

3RD REPORT OF THE
CORPORATE SERVICES COMMITTEE

Meeting held on January 23, 2018, commencing at 12:30 PM, in the Council Chambers, Second Floor, London City Hall.

PRESENT: Councillor J. Helmer (Chair) and Councillors P. Hubert, J. Morgan, M. van Holst and J. Zaifman and L. Rowe (Secretary).

ALSO PRESENT: Councillor H.L. Usher; M. Hayward, A.L. Barbon, D. Bordin, G. Bridge, I. Collins, B. Coxhead, S. Crawford, M. Daley, J. Davies, K. Dawtrey, A. Hagan, S. Khan, L. Kolodiazny, R. Lamon, J. Logan, D. Mounteer, J. Senese, K. Shahata, E. Soldo, J. Stanford, M. Tomazincic, B. Warner, T. Wellhauser, B. Westlake-Power, A. Thompson, R. Wilcox, J. Wills and G. Zhang.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. CONSENT ITEMS

2. Corporate Human Rights and Code of Conduct Inquiries, Requests, Complaints and Related Training Initiatives 2017

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the following actions be taken with respect to reviewing and reporting on Corporate Human Rights and Code of Conduct inquiries, requests, complaints and related training initiatives:

- a) the related update, as at January 23, 2018, BE RECEIVED for information; and
- b) the Managing Director, Corporate Services and Chief Human Resources Officer BE DIRECTED to review and report back annually on Corporate Human Rights and Code of Conduct inquiries, requests, complaints and training initiatives.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

3. Changes to the Employment Standards Act, 2000 and the Labour Relations Act, 1995 - Bill 148

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated January 23, 2018 regarding the changes to the Employment Standards Act, 2000 and the Labour Relations Act, 1995 - Bill 148 BE RECEIVED for information.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

4. Workforce Census and Community Comparators

That, on the recommendation of the Managing Director, Corporate Services & Chief Human Resources Officer, the staff report dated January 23, 2018 regarding the Workforce Census and community comparators BE RECEIVED for information.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

5. Update: Workplace Diversity and Inclusion Activities

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the Civic Administration BE DIRECTED to report back to the Corporate Services Committee, every six months (Nov to April, May to Oct), with metrics and results associated with workforce diversity/demographics and the implementation of the Workplace Diversity and Inclusion Plan, to align with the reporting period for the demographic information for new hires.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

6. Implementation Services to Migrate Existing Microsoft Reports to Microsoft Business Intelligence (BI) Reporting Services

That, on the recommendation of the Director, Information Technology Services, Finance and Corporate Services, the following actions be taken with respect to the selection of an implementation partner to migrate existing Microsoft Reports to Microsoft Business Intelligence Reporting Services for the City of London:

- a) the proposal submitted by Dimensional Strategies Inc. (DSI), 503 – 5450 Explorer Drive Mississauga, ON L4W 5N1 for Implementation Services to Migrate Existing Microsoft Reports to Microsoft Business Intelligence (BI) Reporting Services at their proposed fees of \$293,625.00 excluding HST, BE ACCEPTED in accordance with the Procurement of Goods and Services Policy;
- b) the financing for the project BE APPROVED in accordance with the “sources of Financing Report” appended to the staff report dated January 23, 2018 as Appendix “A”;
- c) the Civic Administration BE AUTHORIZED to undertake all administrative acts that are necessary in connection with this purchase;
- d) approval herein given BE CONDITIONAL upon the Corporation entering into a formal agreement or having a purchase order, or contract record relating to the subject matter of this approval; and,
- e) the Mayor and the City Clerk BE AUTHORIZED to execute any contract, statement of work or other documents, if required, to give effect to these recommendations.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

7. Assessment Growth for 2018, Changes in Taxable Phase-In Values and Shifts in Taxation as a Result of Reassessment

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated January 23, 2018 regarding assessment growth for 2018, changes in taxable phase-in values and shifts in taxation as a result of reassessment BE RECEIVED for information.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

8. Authorization for Temporary Borrowing

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the proposed by-law appended to the staff report dated January 23, 2018 BE INTRODUCED at the Municipal Council meeting of January 30, 2018, to authorize the borrowing of certain sums to meet current expenditures of The Corporation of the City of London for the year 2018.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

9. 2018 Debenture Issuance

That the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE AUTHORIZED to proceed with the issue of debentures to provide permanent financing for capital works in an amount not to exceed \$55,000,000, as detailed in Appendix A to the staff report dated January 23, 2018, through debentures in the capital markets, with the flexibility to postpone the issuance for unfavourable market conditions.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

10. FCM Municipal Asset Management Program Grant Application

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager III, Corporate Asset Management, the following actions be taken:

