayor Matt Brown