

**1ST REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on December 5, 2017, commencing at 12:30 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Councillor J. Helmer (Chair); Mayor M. Brown; Councillors P. Hubert, J. Morgan, M. van Holst and J. Zaifman; and L. Rowe (Secretary).

**ALSO PRESENT:** Councillors A. Hopkins and V. Ridley; M. Hayward, R. Armistead, A.L. Barbon, B. Card, I. Collins, B. Coxhead, D. Diegel, J. Edmunds, J. Freeman, M. Johnson, D. O'Brien, D. Popadic, C. Saunders, J. Smout, A. Thompson, B. Warner and T. Wellhauser.

---

**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that Councillor P. Hubert disclosed a pecuniary interest in clause 12 of this Report, having to do with appointments to the Accessibility Advisory Committee, by indicating that he has a working relationship with one of the applicants.

2. Election of Vice-Chair for the term ending November 30, 2018

That Councillor J. Morgan BE ELECTED Vice Chair of the Corporate Services Committee for the term ending November 30, 2018.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

**II. CONSENT ITEMS**

3. Asset Review: Class C - Major Venues, Non-Core Services and Assets

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken:

- a) the staff report dated December 5, 2017, entitled "Asset Review: Class C – Major Venues, Non-Core Services and Assets", BE RECEIVED for information;
- b) the Guiding Principles for the review BE AMENDED to incorporate the following additional Guiding Principle:
  - "6. Revenue Generation: Has the potential to generate revenue for the City of London"; and
- c) the Civic Administration BE DIRECTED to investigate opportunities to find alternative space in the city for community groups that are currently using space within the T-Block building, noting that the London Community Grants Program 2020 - 2023 multi-year granting process provides an opportunity for the affected groups to apply for funding if required.

Voting Record:

Motion to Approve part b)

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to Approve the balance of the clause.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

4. Crowd Control Procedures at Meetings

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated December 5, 2017, entitled "Crowd Control Procedures at Meetings", BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

5. Canada 150 Community Infrastructure Program - Amending Agreements

That, on the recommendation of the Director of Community and Economic Innovation, the following actions be taken with respect to the execution of the Canada 150 Community Infrastructure Program Amending Agreements for the Kiwanis Park and Harris Park Pavilion projects:

- a) the proposed by-law included in the staff report dated December 5, 2017 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on December 12, 2017 to:
  - i) authorize and approve the Canada 150 Community Infrastructure Program Amending Agreement #1, regarding the Kiwanis Park project, (Schedule "A" to the by-law) between The Corporation of the City of London and Her Majesty the Queen in Right of Canada hereby represented by the Minister responsible for the Federal Economic Development Agency for Southern Ontario;
  - ii) authorize the Mayor and the City Clerk to execute the Amending Agreement authorized and approved in a) i), above;
- b) the proposed by-law included in the staff report dated December 5, 2017 as Appendix "B" BE INTRODUCED at the Municipal Council meeting to be held on December 12, 2017 to:
  - i) authorize and approve the Canada 150 Community Infrastructure Program Amending Agreement #4, regarding the Harris Park Pavilion, (Schedule "B" to the by-law) between The Corporation of the City of London and Her Majesty the Queen in Right of Canada hereby represented by the Minister responsible for the Federal Economic Development Agency for Southern Ontario;
  - ii) authorize the Mayor and the City Clerk to execute the Amending Agreement authorized and approved in b) i), above.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

6. Understanding the City's Procurement Process and Practices

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated December 5, 2017, entitled "Understanding the City's Procurement Process and Practices", BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

### III. SCHEDULED ITEMS

#### 7. Amendments to the Council Procedure By-law A-50, As Amended, Resulting from the Modernizing Ontario's Municipal Legislation Act, 2017

That, on the recommendation of the City Clerk and the Solicitor II, the following actions be taken with respect to proposed amendments to the Council Procedure By-law A-50, as amended:

- a) the staff report dated December 5, 2017 entitled "Amendments to the Council Procedure By-law A-50, as amended, Resulting from the Modernizing Ontario's Municipal Legislation Act, 2017" BE RECEIVED; and,
- b) the proposed by-law appended to the staff report dated December 5, 2017 as Appendix "A" BE INTRODUCED at the Municipal Council meeting to be held on December 12, 2017 to amend the Council Procedure By-law A-50, as amended, to replace the definition of the term "meeting" and to provide for four additional reasons a meeting may be closed to the public, all of which are in keeping with recent amendments to the Municipal Act, 2001;

it being noted that there were no members of the public in attendance at the public participation meeting associated with this matter, to speak before the Corporate Services Committee.

Voting Record:

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to Open the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to Close the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to add a new part c) as follows:

- "c) the City Clerk BE DIRECTED to report back with the necessary steps that would be required to allow Council Members to participate in meetings in accordance with recent changes to the provisions of the Municipal Act, 2001, as amended."

