

**DEFERRED MATTERS**

**CORPORATE SERVICES COMMITTEE  
(as of October 11, 2017)**

<b>FILE No.</b>	<b>SUBJECT</b>	<b>REQUEST DATE/ CLAUSE NO.</b>	<b>REQUESTED/ EXPECTED REPLY DATE</b>	<b>PERSON RESPONSIBLE</b>	<b>STATUS</b>
1.1	That the General Manager of Environmental and Engineering Services and City Engineer BE REQUESTED to review and report back with respect to what steps can be taken to ensure that privately-owned and operated parking lots are effective partners in promoting visitors to the Downtown by ensuring their parking rates and fines achieve a reasonable balance between their business considerations and the ability of visitors to the Downtown to pay those rates and fines, so as to maximize visitors to the Downtown and thereby benefit all stakeholders, including the operators and owners of private parking lots.	2011/03/21 8/8/FAC	4th Quarter 2017	G. Kotsifas	In progress. Managing Director, Development and Compliance Services and Chief Building Official is taking the lead.
1.2	The City Clerk to liaise with the LYAC and other stakeholders to establish an award that recognizes local youth.	2015/03/10 14/8/CSC	4th Quarter 2017	C. Saunders	In progress.
1.3	The City Clerk be requested to report back to CSC with required changes to Council Policy 5(16) General Policy for Advisory Committees to reflect the implementation of the use of a ranked voting system for boards, commissions and advisory committees.  That Councillor J. Morgan BE REQUESTED to report back, in conjunction with the City Clerk, on alternative options for counting ranked ballots which would incorporate technology to assist in the tabulating process, particularly when there are multiple vacancies to fill.	2015/07/28 4/20/SPPC  2015/09/01 12/20/CSC	4th Quarter 2017	C. Saunders/ J. Morgan	In progress. Options currently being reviewed and tested to see if they meet corporate needs in terms of functionality and security.
1.4	That the Municipal Council resolution dated April 15, 2015 regarding a process for reviewing Council policies; reporting of expenditures that the Civic Administration has been delegated authority to approve; potential methods for enhancing public participation at public participation meetings, including the use of social media; and expanded utilization of the electronic agenda and voting system, including use of the data generated by the system BE REFERRED to the appropriate Members of the Civic Administration, for review and report back, with the understanding that the Civic Administration's review of these various matters will incorporate input from Members of Council who have raised these potential improvements, as well as input from other Council Members who may also have input to offer on these matters.	2015/05/19 12/13/CSC	4th Quarter 2017	M. Hayward	In progress.

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1.5	Report back one-year after the Integrity Commissioner is in place regarding the advisability of appointing an Ombudsman and Lobbyist Registry for the City of London.	2015/10/06 8a)i)/23/CSC	4th Quarter 2017	Integrity Commissioner	Consultation under way.
1.6	Civic Admin BE REQUESTED to scope out the potential parameters for a comprehensive review of the Advisory Committee structure and report back to the appropriate Standing Committee in order for Municipal Council make an informed decision with respect to next steps.	2015/11/10 8/25/CSC	4th Quarter 2017	C. Saunders	A number of advisory committees have requested adjustments to their terms of reference and consultation is under way with respect to a further comprehensive review.
1.7	Provisions of child minding services for the public at ppm's related to Standing Committees:  b) the Civic Administration BE AUTHORIZED to undertake a Request for Proposal process to seek proposals from Third Party Service Providers for the provision of child minding services for the public at public participation meetings of Municipal Council Standing Committees with the proposals providing the costs and associated protocols for a 12-month "pilot project", commencing upon the selection of a preferred Proponent; c) the Civic Administration BE REQUESTED to canvass the Advisory Committees to determine the need for child minding services for Advisory Committees; and d) upon the completion of b) above, the Civic Administration BE DIRECTED to report back at a future meeting of the Corporate Services Committee with detailed costs, operating protocols and a recommended Purchase of Service Agreement, as well as information pertaining to c), above.	2016/03/23 11/8/CSC	4th Quarter 2017	L. Livingstone C. Saunders	In progress. Continuing to reach out to service providers as a result of unsuccessful RFP process.
1.8	Council Procedure By-law: b) the City Clerk BE REQUESTED to report back on an annual basis with respect to what changes might be in order to ensure the Council Procedure By-law continues to meet the needs of the Municipal Council.	2016/05/31 7/13/CSC	4th Quarter 2017	C. Saunders	

