

TO:	CHAIR AND MEMBERS CORPORATE SERVICES COMMITTEE MEETING ON AUGUST 29, 2017
FROM:	CATHY SAUNDERS CITY CLERK
SUBJECT	ANNUAL MEETING CALENDAR

RECOMMENDATION

That, on the recommendation of the City Clerk, the attached annual meeting calendar for the period December 1, 2017 to December 31, 2018 BE APPROVED; it being understood that adjustments to the calendar may be required from time to time in order to accommodate special/additional meetings or changes to governing legislation

PREVIOUS REPORTS PERTINENT TO THIS MATTER
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None.

BACKGROUND

In developing the draft calendar for December 1, 2017 to December 31, 2018, consideration was given to established meeting times; the annual budget process; the 2018 Municipal Election; scheduling of the Federation of Canadian Municipalities' (FCM) Annual General Meeting; scheduling of the Association of Municipalities of Ontario's (AMO) Annual General Meeting and scheduling of the Ontario Good Roads Association Annual General Meeting. The annual meeting calendar has been reviewed with and agreed to by the Senior Management Team.

2018 Municipal Election

Provisions have been made for the Inaugural Council Meeting, as well as a meeting of the Strategic Priorities and Policy Committee, to be held very early on in the new Council term in order to deal with appointments to Standing Committees, Board and Commissions. Further there is a transition week immediately prior to the next term of Council in order to enable a smooth transition from one Council to the next.

FCM, AMO and OGRA Annual Meetings

The proposed meeting schedule takes into consideration the 2018 Annual Meeting dates for the Federation of Canadian Municipalities, Association of Municipalities of Ontario and the Ontario Good Roads Association, in order to avoid scheduling conflicts for Council Members.

Additions and/or Adjustments

It is understood that from time to time exceptional circumstances may arise where special meetings will have to be added to the meeting schedule, or certain adjustments may have to be made to the meeting schedule.

RECOMMENDED BY:
CATHY SAUNDERS CITY CLERK

December 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4 CIVIC WORKS COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	5 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	6 DEARNESS COMMITTEE OF MANAGEMENT 12 PM	7	8	9
10	11 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	12 COUNCIL 4 PM (Final 2018 Budget Approval)	13	14	15	16
17	18	19	20	21	22	23
24	25 CITY HALL CLOSED CHRISTMAS	26 CITY HALL CLOSED BOXING DAY	27	28	29	30
31						

CITY HALL
CLOSED

CITY HALL
CLOSED

January 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 CITY HALL CLOSED NEW YEAR'S DAY	2	3	4	5	6
7	8 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	9 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	10	11	12	13
14	15	16 COUNCIL 4 PM	17	18	19	20
21	22 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	23 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	24	25	26	27
28	29 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	30 COUNCIL 4 PM	31			

February 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	6 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	7 AUDIT COMMITTEE 12 PM	8	9	10
11	12 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	13 COUNCIL 4 PM	14 DEARNESS COMMITTEE OF MANAGEMENT 12 PM	15	16	17
18	19 CITY HALL CLOSED FAMILY DAY	20 CORPORATE SERVICES COMMITTEE 12:30 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	21 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM CIVIC WORKS COMMITTEE 4 PM (if needed)	22	23	24
25 2018 OGRA ANNUAL CONFERENCE	26 2018 OGRA ANNUAL CONFERENCE	27 2018 OGRA ANNUAL CONFERENCE	28 2018 OGRA ANNUAL CONFERENCE			

March 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM (if needed)	6 COUNCIL 4 PM	7	8	9	10
11	12	13	14	15	16	17
MARCH BREAK WEEK						
18	19 CIVIC WORKS COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	20 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	21	22	23	24
25	26 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	27 COUNCIL 4 PM	28	29	30 CITY HALL CLOSED GOOD FRIDAY	31

April 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 CITY HALL CLOSED EASTER MONDAY	3 CORPORATE SERVICES COMMITTEE 12:30 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	4 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM CIVIC WORKS COMMITTEE 4 PM (if needed)	5	6	7
8	9 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM (if needed)	10 COUNCIL 4 PM	11	12	13	14
15	16 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	17 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	18	19	20	21
22	23 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	24 COUNCIL 4 PM	25	26	27	28
29	30 PLANNING AND ENVIRONMENT COMMITTEE 4 PM					

