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<b>TO:</b>	<b>CHAIR AND MEMBERS CIVIC WORKS COMMITTEE MEETING ON MAY 14, 2012</b>
<b>FROM:</b>	<b>JOHN BRAAM, P.ENG. ACTING EXECUTIVE DIRECTOR, PLANNING, ENVIRONMENTAL &amp; ENGINEERING SERVICES &amp; CITY ENGINEER</b>
<b>SUBJECT:</b>	<b>QUOTATION 12-24 MUNICIPAL HAZARDOUS AND SPECIAL WASTE SERVICE</b>

### RECOMMENDATION

That, on the recommendation of the Director, Environmental Programs & Solid Waste, the following actions **BE TAKEN** with respect to Quotation 12-24 for the recycling/disposal of Municipal Hazardous and Special Waste (MHSW) collected at the Household Special Waste (HSW) Depot at the W12A landfill;

- (a) The price submitted by Clean Harbours Canada Inc., Sheldon Drive, Cambridge, ON N1T 2H9 for an annual cost of \$ \$175,180.00, taxes extra, **BE ACCEPTED**;
- (b) Approval hereby given **BE CONDITIONAL** upon the Corporation entering into a formal contract or having a purchase order, or contract record relating to the subject matter of this approval, and
- (c) the Civic Administration **BE AUTHORIZED** to undertake all the administrative acts that are necessary in connection with this purchase;

### BACKGROUND

**Purpose:**

This report recommends the award of a quotation to the winning contractor for the recycling/disposal of MHSW materials collected at the HSW Depot at the W12A landfill.

**Purchasing Process:**

A Request for Quotations (RFQ) for the recycling/disposal of MHSW collected at the HSW Depot at the W12A landfill was issued on March 2, 2011 and closed on March 20, 2011. The RFQ was advertised on the City website and forwarded to directly to 21 firms in Ontario qualified to undertake the work.

Five (5) bids were received of which two (2) were disqualified. The two (2) bids were disqualified because they failed to acknowledge all addenda that were issued with respect to the RFQ.

Clean Harbours Canada Inc. submitted the overall low bid and meets our terms, conditions and specifications in all areas. A summary of bids is attached for your information as Appendix "A."

**Financial Impact:**

The cost of recycling/disposal of the materials included in the RFQ is split between the City of London, Stewardship Ontario (organization representing companies responsible for bringing MHSW into the market place) and the Province. The City's portion of the costs for the materials in the RFQ is estimated to be approximately 25% or \$44,000. Funding for this expenditure is provided for in the 2012 operating budget.

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**Acknowledgements**

This report was prepared with assistance from Geoff Smith, Procurement Specialist and Wesley Abbott, Division Manager, Solid Waste Management.

<b>SUBMITTED BY:</b>	<b>RECOMMENDED BY:</b>
<b>JAY STANFORD, M.A., M.P.A. DIRECTOR, ENVIRONMENT, FLEET &amp; SOLID WASTE</b>	<b>JOHN BRAAM, P.ENG. ACTING EXECUTIVE DIRECTOR, PLANNING, ENVIRONMENTAL &amp; ENGINEERING SERVICES &amp; CITY ENGINEER</b>
<b>REVIEWED &amp; CONCURRED BY:</b>	
<b>MIKE TURNER DEPUTY CITY TREASURER</b>	

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Appendix A: Summary of Bids

c. Martin Hayward, City Treasurer & Chief Financial Officer

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**APPENDIX A- QUOTATION 12-24 - BID SUMMARY**  
**Municipal Hazardous And Special Waste Service**

	<b>Clean Harbors Canada Inc.</b>	<b>Tervita Waste Management</b>	<b>Safety-Kleen Canada Inc.</b>
<b>SUB-TOTAL</b>	\$175,180.00	\$268,314.00	\$277,064.14
<b>HST 13%</b>	\$22,773.40	\$34,880.82	\$36,018.34
<b>TOTAL</b>	<b>\$197,953.40</b>	<b>\$303,194.82</b>	<b>\$313,082.48</b>