

2ND REPORT OF THE
GOVERNANCE WORKING GROUP

Meeting held on May 25, 2017, commencing at 1:32 PM, in Committee Room #3, Second Floor, London City Hall.

PRESENT: Councillors V. Ridley (Chair) and Councillors J. Morgan and J. Helmer, and C. Saunders (Secretary).

ABSENT: Mayor M. Brown and Councillor P. Squire.

ALSO PRESENT: M. Hayward, A. Codispodi, A. Dunbar, K. Graham, K. Pawelec and J. Smout.

I. CALL TO ORDER

1. Disclosures of Pecuniary Interest

That it BE NOTED that no pecuniary interests were disclosed.

II. ORGANIZATIONAL MATTERS

None.

III. SCHEDULED ITEMS

None.

IV. CONSENT ITEMS

2. 1st Report of the Governance Working Group

That the 1st Report of the Governance Working Group, from its meeting held on April 6, 2017, BE RECEIVED.

3. Municipal Council Resolution dated May 16, 2017, regarding Council Policy Manual Review

That the Municipal Council Resolution dated May 16, 2017, regarding the Council Policy Manual Review, BE RECEIVED.

V. ITEMS FOR DISCUSSION

4. Council Policy Manual Review of Chapters 1, 2, 3, 4, 6 and 8

That, on the recommendation of the City Manager, the following actions be taken with respect to the Council Policy Manual Review:

- a) the attached proposed by-law (Appendix B) BE INTRODUCED at the Municipal Council Meeting to be held on June 13, 2017 to revoke and repeal the following Council policies related to: The Cultural Policy for the Arts, FCM Annual Race Relations Award, Bicycle Friendly Award, Building on Old Landfill Sites, Mobile Homes, Moving Residential Buildings, Permits for Lots without Electric Services, Demolition Applications for Buildings in the Heritage Resources Inventory, House Moving Permits, Smoke Free Workplace Policy, Charitable Organizations and Community Groups Involved in Fundraising Activities for City-Owned Facilities, Use of Cell Phones and Pagers in Council Chambers – Prohibited, Execution of Documents Prior to Admittance, Termination of Residence, Funeral and Burial Expenses, Inventory Prior to Departure, Refund from Residents' Monthly Income, Minnie Rickard Bequest Fund, Inspections by Committee of Management, Purchasing of Items in Excess of \$500.00, Execution of Will by Residents, Administration of Mortgages, Personal Trust Funds, Admission Policy, Opening Residents' Mail, Committee of Management, Discharge Policy, Use of Low Flow Oxygen, Holding of Beds, Level of Treatment Intervention & Health Care Directive, Payroll Deduction for Canada Savings Bonds, Capital Budget Appropriation Policy, Processing of Accounts Prior to Current Budget Approval, Capital Budget Program,

Introduction of New Capital Works Mid-Year, Financial Relationship with Library Board, Industrial Oversizing Reserve Fund, Impact of Appropriations to Capital Reserve Funds, and Major Institutional Capital Grants;

- b) the attached proposed by-laws (Appendix C) BE INTRODUCED at the Municipal Council Meeting to be held on June 13, 20 to revoke, repeal and replace the following Council policies related to: Bravery Awards, Athletic Travel Grants, Queen Elizabeth Scholarship, Mayor's New Year's Honour List, Civic Luncheons and Receptions, Diversity, Race Relations and Inclusivity Award, Methane Gas, Unprotected Excavations at Construction Sites, Requiring Building Permits for Buildings Constructed More Than One Year Prior, Use of Cafeteria as Staff Facility, Soliciting Funds in City Hall, Naming/Re-naming or Dedicating of Municipal Property, Buildings and Park Elements, City of London Days at the Budweiser Gardens, Use of Civic Square by Centennial Hall Events, Grants to Centennial Hall, Reduced Rental Rates for Non-Profit Groups, Objectives of Centennial Hall, Using Centennial Hall for City Sponsored Events, Lessee Protection and Non-Competitive Clauses, Releasing of Assets Once Residents' Costs Paid, Funeral Expenses for Indigent Residents, Interest from Bequest Fund, Preferred Accommodation Charges, London Community Grants Policy, Investment Policy, Trust Funds, Donations Made for Non-Profit Organizations, Security Policy Regarding Letters of Credit, Identification of Operating Surpluses – Boards and Commissions, Lease Financing Policy, Multi-Year Budget Policy, Surplus/Deficit Policy, Assessment Growth Policy, and Debt Management Policy;
- c) the attached proposed by-laws (Appendix D) BE INTRODUCED at the Municipal Council Meeting to be held on June 13, 2017 to adopt the following new Council policies:
 - i) Corporate Plaques and Recognitions Policy;
 - ii) Outstanding London Ambassador Award Policy;
 - iii) Community Arts Investment Program Policy; and
 - iv) Capital Budget and Financing Policy; and
- d) the Civic Administration BE DIRECTED to further review and report back on the necessity and appropriateness of Council policies related to: Tours Onto the 12th Floor Deck and Animals in City Hall;

it being noted that the Governance Working Group received the attached presentation from the Director, Community and Economic Innovation, with respect to this matter.

5. Meeting Schedule

That the following actions be taken with respect to future meetings of the Governance Working Group (GWG):

- a) the meeting dates of June 12, 2017, July 19, 2017 and August 21, 2017 BE CONFIRMED; and
- b) the City Clerk BE DIRECTED to schedule additional meetings of the GWG to be held once a month to November 17, 2017.

VI. DEFERRED MATTERS/ADDITIONAL BUSINESS

None.

VII. NEXT MEETING DATES

The next meeting will be held on June 12, 2017 at 1:30 PM.

VIII. ADJOURNMENT

The meeting adjourned at 2:56 PM.