

7th REPORT OF THE

ACCESSIBILITY ADVISORY COMMITTEE

Meeting held on August 25, 2011, commencing at 3:00 p.m.

PRESENT: B. Quesnel (Chair), C. Bailey, K. Bogema, M. Dawthorne, K. MacDonald, P. Mutinda, A. Rinn, and J. Martin (Secretary).

ALSO PRESENT: R. Campbell, K. Graham, J. Knight and C. Saunders

REGRETS: M. Anderson, R. Buttigieg, R. MacLachlan, A. Tankus

I YOUR COMMITTEE REPORTS:

Accessible
Customer
Service for
Persons with
Disabilities

1. (2) That the Accessibility Advisory Committee viewed a training DVD, with respect to Accessible Customer Service for Persons with Disabilities, presented by K. Graham, Municipal Policy Specialist.

Policy
Development
Sub-committee

2. (a) That the Accessibility Advisory Committee (ACCAC) heard a verbal report from A. Rinn, on behalf of the Policy Development Sub-committee, noting that all the ACCAC concerns with respect to the Community Access Program (CAP) have been addressed by the Western Fair District.

Education and
Awareness
Sub-committee

3. (b) That the Accessibility Advisory Committee (ACCAC) received the attached report from M. Dawthorne, on behalf of the Education Sub-committee, with respect to the 2011 Empowerment and Action Day Conference to be held October 19, 2011, and noted:

(a) the event poster has been approved and event registration will go live next week; and,

(b) the ACCAC approved conference expenses up to \$4,000.00; it being noted the ACCAC has sufficient funds in its 2011 Budget to accommodate this expenditure.

Transportation
Sub-committee

4. (c) That the Accessibility Advisory Committee (ACCAC) heard a verbal report from B. Quesnel, on behalf of the Transportation Sub-committee, the ACCAC was advised of the following:

(a) the Accessible Parking Awareness Program will not go forward in October 2011 as planned; and,

(b) the above noted program will need to be considered during the 2012 budget to identify potential funding and resources for implementation in 2012.

- Facilities Sub-committee
5. (d) That the Accessibility Advisory Committee received a verbal update from K. Bogema, on behalf of the Facilities sub-committee, it noting:
- (a) the facilities sub-committee will review the matter of full service gas stations; and,
- (b) the ACCAC was encouraged to continue to complete the restaurant accessibility evaluation forms.
- 2012 Mayor's New Year's Honour List
6. (3) That the Accessibility Advisory Committee deferred consideration of the communication dated June 29, 2011 from the City Clerk, with respect to the 2012 Mayor's New Year's Honour List. The ACCAC will discuss nominations at the September meeting; it being noted that the ACCAC Committee Secretary will provide the members with the nomination form.
- AccessOn.ca Membership
7. (11) That the Accessibility Advisory Committee received a verbal update from its Committee Secretary with respect to the AccessOn.ca membership; it being noted that the Chair and Committee Secretary hold AccessOn memberships for ACCAC.
- Budget Update
8. (12) That the Accessibility Advisory Committee received a verbal update from its Committee Secretary with respect to the ACCAC 2011 budget.
- Open Burning Bylaw
9. (13) That the Accessibility Advisory Committee (ACCAC) reviewed and received a communication dated June 28, 2011 with respect to the Wood Burning Bylaw, noting that the Committee Secretary will advise complainant to contact their Councillor for follow up with respect to this matter.
- Access2 Program Quarterly Magazine
10. (14) That the Accessibility Advisory Committee (ACCAC) heard a verbal presentation from M. Dawthorne with respect to an upcoming article in the Access2 Program Quarterly Magazine. ACCAC approved M. Dawthorne providing input for the above-noted article, which will showcase London as a leader in the Access2 program.
- Community Updates
11. (15) That the Accessibility Advisory Committee (ACCAC) was advised of the Wheelchair Relay Challenge event.
- John Labatt Centre
12. (Added) That the Accessibility Advisory Committee (AACAC) received a verbal update from K. Bogema with respect to accessibility issues at the John Labatt Centre (JLC); it being noted that the staff at the JLC have been receptive and have implemented numerous accessibility options to-date, and will continue to work with the ACCAC to improve accessibility at the JLC.

