

TO:	CHAIR AND MEMBERS PLANNING AND ENVIRONMENT COMMITTEE MEETING ON OCTOBER 10, 2017
FROM:	GEORGE KOTSIFAS, P.ENG. MANAGING DIRECTOR, DEVELOPMENT AND COMPLIANCE SERVICES AND CHIEF BUILDING OFFICIAL
SUBJECT	AMENDMENTS TO VARIOUS PLANNING RELATED BY-LAWS PERTAINING TO DELEGATION AND SIGNING AUTHORITY

RECOMMENDATION

That, on the recommendation of the Managing Director, Development and Compliance Services and Chief Building Official, the following actions be taken with respect to the administrative changes to the following by-laws to reflect recent civic administration title changes and to address operational efficiencies:

- a) the proposed by-law attached as Appendix “A” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. CP-7, as amended, the “Committee of Adjustment and London Consent Authority By-law” by deleting all references to the title “Manager, Development Services and Planning Liaison” and replacing them with the title “Director, Development Services”;
- b) the proposed by-law attached as Appendix “B” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. C.P.-1455-541, as amended, the “Site Plan Control Area By-law”, to:
 - i) delete all references to the title of “Manager, Development Services and Planning Liaison” and replace them with the title “Director, Development Services”;
 - ii) add the title “Manager, Development Services (Site Plans)” to section 2.2;
 - iii) delete all references to the title “General Manager of Environmental Services and City Engineer” and replace them with the title “Managing Director, Environmental & Engineering Services and City Engineer”; and,
 - iv) delete all references to the title “Managing Director of Development Approvals Business Unit” and replace them with the title “Managing Director, Development and Compliance Services and Chief Building Official”;
- c) the proposed by-law attached as Appendix “C” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. CP-17, as amended, the “Subdivision and Condominium Delegation and Approval By-law”, to delete all references to the title “Manager, Development Services and Planning Liaison” and replace them with the title “Director, Development Services”;
- d) the proposed by-law attached as Appendix “D” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. C.P.-1470-218, as amended, the “Complete Application Delegation and Acceptance By-law”, to delete all references to the title “Manager, Director, Development Services and Planning Liaison” and replace them with the title “Director, Development Services”;

- e) the proposed by-law attached as Appendix “E” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. C.P.-1363-381, as amended, the “Site Alteration By-law”, to:
 - i) delete all references to the title “Manager, Director, Development Services and Planning Liaison” and replace them with the title “Director, Development Services”; and,
 - ii) delete all references to the title “Manager, Development Services & Engineering Liaison” and replace them with the title “Manager, Development Engineering”;

- f) the proposed by-law attached as Appendix “F” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. B-1, as amended, the “Naming of Highways & Number of Buildings & Lots By-law”, to delete all references to the title “Manager, Development Services & Engineering Liaison” and replace them with the title “Manager, Development Engineering”; and

- g) the proposed by-law attached as Appendix “G” to this report BE INTRODUCED at the Municipal Council Meeting to be held on October 17, 2017 to amend By-law No. A-1, as amended, the “Execution of Certain Documents By-law”, to:
 - i) delete all references to the title “Manager of Development Services & Planning Liaison” and replace them with the title “Director, Development Services”; and,
 - ii) add the title “Manager, Development Services (Subdivisions)” to sections 1.2.1.

PREVIOUS REPORTS PERTINENT TO THIS MATTER

Item #11 - Planning and Environment Committee - September 8, 2015

BACKGROUND

The purpose of this report is to recommend that Municipal Council adopt amendments to the following by-laws to reflect civic administration title changes, to assist with achieving efficiencies in operations and to improve service to the public:

By-law No. CP-7, as amended, the “Committee of Adjustment and London Consent Authority By-law”.

By-law No. C.P.-1455-541, as amended, the “Site Plan Control Area By-law”.

By-law CP.17, as amended, the “Subdivision and Condominium Delegation and Approval By-law”.

By-law No. C.P.-1470-218, as amended, the “Complete Application Delegation and Acceptance By-law”.

By-law No. C.P.-1363-381, as amended, “The City of London Site Alteration By-law”.

By-law B-1, as amended, the “Naming of Highways & Number of Buildings & Lots By-law”.

By-law A-1, as amended, the Execution of Certain Documents By-law”.

RECOMMENDED BY:

**GEORGE KOTSIFAS, P.ENG.
MANAGING DIRECTOR, DEVELOPMENT AND COMPLIANCE SERVICES AND CHIEF
BUILDING OFFICIAL**

APPENDIX "A"

Bill No. XXX
2017

By-law No. CP-7-XXXXX

A by-law to amend By-law CP-7, entitled the
"Committee of Adjustment and London Consent
Authority By-law".

WHEREAS subsection 54(5) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that Municipal Council may by by-law delegate the authority of the council for the giving of consents under section 53 of the Act or any part of that authority, to an appointed officer, identified in the by-law, by name or position occupied;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Section 2.2, of By-law CP-7 as amended, is hereby further amended, by deleting all references to the title "Manager, Development Services and Planning Liaison" and by replacing them with the title "Director, Development Services".
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on , 2017.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – , 2017
Second Reading – , 2017
Third Reading – , 2017

APPENDIX "B"

Bill No. XXX
2017

By-law No. C.P.-1455(X)-XX

A by-law to amend By-law C.P.-1455-541, as amended, entitled the "Site Plan Control Area By-law".

