

TO:	CHAIR AND MEMBERS FINANCE AND ADMINISTRATION COMMITTEE MEETING ON WEDNESDAY, SEPTEMBER 14, 2011
FROM:	MIKE BUSHBY DIVISION MANAGER FLEET SERVICES & DEPARTMENTAL RESOURCES
SUBJECT	TENDER 11-77 MANUFACTURE & INSTALLATION OF DUMP BODIES WITH SNOW FLOW EQUIPMENT

RECOMMENDATION

That on the recommendation of the Division Manager of Fleet Services and Departmental Resources:

1. The tender for the Manufacture & Installation of six (6) Dump Bodies complete with Snow Plow Equipment submitted by Alliston Truck Equipment, 3 Marconi Court, Bolton, Ontario L7E 1H3 at their tendered price of \$314,987.88 (excluding HST), **BE ACCEPTED** ; and
2. The funding for this purchase **BE APPROVED** as set out in the Sources of Financing Report attached hereto as Appendix "A".
3. That the Civic Administration **BE AUTHORIZED** to undertake all administrative acts which are necessary in connection with this award; and
4. Approvals hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or issuing a purchase order relating to the subject matter of this approval.

BACKGROUND

Purchasing Process

Two (2) bids were received as a result of this tender call. The submissions were reviewed by the Manager of Operations to ensure compliance with our specifications. Alliston Truck Equipment submitted the lowest bid that meets our terms, conditions and specifications in all areas.

Discussion

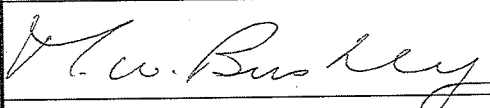

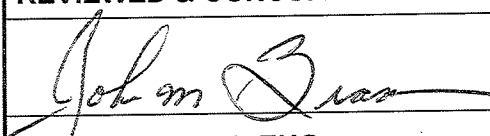
On an annual basis, Fleet Services replace vehicles and equipment as outlined in the Fleet Division vehicle and equipment replacement policy in accordance with the purchasing By-Law. These units will be replacing existing units and will be used by the Transportation and Sewer Divisions.

Financial Impact

Funding has been allocated in the following Capital Accounts Four (4) Dump Bodies and Six Snow Plows charged to ME2010 and Two (2) Dump Bodies charged to ES 2010. A summary of bids is attached as appendix "B"

Acknowledgements

This report was prepared F. Vanhie, Manager of Operations and C. Ginty C.P.P.B, Purchasing and Supply.

RECOMMENDED BY:	REVIEWED & CONCURRED BY:
	
MIKE BUSHBY DIVISION MANAGER, FLEET SERVICES & DEPARTMENTAL RESOURCES	M. TURNER DEPUTY CITY TREASURER
REVIEWED & CONCURRED BY:	
	
JOHN BRAAM P. ENG. DIRECTOR OF WATER AND CITY ENGINEER	

Chair and Members
Finance and Administration Committee

September 1, 2011
(Award Contract)

RE: Manufacture & Installation of Dump Bodies with Snow Plow Equipment
Capital Project ES2010 - 2010 Vehicle & Equipment Replacement - Sewer
Capital Project ME2010 - 2010 Vehicle & Equipment Replacement
Alliston Truck Equipment - \$314,987.88 (excluding H.S.T.)

FINANCE DEPARTMENT REPORT ON THE SOURCES OF FINANCING:

Finance Department confirms that the cost of this project can be accommodated within the financing available for it in the Capital Works Budget and that, subject to the adoption of the recommendations of the Division Manager, Fleet Services & Departmental Resources, the detailed source of financing for this purchase is:

	<u>Approved Budget</u>	<u>Committed to Date</u>	<u>This Submission</u>	<u>Balance for Future Work</u>
<u>ESTIMATED EXPENDITURES</u>				
<u>ES2010-2010 Veh. & Equip. Repl.-Sewer</u>				
(2) Dump Bodies	\$76,000		\$37,199	\$38,801
Balance of Equipment to be Purchased	361,000	284,887		76,113
	<u>437,000</u>	<u>284,887</u>	<u>37,199</u>	<u>114,914</u>
<u>ME2010-2010 Veh.& Equipment Repl.</u>				
(4) Dump Bodies	152,000		74,399	77,601
(6) Snow Plows	216,000		208,933	7,067
Balance of Equipment to be Purchased	1,833,000	1,388,535		444,465
	<u>2,201,000</u>	<u>1,388,535</u>	<u>283,332</u>	<u>529,133</u>
NET ESTIMATED EXPENDITURES	<u>\$2,638,000</u>	<u>\$1,673,422</u>	<u>\$320,531</u> 1)	<u>\$644,047</u>
<u>SOURCE OF FINANCING:</u>				
<u>ES2010-2010 Veh. & Equip. Repl.-Sewer</u>				
Drawdown from Vehicle & Equipment - ES Reserve Fund	\$437,000	\$284,887	\$37,199	\$114,914
<u>ME2010-2010 Veh.& Equipment Repl.</u>				
Drawdown from Vehicle & Equipment - ES Reserve Fund	2,201,000	1,388,535	283,332	529,133
TOTAL FINANCING	<u>\$2,638,000</u>	<u>\$1,673,422</u>	<u>\$320,531</u>	<u>\$644,047</u>

1) **Financial Note:**

Contract Price	\$314,988
Add: HST @13%	40,948
Total Contract Price Including Taxes	<u>355,936</u>
Less: HST Rebate	35,405
Net Contract Price	<u>\$320,531</u>

JG



Alan Dunbar
Manager of Financial Planning & Policy

Appendix "B"

T11-77 Summary for Manufacture & Installation of Dump Bodies with Snow Plow Equipment

	1	2
	ALLISTON TRUCK EQUIPMENT	VIKING CIVES LTD.
Form of Tender	\$355,936.30	\$401,816.70
Completed Specification	Yes	Yes