

**29TH REPORT OF THE**  
**CORPORATE SERVICES COMMITTEE**

Meeting held on November 7, 2017, commencing at 12:31 PM, in the Council Chambers, Second Floor, London City Hall.

**PRESENT:** Councillor J. Helmer (Acting Chair); Mayor M. Brown; Councillors J. Morgan, T. Park and H.L. Usher and L. Rowe (Secretary).

**ABSENT:** Councillor P. Hubert.

**ALSO PRESENT:** Councillors M. Cassidy and M. van Holst; M. Hayward, A.L. Barbon, G. Bridge, B. Card, H. Chapman, I. Collins, S. Corman, B. Coxhead, C. Da Silva, A. Dunbar, S. Khan, J. Klingenberger, G. La Forge, A. Langmuir, J. Logan, S. Maguire, S. Mathers, S. Miller, D. Mounter, A. Patis, J. Raycroft, C. Saunders, S. Spring, B. Warner, T. Wellhauser, R. Wilcox, P. Yeoman and G. Zhang.

---

**I. CALL TO ORDER**

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

**II. CONSENT ITEMS**

2. Advisory Committee Member Recognition

That, on the recommendation of the City Clerk, consideration of an appropriate means to recognize the contributions of Mr. Henk Ketelaars in the area of cycling BE DEFERRED until such time as a Cycling Awards program has been approved by the Municipal Council; it being noted that the development of a recommended Cycling Awards program is on the 2017 Work Plan of the Cycling Advisory Committee.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

3. FCM Diverse Voices for Change Update

That, on the recommendation of the City Manager and the City Clerk, the following actions be taken with respect to the FCM Diverse Voices for Change Initiative:

- a) part e) of the Municipal Council resolution, from its meeting held on September 5, 2017, BE REFERRED to the Governance Working Group for consideration as part of the report already going to the Working Group on an enhanced recruitment process, so as to avoid unnecessary duplication; it being noted that part e) states as follows:
  - “e) the City Clerk BE REQUESTED to consider organizing a public workshop, similar to the "form-a-palooza" workshop organized by Mayor Muriel Bowser of the District of Columbia, to improve the application form for advisory committees, agencies, boards and commissions.”; and
  - b) the balance of the staff report dated November 7, 2017, detailing the implementation status of the various recommendations contained in the report dated August 29, 2017, entitled “FCM Diverse Voices for Change Initiative”, BE RECEIVED for information; it being noted that a further update will be provided at a future date.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

4. Development Charges Rate Monitoring - 2017 Review

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the Development Charges Rate Monitoring – 2017 Review report BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

5. 2016 Annual Report - Development Charges Reserve Funds

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the annual statement of the City Treasurer (Appendix A and Appendix B to the staff report dated November 7, 2017) with respect to the operation of the City Services Reserve Funds and Urban Works Reserve Funds for the year ended December 31, 2016, BE RECEIVED for information and BE MADE available to the public on the City of London website.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

6. Pre-Authorized Tax Payment Plan By-law and Collection of Property Taxes By-law

That, on the recommendation of the Managing Director, Corporate Services and City Treasurer, Chief Financial Officer, the following actions be taken with respect to property taxation for 2018:

- a) a by-law to amend by-law A-5505-497, being “A by-law to authorize the implementation of a pre-authorized payment plan” so that the calculation of pre-authorized payments is based on the previous year’s taxes increased by the average increase in total property tax rates in the residential class in the previous year (Appendix A to the staff report dated November 7, 2017) BE INTRODUCED at the Municipal Council meeting on November 14, 2017; and
- b) a by-law to amend By-law A-8 being “A by-law to provide for the collection of property taxes” so that the calculation of the interim tax levy will be set at a percentage of 40.44% of the previous year’s taxes (Appendix B to the staff report dated November 7, 2017 as Appendix B) BE INTRODUCED at the Municipal Council meeting on November 14, 2017.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

7. Master Accommodation Plan

That, on the recommendation of the City Manager and Managing Director, Corporate Services & City Treasurer, Chief Financial Officer, the staff report dated November 7, 2017 regarding the Master Accommodation Plan, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

8. 2017 Accessibility Compliance Report

That, on the recommendation of the Managing Director, Corporate Services and Chief Human Resources Officer, the staff report dated November 7, 2017, regarding the 2017 Accessibility Compliance report, BE RECEIVED for information.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