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, authorizes a municipality to delegate, by by-law, its powers and duties under this or any other Act subject to the restrictions set out in the Act;

AND WHEREAS subsection 5(1) of the Planning Act, R.S.O. 1990, c. P. 13, as amended, provides that Municipal Council may by by-law delegate its authority to an appointed officer identified in the by-law by name or position;

NOW THEREFORE Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law C.P.-1455-541, as amended, is hereby further amended as follows:
 - i) by deleting all references to the title "Manager, Development Services and Planning Liaison" and by replacing them with the title "Director, Development Services";
 - ii) by adding the title "Manager, Development Services (Site Plans)" to section 2.2;
 - iii) by deleting all references to the title "General Manager of Environmental Services and City Engineer" and by replacing them with the title "Managing Director, Environmental & Engineering Services and City Engineer"; and,
 - iv) by deleting all references to the title "Managing Director of Development Approvals Business Unit" and by replacing them with the title "Managing Director, Development and Compliance Services and Chief Building Official".
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on _____, 2017.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – _____, 2017
Second Reading – _____, 2017
Third Reading - _____, 2017

APPENDIX "C"

Bill No. XX
2017

By-law No. CP-17-XXXXX

A by-law to amend By-law CP-17 entitled the
"Subdivision and Condominium Delegation and
Approval By-law"

WHEREAS subsection 51.2(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that a municipal council may by by-law delegate to an appointed officer identified in the by-law either by name or position occupied, the authority to approve plans of subdivision including plans of condominium;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts amendments to By-law No. CP-17, as amended, entitled the "Subdivision and Condominium Delegation and Approval By-law" as follows:

1. By-law CP-17 as amended, is hereby further amended, by deleting all references to the title "Manager, Development Services and Planning Liaison" and by replacing them with the title "Director, Development Services".
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on , 2017

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – , 2017
Second Reading – , 2017
Third Reading – , 2017

APPENDIX "D"

Bill No. XXX
2017

By-law No. C.P.-1470(X)-XX

A by-law to amend By-law No. C.P.-1470-218, as amended, entitled the "Complete Application Delegation and Acceptance By-law".

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that Municipal Council is authorized to delegate its powers and duties under this or any other Act to a person or body subject to any restrictions set out;

AND WHEREAS Municipal Council passed By-law C.P.-1470-218, as amended, the Complete Application Delegation and Acceptance By-law, delegating, amongst other things, authority to the positions of the City Planner or the Approval Authority;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law C.P.-1470-218, as amended, is hereby further amended, by deleting all references to the title "Manager, Development Services and Planning Liaison" and by replacing them with the title "Director, Development Services".
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on , 2017

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading - , 2017
Second Reading - , 2017
Third Reading - , 2017

APPENDIX "E"

Bill No. XXX
2017

By-law No. C.P.-1363(X)-XX

A by-law to amend By-law No. C.P.-1363-381
entitled "The City of London Site Alteration By-law".

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that Municipal Council is authorized to delegate its powers and duties under this or any other Act to a person or body subject to any restrictions set out;

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law C.P.-1363-381, as amended, is hereby further amended as follows:
 - i) by deleting all references to the title "Manager, Development Services and Engineering Liaison" and by replacing them with the title "Manager, Development Engineering"; and,
 - ii) by deleting all references to the title "Manager, Development Services and Planning Liaison" and by replacing them with the title "Director, Development Services".

2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on _____, 2017.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – _____, 2017
Second Reading – _____, 2017
Third Reading - _____, 2017

APPENDIX "F"

Bill No. XXXXX

By-law No. B-1

A by-law to amend By-law B-1, as amended, entitled "A by-law to provide for the Naming of Highways and the Numbering of Buildings and Lots"

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, authorizes a municipality to delegate, by by-law, its powers and duties under this or any other Act subject to the restrictions set out in the Act;

Now therefore the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law B-1, as amended, is hereby further amended, by deleting all references to the title "Manager, Development Services & Engineering Liaison" and by replacing them with the title "Manager, Development Engineering".
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on , 2017.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – 2017
Second Reading – 2017
Third Reading – 2017

APPENDIX "G"

Bill No. XXXXX

By-law No. A-1

A by-law to amend By-law A-1, as amended, entitled "A by-law to provide for the Execution of Certain Documents"

WHEREAS section 23.1 of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, authorizes a municipality to delegate, by by-law, its powers and duties under this or any other Act subject to the restrictions set out in the Act;

Now therefore the Municipal Council of The Corporation of the City of London enacts as follows:

1. By-law A-1, as amended, is hereby further amended, by:
 - i) deleting all references to the title "Manager of Development Services & Planning Liaison" and by replacing them with the title "Director, Development Services"; and,
 - ii) adding the title "Manager, Development Services (Subdivisions)" to sections 1.2.1.
2. This by-law comes into force and effect on the date that it is passed.

PASSED in Open Council on , 2017.

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading – 2017
Second Reading – 2017
Third Reading – 2017