- a) the Civic Administration BE DIRECTED to apply for a grant from the Federation of Canadian Municipalities' Municipal Asset Management Program to assist with expenditures related to the creation of the 2018 City of London Corporate Asset Management Plan and Strategic Asset Management Policy, in accordance with Ontario Regulation 588/17 – Asset Management Planning for Municipal Infrastructure, which would include the hiring of an external consultant; it being understood that should the City of London be successful with its grant application, the City would undertake the activities and associated costs proposed in its application to FCM, and the Civic Administration will bring forward the necessary by-law for the approval and execution of the associated grant agreement; and
- b) the Mayor and/or the City Clerk BE AUTHORIZED to execute any documentation required as part of the grant application process.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

11. Corporate Asset Management Plan 2017 Review

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager III, Corporate Asset Management, the staff report dated January 23, 2018 with respect to the Corporate Asset Management Plan 2017 Review BE RECEIVED for information.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

12. Declare Surplus - City-Owned Land Abutting 740 Dundas Street

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, on the advice of the Manager of Realty Services, the following actions be taken with respect to the City-owned land on Dundas Street, described as Part Lot 7, Block L, Plan 304 (3rd), Part 9, Reference Plan 33R-4443, containing an area of approximately 420 square feet (39 m²):

- a) the subject property BE DECLARED SURPLUS; and

- b) the subject property BE TRANSFERRED to Terrasan 744 Ltd. for nominal consideration.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

- 13. Award of Construction Contract to Demolish 280 York Street/340 Wellington Street

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the bid submitted by Schouten Excavating Inc., 8547 LaSalle Line, Watford, Ontario, N0M 2S0, at its tendered price of \$349,500.00 excluding HST BE ACCEPTED; it being noted that the bid submitted by Schouten Excavating Inc. was the lowest bid received and meets the City's specifications and requirements in all areas;
- b) the financing for this project BE APPROVED as set out in the Sources of Financing Report, appended to the staff report dated January 23, 2018 as Appendix "A";
- c) the Civic Administration BE AUTHORIZED to undertake all the administrative acts that are necessary in connection with this project;
- d) the approvals given herein BE CONDITIONAL upon the Corporation entering into a formal contract with the contractor for the work; and
- e) the Mayor and the City Clerk BE AUTHORIZED to execute any contract or other documents, if required, to give effect to these recommendations.

Motion Passed

YEAS: J. Helmer, J. Morgan, M. van Holst, J. Zaifman (4)

III. SCHEDULED ITEMS

None.

IV. ITEMS FOR DIRECTION

- 14. LGBTQ2 Community Apology

Whereas on January 12, 2018 the Mayor of London publicly extended his apology for the actions of a previous Mayor and Council for discrimination, as ruled on by the Ontario Human Rights Commission, against the LGBTQ2 community over the 1995 proclamation of Gay Pride:

- a) the Mayor's apology BE AFFIRMED by City Council, and an official apology BE EXTENDED on behalf of City Council; and
- b) all Londoners BE ADVISED that City Hall is open, for employment, for volunteer service on committees and boards, and for seeking positions on Council, for all Londoners regardless of their sexual orientation or gender identity;

it being noted that S. Lewis appeared as a delegation to respond to any questions the Corporate Services Committee had with respect to his written submission.

Voting Record:

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

Motion to Approve the request for delegation status by S. Lewis.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

15. Request for Designation of the Latin Gastronomy Festival as a Municipally Significant Event

That the Latin Gastronomy Festival 2018, to be held on Saturday, March 3, 2018 from 6:00 p.m. to 1:00 a.m. at Hassan Law, BE DESIGNATED as an event of municipal significance in the City of London.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

V. DEFERRED MATTERS/ADDITIONAL BUSINESS

16. United States of America - Canada Strong Cities Exchange Program and the United States of America Conference of Mayors 86th Winter Meeting - January 23 -27, 2018 – Washington DC

That the following actions be taken with respect to the United States of America - Canada Strong Cities Exchange Program and the United States of America Conference of Mayors 86th Winter Meeting being held January 23 - 27, 2018 in Washington, DC;

- a) the communication dated January 21, 2018, from Mayor M. Brown, advising of his attendance at the above-noted meeting, BE RECEIVED; and
- b) Mayor M. Brown BE REQUESTED to report back to the Corporate Services Committee, at the earliest possible date, with a summary of the meetings he attended in Washington, DC, from January 23 to 27, 2018, as part of the Canadian Strong Cities Exchange Program delegation.

Motion Passed

YEAS: J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (5)

VI. CONFIDENTIAL

(See Confidential Appendix to the 3rd Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:26 PM to 1:43 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position;

information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

- C-2. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.
- C-3. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed disposition of land; commercial and financial information supplied in confidence pertaining to the proposed disposition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed disposition.
- C-4. A matter pertaining to advice subject to solicitor-client privilege, including communications necessary for that purpose, and advice with respect to litigation with respect to various personal injury and property damage claims against the City.

VII. ADJOURNMENT

The meeting adjourned at 1:44 PM.