

**16TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on May 28, 2013, commencing at 1:07 PM, in Committee Room #5, Second Floor, London City Hall.

**PRESENT:** Mayor J.F. Fontana (Chair), Councillors B. Polhill and J.B. Swan and L. Rowe (Secretary).

**ABSENT:** Councillors N. Branscombe and J.P. Bryant.

**ALSO PRESENT:** Councillors J.L. Baechler, S.Orser and H.L. Usher; S. Axford, J.P. Barber, S. Datars Bere, A. Dunbar, J. Freeman, K. Graham, M. Hayward, L. Karlovcec, L. Livingstone, J. Lucas, V. McAlea Major, D. O'Brien, R. Paynter, R. Ripepi, C. Saunders, J. Senese, M. Turner, B. Warner, J. Winston and B. Winther (Consultant).

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**I. DISCLOSURES OF PECUNIARY INTEREST**

1. Recommendation: That it BE NOTED that no pecuniary interests were disclosed.

**II. CONSENT ITEMS**

2. Civic Administration By-law A-44 Amendment

Recommendation: That, on the recommendation of the City Manager, the proposed by-law appended to the staff report dated May 28, 2013 BE INTRODUCED at the Municipal Council meeting on June 11, 2013 for the purpose of amending By-law No. A-44, "A by-law respecting the Civic Administration", by amending the title "Managing Director, Housing and Social Services" to "Managing Director, Housing, Social Services and Dearness Home".

3. Reserve Funds Housekeeping

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to reserve funding housekeeping:

- a) the roles and responsibilities for the establishment of, contribution to, drawdown from and windup of reserves and reserve funds, as contained in the staff report dated May 28, 2013, BE ENDORSED; it being noted that the City Treasurer, Chief Financial Officer or designate will uphold those roles and responsibilities;
- b) the following actions be taken with respect to various reserve funds:
  - i) the Public Sector Major Grants Reserve Fund BE CLOSED and the remaining balance BE TRANSFERRED to the Economic Development Reserve Fund, once all commitment payments have been made; it being noted that the Economic Development Reserve Fund Plan includes funding for both Fanshawe College and Western University;
  - ii) the City Services Solid Waste Reserve Fund BE CLOSED and the remaining balance BE TRANSFERRED to the City Services Growth Studies Reserve Fund;
  - iii) the City Services Public Works Reserve Fund BE CLOSED and the remaining balance BE TRANSFERRED to the City Services Roads Reserve Fund;
  - iv) the Westminster Road Improvements Reserve Fund BE CLOSED and the remaining balance BE TRANSFERRED to the City Services Roads Reserve Fund;
  - v) the Westminster Road Legal Reserve Fund BE CLOSED and the remaining balance BE TRANSFERRED to the City Services Growth Studies Reserve Fund;
  - vi) the Westminster Frontend Reserve Fund BE CLOSED and the

remaining balance BE TRANSFERRED to the City Services Growth Studies Reserve Fund; and,

- c) the proposed by-law included as Appendix A to the staff report dated May 28, 2013 to repeal the by-law establishing the Public Sector Major Grants Reserve Fund BE INTRODUCED at the Municipal Council meeting to be held on June 11, 2013; it being noted that the reserve funds recommended for closure in recommendations b) ii) through b) vi), above, do not have active by-laws due to the nature of when and how they were created;
- d) the proposed by-laws included as Appendix B to the staff report dated May 28, 2013, BE INTRODUCED at the Municipal Council meeting on June 11, 2013 to establish the following reserve funds:
  - i) the Technology Services Reserve Fund;
  - ii) the Material Recovery Facility Reserve Fund;
  - iii) the Water Customer Assistance Reserve Fund;
  - iv) the Parking Facilities Reserve Fund; and,
  - v) the Municipal Affordable Homeownership Revolving Loan Reserve Fund.

#### 4. 2013 Debenture Issuance

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer BE AUTHORIZED to proceed with the issue of debentures to provide permanent financing for capital works in an amount not to exceed \$50,000,00, as detailed in Appendix A to the staff report dated May 28, 2013, through debentures in the capital markets, with the flexibility to postpone the issuance for unfavourable market conditions.

#### 5. Electronic Bid Document Distribution for Procurement Implementation Plan

Recommendation: That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the staff report dated May 28, 2013 outlining the transition from the current method of Electronic Bid Document Distribution via the City's Website to Biddingo, BE RECEIVED for information.

#### 6. 2013 World Figure Skating Championships - City of London Capital Projects and Operational Support Review

Recommendation: That the following actions be taken with respect to the report dated May 28, 2013 regarding the 2013 World Figure Skating Championships:

- a) the report BE RECEIVED for information; and
- b) the Civic Administration BE REQUESTED to report back, as soon as possible, with details as to what a \$100,000 investment by the City of London in the 2014 Memorial Cup might generate in terms of reciprocal benefit to the community;

it being noted that the Corporate Services Committee heard a verbal delegation from J. Winston, Tourism London and the Director of Water and Wastewater with respect to this matter.

