

# ACCAC Accessibility Open House Committee Meeting

## Meeting Report

### Tuesday, August 8<sup>th</sup>, 2017

Location: Williams Fresh Café at 578 Richmond St  
Present: C. Da Silva, M. Dawthron, A. Forrest, and J. Menard

#### **Event Agenda:**

Since there is not a clear sense of how many people will be attending each event, we decided that we will need to have at least two agendas to run for each event. We hope to have this sorted out at the next meeting.

Chantel and Michael D. will work together to talk about ACCAC and the city's accessibility accomplishments. We expect that all ACCAC members will participate in at least one of the open houses. We request that members sign up for which open house(s) they will be able to attend at the August 24<sup>th</sup> meeting.

Ashton may create a slide show to run during the open houses that gives basic information about ACCAC.

#### **Letters to Counsellors:**

Michael D. said he and Jerri would send the customized letters inviting city counsellors to participate. Since the meeting Jerri has informed me that the letters to the counsellors have been sent. Thanks Jerri!!!

#### **Posters:**

The information that would appear on the posters has been finalized. A link was created to allow people to register for the events. An e-mail address was created to support the link. It will also be used to respond to questions about the open houses.

Poster information was submitted to Graphic Design Services at Western University. They aim to complete the poster by the end of the month. It will cost \$85/hr and should take 2 to 4 hours to design. Ashton will pay for the cost up front and will be reimbursed afterwards.

We agreed to have the city print the posters as it would be more cost effective. The number of posters to be printed still needs to be determined

#### **Advertising:**

Ashton has been in contact with the executive producer of CBC London. She is attempting to arrange a time to promote the open houses on the radio. She still needs to touch base with the London Free Press.

So far the following agencies have agreed to display posters and/or distribute information about the open houses to their clients/community:

- Community Living
- Cheshire

- London-Middlesex Housing Corporation
- Cherry Hill Village Mall (Metro and Mall Community Board)
- ATN Access Inc.
- Thames Valley Children's Centre
- Mission Services
- Independent Living Centre London and Area
- VON
- Williams Fresh Café Richmond
- All locations of open houses
- King's Disability Studies

Need to follow up with:

- Ability First Network (Jason will do this)
- Participation House
- The rest of the community centres
- Arthritis Society
- United Way
- LHIN-Home care/CCAC
- UWO
- Fanshawe

Additional places to contact:

- Communications Department London
- Group Homes
- Seniors Homes
- March of Dimes
- Age Friendly London
- Community, Diversity, and Inclusion Strategy Network
- MLHU (Middlesex London Health Unit)
- Other health organizations with offices,
- Social/Case Workers (hospitals, schools, etc)

Please let Ashton know if you would like to help reach out to other organizations or if you know of a place that is not on this list.

We will need volunteers to drop off posters at the locations that have agreed to display them. Many of these locations would also like a few of their pamphlets to display at the open houses. So these will need to be picked up when posters are dropped off.

#### **Miscellaneous Up-dates:**

Jeff Preston offered to speak with his connections on council and at the LTC so that a system can be set up to ensure people with disabilities can use specialized transit to attend the event. Ashton hopes to follow up in a few weeks.

Tobi Solebo (USC president) seems to be on board with supporting the event. Hopefully the USC support will reduce/eliminate the cost of displaying posters in the UCC. Ashton is still waiting to hear back from him.

**Next meeting: TBA**