

TO:	CHAIR AND MEMBERS COMMUNITY AND PROTECTIVE SERVICES COMMITTEE MEETING ON NOVEMBER 7, 2017
FROM:	MARTIN HAYWARD CITY MANAGER
SUBJECT:	INTRODUCTION OF BY-LAW TO APPOINT KEVIN DICKINS TO THE STATUTORY POSITION OF ONTARIO WORKS ADMINISTRATOR

RECOMMENDATION

That, on the recommendation of the City Manager, the following actions be taken with respect to the appointment of Kevin Dickins to the statutory position of Ontario Works Administrator:

- a) the attached proposed by-law (Appendix "A") **BE INTRODUCED** at the Municipal Council meeting to be held on November 14, 2017 to appoint Kevin Dickins to the statutory position of Administrator Ontario Works-London, subject to the approval of the Director of Ontario Works, Ministry of Community and Social Services; and
- b) the City Clerk **BE DIRECTED** to so notify the Director of Ontario Works, Ministry of Community and Social Services.

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None

BACKGROUND

In May, 2013, Sandra Datars Bere commenced her employment with The Corporation of the City of London as the Managing Director, Housing, Social Services and Dearness Home. As part of her portfolio, she assumed the oversight of the delivery of the Ontario Works program. In keeping with Section 43 of the *Ontario Works Act, 1997* which provides that "Each delivery agent shall, with the approval of the Director, appoint an administrator to oversee the administration of this Act and the provision of assistance in the delivery agent's geographic area", Ms. Datars Bere was appointed, by Bylaw A.-6951-152 as the Ontario Works Administrator.

In 2016, management organizational changes were made within Social Services (Ontario Works program delivery) which resulted in the creation of a new role, Manager, Employment and Income Support Services to manage the delivery of the Ontario Works program and to assume the role of Ontario Works Administrator. Program Delivery Oversight and senior leadership accountability continues to be the responsibility of the Managing Director. Kevin Dickins was appointed to this new Manager role in January 2017.

The purpose of this report is to bring forward the necessary by-law to appoint Kevin Dickins to the statutory position of Administrator Ontario Works-London and to repeal the by-law appointing Sandra Datars Bere from that position and to instruct the City Clerk to so notify the Minister and obtain the approval of the Director of Ontario Works, Ministry of Community and Social Services.

SUBMITTED BY:	RECOMMENDED BY:
SANDRA DATARS BERE MANAGING DIRECTOR, HOUSING, SOCIAL SERVICES AND DEARNESS HOME	MARTIN HAYWARD CITY MANAGER

cc: W.C. Coxhead, Managing Director, Human Resources
C. Saunders, City Clerk

APPENDIX "A"

Bill No.
2017

By-law No. A.-

A by-law to appoint Kevin Dickins, Manager, Employment and Income Support Services, as Administrator pursuant to the *Ontario Works Act, 1997*.

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c.25, as amended, provides that a municipal power shall be exercised by by-law;

AND WHEREAS pursuant to section 38(1) of the *Ontario Works Act, 1997*, S.O. 1997, c. 25, Sched. A (the "*Ontario Works Act*"), and Ontario Regulation 136/98, the City of London has been designated as the delivery agent for the geographic area of "City of London and County of Middlesex";

AND WHEREAS section 43 of the *Ontario Works Act* provides that each delivery agent, with the approval of the Director, shall appoint an administrator to oversee the administration of the *Ontario Works Act, 1997* and the provision of assistance in the delivery agent's geographic area;

AND WHEREAS section 44 of the *Ontario Works Act* provides that each administrator shall carry out the following duties:

1. Receive applications for basic financial assistance from persons residing in his or her geographic area.
2. Determine the eligibility of each applicant for basic financial assistance.
3. If an applicant is found eligible for basic financial assistance, determine the amount of the assistance and direct its provision.
4. Determine eligibility for employment assistance and direct its provision.
5. Carry out the prescribed duties.

NOW THEREFORE the Municipal Council of The Corporation of the City of London enacts as follows:

1. Subject to the approval of the Director of Ontario Works appointed by the Minister of Community and Social Services ("Director"), Kevin Dickins is appointed Ontario Works Administrator pursuant to section 43 of the *Ontario Works Act*.
2. The City Clerk is directed to seek the approval of the "Director" for the appointment set out in section 1 above.
3. By-law No. A.-6951-152- entitled "A by-law to appoint Sandra Datars Bere, Managing Director, Housing, Social Services and Dearness Home, as Administrator pursuant to the *Ontario Works Act, 1997* is hereby repealed.
4. This by-law comes into force and effect on the day it is passed.

PASSED in Open Council on .

Matt Brown
Mayor

Catharine Saunders
City Clerk

First Reading –
Second Reading –
Third Reading –