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1.9	That the City Clerk BE DIRECTED to report back with the necessary proposed amendments to the Terms of Reference for the Advisory Committee on the Environment and the Diversity, Inclusion and Anti-Oppression Advisory Committee in order to permit two non-voting student representatives, one from each of the University Students' Council, Western University and the Fanshawe Students' Union, should both of those entities be interested in putting forward nominees from their respective organizations.	2016/11/08 18/26/CSC	4th Quarter 2017	C. Saunders	To be reported upon on conjunction with 1.6.
1.10	Sale of Major Assets Policy: c) City Treasurer BE DIRECTED to report back annually with respect to the dispositions(s) of surplus lands/assets, including details of the proceeds and allocations of said proceeds.	2017/03/21 5/12/CSC	May 2018	A.L. Barbon	
1.11	Property Taxation for 2017 d) Civic Admin BE DIRECTED to bring forward a proposed by-law for introduction and enactment at a future meeting of the Municipal Council to exclude vacant land from the capping phase-out eligibility criteria where all properties must be within 50% of CVA level taxes; e) Civic Admin BE DIRECTED to bring forward a proposed by-law for introduction and enactment at a future meeting of the Municipal Council to limit capping protection only to reassessment related changes prior to 2017 and that reassessment changes in capped classes beginning in 2017 would not be subject to the cap;	2017/05/02 2/17/CSC	November 2017	A.L. Barbon	
1.12	Workplace diversity and inclusion activities: b) Civic Admin BE DIRECTED to initiate an on-going process of data collection (metrics) for new hires at the City of London, by means of voluntary self-disclosure to assist with the collection of demographic information within the Corporation workforce, with the information to be reported out quarterly; it being noted that this process is expected to be similar to the process currently utilized by the London Police Services;	2017/05/16 4/18/CSC	4th Quarter 2017	B. Coxhead	

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1.13	Civic Admin BE REQUESTED to review and report back on how the Procurement of Goods & Services Policy and the current purchasing practices could be improved to reduce barriers that new businesses, small businesses and business owned and/or operated by first-time business owners in our community face in accessing and understanding the City's procurement process.	2017/08/22 2/23/CSC	4th Quarter 2017	A. L. Barbon	
1.14	Cycling Advisory Committee: b) Civic Admin BE REQUESTED to explore recognition opportunities for Mr. H. Ketellars' contributions in the area of cycling and report back to the appropriate Standing Committee with what options might be available to the City.	2017/08/22 3/23/CSC	4th Quarter 2017	K. Scherr / C. Saunders	
1.15	Civic Admin BE DIRECTED to prepare a council policy to confirm the prohibition of activities of organizations whose ideologies are contrary to the City of London in civic spaces and/or city-owned facilities and spaces.	2017/08/22 Emergent Motion	4th Quarter 2017	B. Card	
1.16	Increase the participation of women from diverse communities in municipal decision making processes: b) City Manager and City Clerk BE DIRECTED to review and report back, prior to the tabling of the 2018 Budget, with an implementation plan to action the recommendations identified in the report, including information with respect to required resources and budget for the implementation;	2017/09/05	4th Quarter 2017	M. Hayward/ C. Saunders	
1.17	The proposed by-law attached to the staff report dated September 12, 2017 BE REFERRED back to the City Clerk to report back with a revised proposed by-law that incorporates the following: a) provision for election signs to be put up on private property within the candidate's electoral ward as early as the start of the campaign period, but not on public property any earlier than Nomination Day; b) amendments to proposed clauses 2.4 and 2.5 so that they now read as follows: "2.4 No person shall Place or permit to be placed an Election Sign outside of the Electoral District where the Candidate is	2017/09/19	4th Quarter 2017	C. Saunders	

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	<p>running for office.                      2.5 Section 2.4 does not apply to an Election Sign within 50 metres of any Electoral District that is adjacent to the Electoral District where the Candidate is running for office.”; and                      c) addition of the following definitions:                      “Electoral District” means a geographic area represented by a Member of Municipal Council, Member of School Board, Member of Provincial Parliament in the Legislative Assembly of Ontario, and Member of Federal Parliament in the House of Commons.                      “Nomination Day” means the deadline to file a nomination with the City Clerk under the Municipal Elections Act, 1996;                      “Writ of Election” means the date as defined in the Canada Elections Act and the Elections Act (Ontario).</p>				
1.18	b) The Civic Admin BE DIRECTED to move to an annual review and report on employee absenteeism.	2017/10/03	4th Quarter 2018	B. Coxhead	Completed for 2017
1.19	Council Policy entitled “Use of Corporate Resources During a Municipal Election Year” be referred back to the Corporate Services Committee for additional discussion and consideration.	2017/10/03 6/26/CSC	4th Quarter 2017	C. Saunders	