

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATION COMMITTEE MEETING ON WEDNESDAY, SEPTEMBER 14, 2011
FROM:	MIKE BUSHBY DIVISION MANAGER FLEET SERVICES & DEPARTMENTAL RESOURCES
SUBJECT	TENDER 11-76 SUPPLY & DELIVERY OF CAB & CHASSIS

RECOMMENDATION

That on the recommendation of the Division Manager of Fleet Services and Departmental Resources:

1. The tender for the supply and delivery of six (6) Cab & Chassis submitted by Carrier Truck Centers, 90 Enterprise Drive, London, Ontario N6N 1A8 at their tendered price of \$595,800.00 (excluding HST), **BE ACCEPTED**; and
2. The funding for this purchase **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix "A".
3. That the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this award; and
4. Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Four bids were received as a result of this tender call. The submissions were reviewed by the Manager of Operations to ensure compliance with our specifications. Carrier Truck Centers submitted the lowest bid that meets our terms, conditions and specifications in all areas.

Discussion

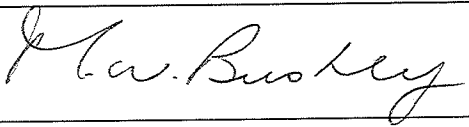
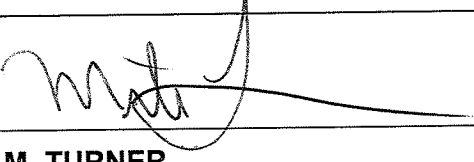
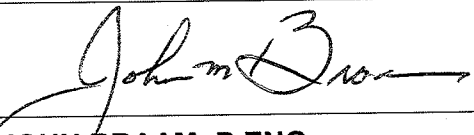
On an annual basis, Fleet Services replaces vehicles as outlined in the Fleet Division vehicle replacement policy in accordance with the Purchasing By-Law. These new units will be replacing existing units that are used by the Transportation Division and Sewer Division.

Financial Impact

Funding has been allocated in the following Capital Accounts - Four (4) units charged to ME 2010 and Two (2) units charged to ES 2010. A summary of bids is attached as appendix "B"

Acknowledgements

This report was prepared by F. Vanhie, Manager of Operations and C. Ginty C.P.P.B, Purchasing and Supply.

RECOMMENDED BY:	REVIEWED & CONCURRED BY:
	
MIKE BUSHBY DIVISION MANAGER FLEET SERVICES & DEPARTMENTAL RESOURCES	M. TURNER DEPUTY CITY TREASURER
REVIEWED & CONCURRED BY:	
	
JOHN BRAAM P.ENG DIRECTOR OF WATER AND CITY ENGINEER	

Chair and Members
Finance and Administration Committee

September 1, 2011
(Award Contract)

RE: Supply & Delivery of Cab & Chassis
Capital Project ES2010 - 2010 Vehicle & Equipment Replacement - Sewer
Capital Project ME2010 - 2010 Vehicle & Equipment Replacement
Carrier Truck Centers - \$595,800 (excluding H.S.T.)

FINANCE DEPARTMENT REPORT ON THE SOURCES OF FINANCING:

Finance Department confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Division Manager, Fleet Services & Departmental Resources, the detailed source of financing for this purchase is:

<u>ESTIMATED EXPENDITURES</u>	<u>Approved Budget</u>	<u>Committed to Date</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
<u>ES2010-2010 Veh. & Equip. Repl.-Sewer</u>				
(2) Cab & Chassis	\$220,000		\$202,095	\$17,905
Balance of Equipment to be Purchased	217,000	82,792		134,208
	<u>437,000</u>	<u>82,792</u>	<u>202,095</u>	<u>152,113</u>
<u>ME2010-2010 Veh. & Equipment Repl.</u>				
(4) Cab & Chassis	440,000		404,191	35,809
Balance of Equipment to be Purchased	1,761,000	984,344		776,656
	<u>2,201,000</u>	<u>984,344</u>	<u>404,191</u>	<u>812,465</u>
NET ESTIMATED EXPENDITURES	<u>\$2,638,000</u>	<u>\$1,067,136</u>	<u>\$606,286</u> 1)	<u>\$964,578</u>
<u>SOURCE OF FINANCING:</u>				
<u>ES2010-2010 Veh. & Equip. Repl.-Sewer</u>				
Drawdown from Vehicle & Equipment - ES Reserve Fund	\$437,000	\$82,792	\$202,095	\$152,113
<u>ME2010-2010 Veh. & Equipment Repl.</u>				
Drawdown from Vehicle & Equipment - ES Reserve Fund	2,201,000	984,344	404,191	812,465
TOTAL FINANCING	<u>\$2,638,000</u>	<u>\$1,067,136</u>	<u>\$606,286</u>	<u>\$964,578</u>

1) **Financial Note:**

Contract Price	\$595,800
Add: HST @13%	77,454
Total Contract Price Including Taxes	<u>673,254</u>
Less: HST Rebate	66,968
Net Contract Price	<u>\$606,286</u>



Alan Dunbar
Manager of Financial Planning & Policy

APPENDIX 'B' - T11-76 Bid Summary - Supply & Delivery of Cab & Chassis

		1		2		3		4	
		CARRIER CENTERS		KENWORTH TRUCK CENTRES		TEAM TRUCK CENTRES		PETERBILT ONTARIO TRUCK CENTRES	
DESCRIPTION	QTY.	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE	UNIT PRICE	EXTENDED PRICE
60,000 lb. G.V.W. Cab & Tandem Chassis Specification #070-47-14	6	\$99,300.00	\$595,800.00	\$105,070.00	\$630,420.00	\$109,321.00	\$655,926.00	\$112,741.55	\$676,449.30
	HST		\$77,454.00		\$81,954.60		\$85,462.65		\$87,938.41
	Grand Total		\$673,254.00		\$712,374.60		\$742,867.65		\$764,387.71
Completed Specification		Yes		Yes		Yes		Yes	
Addendums (1)		Yes		Yes		Yes		Yes	