



300 Dufferin Avenue  
P. O. Box 5035  
London, ON  
N6A 4L9

August 25, 2017

Cycling Advisory Committee

**RE: Request for Representative for the Municipal Advisory Group**

The London Rapid Transit Master Plan was approved by Council on July 25th, 2017. The City intends to proceed to the next study phase following the Transit Project Assessment Process (TPAP) (Ontario Regulation 231/08).

A pre-planning process is undertaken prior to commencement of the TPAP to develop and evaluate design alternatives, complete technical studies to assess potential impacts, identify mitigation and monitoring requirements, and to consult with stakeholders. The City is committed to actively engaging with the Cycling Advisory Committee.

To efficiently and effectively engage with the City's Municipal Advisory Committees, a Municipal Advisory Group will be formed and will comprise one representative from each Municipal Advisory Committee that has a mandate with a direct interest in the Rapid Transit project.

The City requests that the Cycling Advisory Committee select one member to serve and represent the Committee on the Municipal Advisory Group. The selected member shall have delegated authority to make decisions and speak on behalf of the Cycling Advisory Committee at the meetings. An alternate member shall be selected to represent the Committee should the primary member be unable to attend a meeting.

Should you have any questions regarding the Municipal Advisory Group, please feel free to contact me at your convenience. We appreciate your time and consideration in participating in this important study.

Sincerely,

Jennie Ramsay, P.Eng.  
Project Director, Rapid Transit  
City of London

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c.c. Brian Hollingworth, P.Eng., IBI Group

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