9. Equity and Inclusion Lens for the Development of Policies, Procedures and Programs

That, on the recommendation of the Managing Director, Corporate Services & Chief Human Resources Officer, the following actions be taken with respect to the review and development of City of London policies, procedures and programs:

- a) a new Equity and Inclusion Lens BE DEVELOPED building on the Gender Lens which is already in place; it being noted that the new Equity and Inclusion Lens will include the dimensions associated with gender and accessibility; and,
- b) training BE PROVIDED to all applicable City of London employees and Council Members involved in the review and development of City of London policies, procedures and programs in order to provide them with the necessary knowledge and tools required to apply the Equity and Inclusion Lens during their review and development of policies, procedures and programs.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

**III. SCHEDULED ITEMS**

None.

**IV. ITEMS FOR DIRECTION**

10. Confirmation of Appointment to the Child Care Advisory Committee

That Julie Frederick BE APPOINTED to the Child Care Advisory Committee, for the term ending February 28, 2019, as a Non-Voting Representative from the Middlesex-London Health Unit.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

11. Confirmation of Appointment to the Town and Gown Committee

That Vanessa Lilly BE APPOINTED to the Town and Gown Committee, for the term ending February 28, 2019, as a Voting Representative from Western University, Society of Graduate Students.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

12. Confirmation of Appointment to the Community Safety and Crime Prevention Advisory Committee

That Julie Brandl BE APPOINTED to the Community Safety and Crime Prevention Advisory Committee, for the term ending February 28, 2019, as a Non-Voting Representative from the London Public Library.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

**V. DEFERRED MATTERS/ADDITIONAL BUSINESS**

13. Proposed Election Sign By-law

That, notwithstanding the recommendation of the City Clerk, the attached further revised proposed by-law BE INTRODUCED at the Municipal Council meeting to be held on November 14, 2017 for the purpose of implementing a new Election Sign By-law; it being noted that the further revised by-law reflects the following additional amendments to the revised draft by-law that was before the Municipal Council at its meeting held on October 30, 2017:

a) amending section 4.3 (b) to read as follows:

“within 3 metres of a Roadway”; and

b) amending section 4.4 (a) to read as follows:

“of more than 1.8 metres placed within 3 to 8 metres of the Roadway;”;

it being noted that the Corporate Services Committee heard the attached verbal delegation from S. Lewis, with respect to this matter.

Voting Record:

Motion Passed

YEAS: M. Brown, J. Morgan, H.L. Usher (3)

NAYS: J. Helmer, T. Park (2)

Motion to Approve the delegation request by S. Lewis.

Motion Passed

YEAS: M. Brown, J. Helmer, J. Morgan, T. Park, H.L. Usher (5)

**VI. CONFIDENTIAL**

(See Confidential Appendix to the 29th Report of the Corporate Services Committee enclosed for Members only.)

The Corporate Services Committee convened in camera from 2:00 PM to 3:59 PM after having passed a motion to do so, with respect to the following matters:

C-1. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and

result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition.

- C-2. A matter pertaining to advice that is subject to solicitor-client privilege, including communications necessary for that purpose, and directions and instructions to officers and employees or agents of the municipality; regarding the lease between the City of London and the Western Fair Association and the possible construction of a proposed gaming facility in the City of London.
  
- C-3. A matter pertaining to instructions and directions to officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; reports or advice or recommendations of officers and employees of the Corporation pertaining to a proposed acquisition or disposition of land; commercial and financial information supplied in confidence pertaining to the proposed acquisition or disposition of land the disclosure of which could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of the Corporation, result in similar information no longer being supplied to the Corporation where it is in the public interest that similar information continue to be so supplied, and result in undue loss or gain to any person, group, committee or financial institution or agency; commercial, information relating to the proposed acquisition or disposition that belongs to the Corporation that has monetary value or potential monetary value; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to prejudice the economic interests of the Corporation or its competitive position; information concerning the proposed acquisition or disposition whose disclosure could reasonably be expected to be injurious to the financial interests of the Corporation; and instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Corporation concerning the proposed acquisition and disposition.
  
- C-4. A matter pertaining to personal matters, including information regarding identifiable individuals, with respect to employment-related matters, advice or recommendations of officers and employees of the Corporation, including communications necessary for that purpose and for the purpose of providing instructions and directions to officers and employees of the Corporation; and advice subject to solicitor-client privilege, including communications necessary for that purpose.

## **VII. ADJOURNMENT**

The meeting adjourned at 4:00 PM.