Motion Failed

YEAS: J. Helmer, J. Morgan, M. van Holst (3)

NAYS: M. Brown, P. Hubert, J. Zaifman (3)

#### 8. Tax Adjustment Agenda

That the recommendations contained in the Tax Adjustment Agenda dated December 5, 2017 BE APPROVED; it being noted that there were no members of the public in attendance to speak before the Corporate Services Committee, at the public hearing associated with the Tax Adjustment Agenda.

Voting Record:

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to Open the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

Motion to Close the Public Participation Meeting.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

#### **IV. ITEMS FOR DIRECTION**

##### 9. Ontario Good Roads Association Campaign Expenses

That Councillor V. Ridley BE REIMBURSED for the following expenditures associated with the Ontario Good Roads Association (OGRA):

- a) expenses Councillor Ridley may incur related to campaign material for her bid for re-election to the OGRA Board, up to a maximum of \$250.00, outside of her annual expense allocation, subject to annual budget approval, and in accordance with the Council's Travel and Business Expense Policy; and
- b) in the event Councillor Ridley is re-elected to the OGRA Board, expenses over and above those which the OGRA Board covers, related to her attendance at the 2018/20 Board meetings, outside of her annual expense allocation, subject to annual budget approval, and in accordance with the Council's Travel and Business Expense Policy.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

##### 10. Council and Standing Committee Meetings - Daytime

That the Governance Working Group BE REQUESTED to investigate and report back on the implications of changing the Council and Standing Committee meeting schedule in terms of time of day and day of week.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, M. van Holst, J. Zaifman (5)

NAYS: P. Hubert (1)

##### 11. Confirmation of Appointment to the Cycling Advisory Committee

That Rebecca Henderson BE APPOINTED as a Voting Representative from London Cycle Link, to the Cycling Advisory Committee, for the term ending February 28, 2019.

Motion Passed

YEAS: M. Brown, J. Helmer, P. Hubert, J. Morgan, M. van Holst, J. Zaifman (6)

12. Consideration of Appointments to the Accessibility Advisory Committee

That the following individuals BE APPOINTED to the Accessibility Advisory Committee for the term ending February 28, 2019:

Wendy Lau (Voting Member-at-Large)  
Katie Schmidt (Voting Member - Person with a Disability)

it being noted that the appointments were made in accordance with the attached ranked ballots.

Voting Record:

Motion to Approve that Katie Schmidt BE APPOINTED as a Voting Member - Person with a Disability.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, M. van Holst, J. Zaifman (5)

RECUSED: P. Hubert (1)

Motion to Postpone consideration of the appointment of a Voting Member at Large until later in the meeting.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, M. van Holst, J. Zaifman (5)

Motion to Approve that Wendy Lau BE APPOINTED as a Voting Member at Large.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, M. van Holst, J. Zaifman (5)

RECUSED: P. Hubert (1)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL**

(See Confidential Appendix to the 1st Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 1:54 PM to 2:52 PM after having passed a motion to do so, with respect to the following matters:

C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a lease amendment; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed lease amendment; commercial and financial information supplied in confidence pertaining to the proposed lease amendment, the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed lease amendment whose disclosure

could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed lease amendment whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed lease amendment.

- C-2. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-3. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.
- C-4. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and

result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

- C-5. A matter pertaining to advice that is subject to solicitor-client privilege; including communications necessary for that purpose, and for the purpose of providing instructions and directions to officers and employees of the Corporation.
  
- C-6. ADDED - A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

## **VII. ADJOURNMENT**

The meeting adjourned at 2:53 PM.

**Original Ranked Ballot**

Councillors:	VANHOLST	HELMER	MORGAN	HUBERT	ZAIFFMAN	BROWN	SUM	"1" Votes	"2" Votes	"3" Votes
<b>Nominated Slate:</b>										
LAU, WENDY	2	2	2		3	1	10	1	3	1
QUESNEL, PAMELA	1	1	3		4	4	13	2	0	1
RAMER, KENDRA	3	4	1		1	2	11	2	1	1
WILSON, JEANETTE	4	5	4		5	3	21	0	0	1
ASHFORD-SMITH, GUY	5	3	5		2	5	20	0	1	1

**Adjusted Rankings Ballot**

Councillors:	VANHOLST	HELMER	MORGAN	HUBERT	ZAIFFMAN	BROWN	SUM	"1" Votes	"2" Votes	"3" Votes
<b>Nominated Slate:</b>										
LAU, WENDY	1	1	2	0	2	1	7	3	2	0

12



Original Ranked Ballot										
Councillors:	VANHOLST	HELMER	MORGAN	HUBERT	ZAIFMAN	BROWN	SUM	"1" Votes	"2" Votes	"3" Votes
<b>Nominated Slate:</b>										
ASHFORD-SMITH, GUY	1	2	2		2	2	9	1	4	0
SCHMIDT, KATIE	2	1	1		1	1	6	4	1	0

Adjusted Rankings Ballot										
Councillors:	VANHOLST	HELMER	MORGAN	HUBERT	ZAIFMAN	BROWN	SUM	"1" Votes	"2" Votes	"3" Votes
<b>Nominated Slate:</b>										
SCHMIDT, KATIE	2	1	1	0	1	1	6	4	1	0