13. That the Accessibility Advisory Committee (ACCAC) received and noted the following:

6th Report of the ACCAC

(a) (1) the 6th Report of the ACCAC from its meeting held on June 23, 2011;

K. McDonald and P. Mutinda ACCAC Appointment

(b) (4) a Municipal Council resolution adopted at its meeting held on July 25, 2011 with respect to the appointment of K. McDonald and P. Mutinda to the Accessibility Advisory Committee;

Western Fair District's Community Access Program

(c) (5,16) a Municipal Council resolution adopted at its meeting held on July 25, 2011 and a communication dated August 7, 2011 from H. Blackwell and B. Saylor, with respect to Western Fair District's Community Access Program;

19th Annual Empowerment & Action Day

(d) (6) Municipal Council resolutions adopted at its meeting held on July 25, 2011 with respect to the 2011 Empowerment and Action Day

(e) (7) a communication dated July 8, 2011 from S. Devine, Superintendent, Branch Operations Advisor, St. John Ambulance with respect to the 19th Annual Empowerment & Action Day; it being noted that St. John's Ambulance will waive the normal minimum donation required for this event;

Parking Ticket Validation Equipment at Citi Plaza

(f) (8) a Municipal Council resolution adopted at its meeting held on July 25, 2011 with respect to Parking Ticket Validation Equipment at Citi Plaza;

Installation of Audible Pedestrian Signals

(g) (9) a Municipal Council resolution adopted at its meeting held on July 25, 2011 with respect to the Installation of Audible Pedestrian Signals; and,

2012 Budget Development

(h) (10) a communication dated August 11, 2011 from B. Westlake-Power with respect to the 2012 Budget Development.

Disclosure of Pecuniary Interest – K. Bogema

14. That K. Bogema disclosed pecuniary interest with respect to the Community Access Program for Western Fair, by indicating that she is involved on a related project.

Next Meeting

15. That the next regular meeting of the Accessibility Advisory Committee will be held on Thursday, September 22, 2011 at 3:00 p.m.

The meeting adjourned at 4:40 p.m.

**Education Committee
Conference
August 24, 2001**

Present: Michael (Chair), Cindy (Minutes), Laurie, Bonnie, Kash

Regrets: Kimber, Rob, Michelle, Antoinette, Renee, Andrew

Previous Minutes:

Amendments – Kimber was not noted in the regrets from the last meeting.

We will not be passing the previous minutes anymore and will be sending them out to all as soon as possible.

Conference Program:

1. Dr. Pascal has declined speaking for personal reasons. We need someone to fill his spot, someone who can speak about the rights of the child. Dr. Pascal recommended Dr. Robin Williams. She has a lot of background in public health and child learning, but not in the “rights of the child” areas. There is an organization that exists about disability rights, they are very new. Michael will contact Casey who is a provincial advocate for children and youth. Government agencies will also have a travel budget. Option 1 – Arch – Bonnie sits on their Board and will look into this. Additionally, Arch would also be an excellent exhibitor and resource for parents. Option 2 – Contact CAS. They are a resource for parents needing support. Option 3 – Discussed local lawyers who may work with children’s rights issues. Option 4 – Chris Bentley – he may be able to suggest local speakers.

NOTE: If anyone receives a “yes” from anyone, please send a message to all ASAP.

Bonnie will call Arch today.

There is still no name for the Catholic school board re representative to speak. We do have someone from Thames Valley, however, but had wanted to give both the opportunity.

We discussed giving a letter to each speaker thanking them and to ask Joe Fontana and Bonnie to sign these.

Note: The 50 donated books are from Harvey Armstrong, not Charles Pascal.

Marketing:

Michelle has a copy of the Conference booklet and the TVCC will complete the brochures for us. We will send them all our information as we get it and they will add to the brochure. Thank you Michelle!!! We will include the date of the 2012 conference in our 2011 brochure.

Poster – We amended the colours. We discussed the look of the poster. Michael will send out options re “Scent Neutral”. Rather than put on the poster, we will ask the attendees in a letter prior to the conference to

refrain from scents. The key thing is to get the poster up and ready and printed and available by August 29th.

Once all website and posters are available, we can also send twitter messages and keep people abreast of information. We will use various media to get the word out.

We will save \$2000 we spent on advertising last year.

Local Arrangements:

Most people chose Option 1 on the menu choices, the price is good and would not take long for people to choose their food. This includes Minestrone soup, sandwiches – large selection – salads, desserts. We will also have pastry, muffins, etc. in the morning with coffee, tea and juice.

