

May 23, 2017

City Hall
300 Dufferin Avenue
London, On
N6A 4L9

Dear City Councillors:

I am pleased to be writing to invite you to participate in an initiative of the Accessibility Advisory Committee (ACCAC) of the City of London that will help shape and define the Multi-Year Accessibility Plan starting in 2018. We are organizing XXX accessibility-themed open houses to take place in October 2017, in XXX different community centres of the city and one to be held at the London Central Public Library. We would like to extend this invitation to counsellors wishing to lead each of the XXX accessibility-themed open houses.

Please find attached a number of possible dates and times at the suggested community centres and the Central Library. If you are interested in leading one of the open houses, please indicate which location, day and time is best for your schedule. Your leadership and participation would be much appreciated.

Date	Location	Time
TBD		
TBD		
TBD		
TBD		

We look forward to working with you on this initiative.

Many thanks,

Florencia de Lasa
Education and Awareness Sub-Committee Chair
City of London Accessibility Advisory Committee Member