#### 7. Request from O.C. Holdings '87 Inc. to Extend its Option over Parts 2, 3 and 4, Plan 33R-17213 - Innovation Park, Phase 1

Recommendation: That, on the recommendation of the Manager Realty Services, the following actions be taken:

- a) the request submitted by O. C. Holdings '87 Inc. to extend its option to purchase until May 1, 2015, on approximately 10.24 acres of land located on the east side of Innovation Drive, described as Parts 2, 3 and 4, Plan 33R-17213, as outlined on the location map attached as Schedule "C" to

this report, BE APPROVED; and

- b) the proposed by-law (Appendix "B") appended to the staff report dated May 28, 2013 BE INTRODUCED at the Municipal Council meeting to be held on June 11, 2013, to approve this request and to authorize the Mayor and the City Clerk to execute the Amended Option Agreement.
8. OLG Charitable Bingo and Gaming Revitalization Initiative (E-Bingo) - Municipality Agreement

Recommendation: That the following actions be taken with respect to the Ontario Lottery and Gaming Corporation's (OLG) Charitable Bingo and Gaming Revitalization Initiative (E-Bingo):

- a) a public participation meeting BE HELD by the Corporate Services Committee with respect to the potential introduction of an E-Bingo site within the City of London, with notice to be circulated to Charity Associations, charities, Bingo Hall operators, the OLG, and relevant social service agencies, in order to seek stakeholder input in determining if the City of London should proceed with entering into a Charitable Gaming Centre Municipality Agreement for Forest City Bingo; and
- b) representatives of the OLG BE INVITED to a future meeting of the Investment and Economic Prosperity Committee to provide information regarding its broader plan for gaming in municipalities.

### III. SCHEDULED ITEMS

9. Involving Post-Secondary Students in Municipal Government

Recommendation: That the Civic Administration BE DIRECTED to utilize the services of student interns to assist with implementing the various recommendations pertaining to the increased engagement of post-secondary students in local government by September 2013, as detailed in the communication appended as Item #9 on the Corporate Services Committee's May 28, 2013 Agenda, from A. Fearnall, President, University Students' Council, Western University; it being noted that A. Fearnall and A. Gourlay, President, Fanshawe Student Union, gave a verbal overview with respect to this matter.

### IV. ITEMS FOR DIRECTION

10. Council Service London Team

Recommendation: That the City Clerk BE DIRECTED to report back to the Corporate Services Committee by September 2013, with respect to details of a Council Service London Team that is premised on a semi-independent support model, similar to that found in the City of Mississauga, with details to include:

- a) establishment of a budget of approximately \$30,000 for each Council Member, half of which could only be used to acquire additional administrative support, while the other half of the budget could also be used for that purpose, in addition to any other expenses as permitted by Council Policy; and
- b) cost and staffing implications of moving towards a semi-independent support model.

11. Sponsorship Request - Girl Power - Veterans Memorial Parkway Community Program

Recommendation: That the communication dated April 30, 2013 from Councillor S. E. White requesting approval of sponsorship funding for Girl Power to undertake a tree planting project along the Veterans Memorial Parkway, in partnership with Landscape Ontario, BE NOTED AND FILED.

12. Expenditure Above Market Threshold

Recommendation: That the Covent Garden Market BE AUTHORIZED to spend an amount of approximately \$37,000, plus HST, to replace the existing sweeper utilized by the Covent Garden Market.

13. London Advisory Committee on Heritage

Recommendation: That the following individuals BE APPOINTED to the London Advisory Committee on Heritage for the term ending February 28, 2015:

Voting:

- Sarah A. Stephens (Member at Large)
- Derek Dudek (London Home Builders' Association)

14. Appointment to the Animal Welfare Advisory Committee

Recommendation: That the following individual BE APPOINTED to the Animal Welfare Advisory Committee for the term ending February 28, 2015:

Voting:

- Joan Lalonde (Member at Large)

15. Appointment to the London Diversity and Race Relations Advisory Committee

Recommendation: That the following individuals BE APPOINTED to the London Diversity and Race Relations Advisory Committee for the term ending February 28, 2015:

Voting:

- Adriana Medina (Member at Large)
- Ian Silver (Member at Large)
- Darrin Wettlaufer (Member at Large)

16. Resignation from the London Diversity and Race Relations Advisory Committee

Recommendation: That the communication dated May 13, 2013 from Sheila Wilson, resigning her appointment to the London Diversity and Race Relations Advisory Committee, BE ACCEPTED and Ms. Wilson BE THANKED for participating on the Committee.

17. Resignation from the Animal Welfare Advisory Committee

Recommendation: That the communication dated May 1, 2013 from Lois Jackson, resigning her appointment to the Animal Welfare Advisory Committee, BE ACCEPTED and Ms. Jackson BE THANKED for participating on the Committee.

18. Resignation from the London Advisory Committee on Heritage

Recommendation: That the communication dated April 17, 2013 from George Goodlet, resigning his appointment to the London Advisory Committee on Heritage, BE ACCEPTED and Mr. Goodlet BE THANKED for participating on the Committee.

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

None.

**VI. CONFIDENTIAL**

*(See Confidential Appendix to the 16th Report of the Corporate Services Committee enclosed for Members only.)*

The Corporate Services Committee convened in camera from 2:52 PM to 3:55 PM after having passed a motion to do so, with respect to the following matters:

- C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to, prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition. (C1/16/CSC)
- C-2. A matter pertaining to personal information about identifiable individuals, including municipal employees with respect to employment related matters and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose. (C2/16/CSC)
- C-3. A matter pertaining to personal matters, including information regarding identifiable individuals, including municipal employees, with respect to employment related matters, labour relations and employee negotiations, and advice or recommendations of officers and employees of the Corporation including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation. (C3/16/CSC)
- C-4. A matter pertaining to personal matters regarding the employment of an identifiable individual; employee negotiations, including communications necessary for that purpose; and advice or recommendations of officers and employees of the Corporation; for the purpose of providing instructions and directions to officers and employees of the Corporation with respect to the employment of an identifiable individual. (C4/16/CSC)
- C-5. A matter pertaining to personal matters, including information regarding identifiable individuals, including municipal employees, with respect to employment-related matters, labour relations and employee negotiations, and advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation. (C5/16/CSC)

**VII. ADJOURNMENT**

The meeting adjourned at 3:55 PM.