Rooms – All the rooms are booked. Michael and Kash discussed where the exhibitors should go with the hotel. One idea was to take one of the small rooms and use for the exhibits. The other option was in a large alcove. The hotel is sending Michael an email with the numbers of exhibitors able to fit into each area. The break out areas will only take 65 people, however, we can open two rooms together and make one large room accommodating 120 or more people. We discussed which speaker may have less attendance, to put in a small room. The ballroom is very large and the Education information sessions will be in there. We will assign rooms according to what we think will be the numbers for the speakers.

Morning – Workshop A – Education – Ballroom
 Workshop B - Transitional Age and Youth – Manchester
 Workshop C – Henson Trust – Kensington Room.

Afternoon - Disclosure – Ballroom
 Workshop D – Kensington 1 & 2
 Workshop E – Recreation – Manchester.

Everything else will be the ballroom except for the exhibitors.

Note: We will put on the day program the rooms and the speakers so people will know where they are going.

The hotel has cut out the cost of items such as screens, etc. to allow us to save some money. The price of the food last year was about \$8800. The hotel will charge us less this year although the numbers will be higher. There is no signed contract yet, however, it all looks great. We will also discuss with the hotel tentative dates for the conference for 2012.

Michael will do all he can to keep the prices down. Kash has the contract from last year.

CART – Computer Assisted Real Time translation for the hearing impaired and also “Notetaking” were discussed. We would have a

couple of interpreters. Basically, we can do this for ½ the price as last year, hopefully. Lauren will bring in her own computer.

Registration:

Will be open on August 29.

Registration by law – we were told that the bylaw covering the \$20 fee, was only for 2011. However, the actual bylaw does not name yearly dates and in fact, says we can charge a \$20 fee. Therefore, we should not have to get an amendment again next year.

Ideas for next year – Travel and Tourism, Human Rights in General in Ontario, Finances – OW, ODSP, Wills, Budgeting. We could come up with suggestions for next year's conference and bring to the September meetings. We do not want to put too much energy into it yet, but we could think of ideas. Kash suggested "Healthy Living" or Healthy Life" which could encompass ODSP, Finances, Nutrition, etc.

We will have "Registration soon, spaces limited" on our web site to avoid the problems of everyone waiting until the last minute.

Sponsors:

Bell has said, "Not this year"

Bayshore has said "yes" for \$500.

We have 4 confirmed sponsors each, or \$2000.00

Kash will confirm with TD on Monday regarding if they will sponsor for sure.

Michael sent out information to publishing companies asking for sponsorships and or door prizes or SWAG. Bonnie also has done this.

Cindy – LLSC bandage dispensers

Kash – Canadian Abilities

Michael has many boxes in his office.

Again, the bags are much smaller. Extra items we will put on the Accessibility table for interested people to pick up.

Michael will put a list together so we know just what we have.

More SWAG information – Brenda has some in her garage that Bonnie had ordered this year, also the Harvey Armstrong books. Kash will pick this up after calling Brenda and drop off at Michael's office.

Kash had emailed most of the councilors re sponsorship, none have responded. We do hope they will offer door prizes as they did last year.

Door Prizes – Kash asked Cindy to please put these on Excel as she did last year, she will do this ASAP. Not only do we have the door prizes

Cindy has gotten confirmed and noted in last meeting minutes, we also have a door prize for the Four Points Sheraton, Storybook, the Aquatics Centre and again, the JLC.

We need to nail down the sponsors, TD must have a formal agreement.

Michael is going to speak with the CUPE local President next week. The Treasurer seemed to believe that a \$1000 sponsorship was doable.

We are looking at \$5000 in sponsorships.

Volunteers:

We do not have news about this yet. Bonnie gave a list of the jobs needed to be done to Renee. We can all attempt to find volunteers. Last year we also had a couple of City staff help Cindy in Registration.

Transit Passes:

It is very difficult in terms of registration, how to get these to people. We discussed a self addressed envelope. This was send to Barb for a response and Kimber can confirm. There was concern this would be an added expense for our committee. One large concern by the committee members was that these are not able to be used on Paratransit!!.

Gifts: Speakers

All will receive a book and perhaps a little box of chocolates, pen, etc in a bag. A special gift will be given to Barbara Hall as the keynote speaker, flowers and chocolates.

Note: We will begin to meet weekly now, we are 6 weeks or so from the conference.

Next Meeting: September 7, 1200