May 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	2	3	4	5
6	7 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	8 COUNCIL 4 PM	9	10	11	12
13	14 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	15 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	16	17	18	19
20	21 CITY HALL CLOSED VICTORIA DAY	22 COUNCIL 4 PM	23 DEARNESS COMMITTEE OF MANAGEMENT 12 PM	24	25	26
27	28 CIVIC WORKS COMMITTEE 12 PM (if needed) PLANNING AND ENVIRONMENT COMMITTEE 4 PM	29 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	30	31 FCM ANNUAL CONFERENCE		

June 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 FCM ANNUAL CONFERENCE	2 FCM ANNUAL CONFERENCE
3 FCM ANNUAL CONFERENCE	4	5	6	7	8	9
10	11	12 COUNCIL 4 PM	13	14	15	16
17	18 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	19 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	20 AUDIT COMMITTEE 12 PM	21 PLANNING AND ENVIRONMENT COMMITTEE 4 PM (if needed)	22	23
24	25 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	26 COUNCIL 4 PM	27	28	29	30

July 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 CITY HALL CLOSED CANADA DAY	3	4	5	6	7
8	9	10	11	12	13	14
15	16 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM (if needed) PLANNING AND ENVIRONMENT COMMITTEE 4 PM	17 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	18	19	20	21
22	23 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	24 COUNCIL 4 PM	25	26	27 NOMINATION DAY	28
29	30	31				

August 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6 CITY HALL CLOSED CIVIC HOLIDAY	7	8	9	10	11
12	13 CIVIC WORKS COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	14 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	15	16	17	18
19 AMO ANNUAL CONFERENCE	20 AMO ANNUAL CONFERENCE	21 AMO ANNUAL CONFERENCE	22 AMO ANNUAL CONFERENCE	23	24	25
26	27 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	28 COUNCIL 4 PM	29	30	31	

September 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 CITY HALL CLOSED LABOUR DAY	4	5	6	7	8
9	10 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	11 CORPORATE SERVICES COMMITTEE 12:30 PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	12 AUDIT COMMITTEE 12 PM	13	14	15
16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	18 COUNCIL 4 PM	19 DEARNESS COMMITTEE OF MANAGEMENT 12 PM	20	21	22
23	24 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	25 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	26	27	28	29
30						

October 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 COUNCIL 4 PM	3	4	5	6
7	8 CITY HALL CLOSED THANKSGIVING DAY	9 CORPORATE SERVICES COMMITTEE 12:30 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	10 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM	11	12	13
14	15 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	16 COUNCIL 4 PM	17	18	19	20
21	22 ELECTION DAY	23	24	25	26	27
28	29 PLANNING AND ENVIRONMENT COMMITTEE 4 PM	30 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	31			

November 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 COUNCIL 4 PM	7 AUDIT COMMITTEE 12 PM	8	9	10
11	12 CIVIC WORKS COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	13 CORPORATE SERVICES COMMITTEE 12:30PM COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 4 PM	14 DEARNESS COMMITTEE OF MANAGEMENT 12 PM	15	16	17
18	19 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	20 COUNCIL 4 PM	21	22	23	24
25	26	27	28	29	30	
COUNCIL TRANSITION						

December 2018

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 INAUGURAL COUNCIL 7 PM	4 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM Committee Appointments	5 COUNCIL 5 PM (Confirmation of Committee Appointments & General Orientation)	6	7	8
9	10 COMMUNITY AND PROTECTIVE SERVICES COMMITTEE 12 PM PLANNING AND ENVIRONMENT COMMITTEE 4 PM	11 CORPORATE SERVICES COMMITTEE 12:30 PM CIVIC WORKS COMMITTEE 4 PM	12	13	14	15
16	17 STRATEGIC PRIORITIES AND POLICY COMMITTEE 4 PM	18 COUNCIL 4 PM	19	20	21	22
23	24 CITY HALL CLOSED	25 CITY HALL CLOSED CHRISTMAS DAY	26 CITY HALL CLOSED BOXING DAY	27	28	29
30	31 CITY HALL CLOSED					