



31 October 2017

Ms. Cathy Saunders, City Clerk
City of London

Subject: LMHC Board members' service term extensions

Dear Ms. Saunders:

I write to follow up on our meeting of 10 October 2017 to discuss LMHC's Board members' service terms.

This issue was initially prompted by the confirmation of LMHC's bylaws from our June annual general meeting. As you will recall, the bylaws included the expiry of five members' terms (of our 9-member Board) which we feel is too abrupt to ensure continuity of service and governance of the Corporation. We also consulted with the Chair of SPPC on 17 October to further discuss this issue. Following this sequence of steps, we have taken your advice and called for a formal resolution of our plan at our regularly scheduled LMHC Board meeting of 26 October (resolution attached; based on a document you helpfully prepared for us based on my letter of 10 October). The resolution passed unanimously.

This is an important time in LMHC's history. After nearly two decades as a Local Housing Corporation, we are undertaking a fundamental redefinition of who we are, what we do and how we do it. You have seen this in both our 2016 annual report and especially our new strategic plan. Abrupt turnover of our Board membership could stall our ambitious plans for the Corporation. Continuity of Board service and governance via greater staggering of members' terms (as provided for in our proposal attached) will serve us more effectively as we begin to roll out our new and qualitatively different strategic plan. In essence, we propose to allow three members' terms to expire in keeping with the AGM bylaws but, unlike the AGM resolutions, to extend two other members' terms by one year. In fact, the one-year extension of member's terms is permitted by our existing policies and Shareholder Agreement. In any event, we feel it is important to communicate these intentions with the Shareholder and have its approval in a spirit of cooperation and collaboration.

We wish to thank you again for your support and input and look forward to hearing from you in due course. Please do not hesitate to call or write if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Buzzelli', written over a horizontal line.

Michael Buzzelli, Ph.D., Board Chair



October 10, 2017

Chair and Members
Strategic Priorities and Policy Committee

Re: **Staggering of Terms – LMHC Board of Directors**

The Board of Directors of the London & Middlesex Housing Corporation (LMHC) request that the Sole Shareholder consider passing the necessary by-law to stagger the terms of the current Members of the LMHC Board of Directors as follows, in order to ensure continuity in the oversight of the business and affairs of the LMHC:

Class	Name	Term
First	Cavita Meetun	Nov 30, 2019
First	Larry Ducharme	Nov 30, 2019
Second	Sarah Campbell	Nov 30, 2018
Second	Michael Buzzelli	Nov 30, 2018
Third	Mark Rosehart	Nov 30, 2017
Third	Marci Allen-Easton	Nov 30, 2017
Third	Sean Quigley	Nov 30, 2017
Fourth	Anna Hopkins	Nov 30, 2018 or for so long as they remain a duly elected member of the London City Council, whichever is earlier
Fourth	Vance Blackmore	Nov 30, 2018 or for so long as they remain a duly elected member of the Middlesex County Council, whichever is earlier

Consideration of this request is very much appreciated.

We understand that unelected officials may continue to serve on the board until such time they are replaced by the shareholder or the subsequent shareholder annual general meeting

Respectfully submitted:

Michael Buzzelli, Ph.D., Board Chair
London & Middlesex Housing Corporation



BOARD OF DIRECTORS MEETING

Thursday, October 26, 2017 at 4:30 pm
London & Middlesex Housing Corporation Boardroom
1299 Oxford St. E., Unit 5C5 London, ON.

Board Members Present:

M. Buzzelli	Board Chair
M. Allen-Easton	Vice Chair
S. Quigley	Director
L. Ducharme	Director
A. Hopkins	Director & City Councillor
V. Blackmore	Director & Mayor Southwest Middlesex
S. Campbell	Director
M. Rosehart	Director

Senior Staff Present:

J. Browne	Chief Executive Officer
P. Roszell	Director of Assets & Property Services
A. Topham	Director of Corporate Services
L. Palmer	Recording Secretary

Regrets:

C. Meetun	Director
A. Mackenzie	Director of Tenant Administration

**New Business /
Enquires**

**Board Members
Terms and
Appointments**

With regard to the Board Member Terms and Appointments Letter to the City Administration, S. Quigley moved, seconded by V. Blackmore that the Board REQUEST that the sole shareholder consider passing the necessary by-law to stagger terms of the current Board members of the LMHC Board of Directors as outlined in the letter (attached), in order to ensure continuity in the oversight of the business and affairs of LMHC. CARRIED.

M. Buzzelli, Board Chair

J. Browne, Chief Executive Officer