



January 26, 2017

Ms. Cathy Saunders, City Clerk  
City of London - City Clerk's Office  
P.O. Box 5035  
London, ON N6A 4L9

**Re: London & Middlesex Housing Corporation (LMHC) Board of Directors Recruitment**

Dear Ms. Saunders:

Please accept this letter as the Board's formal request that the City of London begin the recruitment process to fill two (2) vacant director positions, as per the Shareholders Agreement. To maintain a balanced and diverse board, it is requested that incumbents possess the following qualifications, skills and abilities:

- APEGGA or ASET, P. Eng., or C.E.T designation with experience in/knowledge of facility building systems, facility asset management industry practices, building construction design and construction industry practices and standards including operating a facility lifecycle / asset management program and knowledge of various construction delivery methodologies including "Design, Bid, Built", "Design Build" and "Construction Management"; or
- CPA, CA, CMA, CGA designation with knowledge and experience associated with growing a dynamic and sustainable business and organization operating in the public domain with demonstrated solid skills pertaining communication, process management, labour relations and financial management.
- Someone with lived experience with social housing.

Kind regards,

Michael Buzzelli  
Chair, Board of Directors

Josh Browne  
Chief Executive Officer